

Cecil Township Municipal Authority
Monthly Meeting
April 21st, 2026

The Cecil Township Municipal Authority held its regular monthly meeting on Tuesday, April 21st, 2026. Chairperson Rosanne Rodgers called the meeting to order at 6:30 PM with Eron Barnes, J. Craig Roach, Brad Smith, and Brady Benedetti in attendance. Also present were Attorney Patrick Gannon of Gaitens, Tucceri, and Nicholas, Larry Lennon Jr. and Alexandria Maloney of Lennon, Smith, Souleret Engineers (LSSE); Shana Durig, Business Manager, and Michael J. Zrenchak, Authority Manager.

An audio tape of this meeting is available on the Cecil Township web site.

MOTION TO APPROVE March 17th, 2026 MINUTES

The Board voted on a motion by Eron Barnes, and seconded by J. Craig Roach, approving the March 17th, 2026 meeting minutes.

ENGINEERS REPORT

Larry Lennon Jr. from LSSE gave the Board an update on the Village of Lawrence Collection System Construction Contract. We are underway with closing out the NPDES permit. The NPDES Notice of Termination (Not) was sent to the contractor.

Mr. Lennon gave an update on the Treatment Plant Contract. An updated punch list was issued to the contractor. Completion of the remaining items are being coordinated by the contractor and Authority Manager. The big item remaining is the UV system. Contractor gave some corrective actions for the UV System. Authority Manager is testing that to see if the system works better with what they recommended.

There is not a PENNVEST Pay Request on the agenda this evening. PENNVEST is reviewing submitted change orders to close out the project.

Update on Traditions of America Phase 6 and 7. There are motions on the agenda tonight for signing the Deed of Easement and a resolution for Conditional Acceptance for the Traditions of America Phase 6, Manhole 6-1 to Manhole 6-9. Mr. Lennon recommended conditional approval if the Board agrees.

Update on Silver Creek Development. They requested dedication of Phase 1 to CTMA. They submitted record drawings and a response was issued with a punch list last week when we found out they were planning the proposed dedication. Contractor worked the last two days in the field on punch list items. They completed all that today. They are down to administrative items for the record drawings and cleanup type items. Mr. Lennon recommended conditional approval, like Traditions of America, if the Board agrees.

Update on the Iron Ridge Residential Development. There has been some action since last month on the calculations for reimbursement of the tap fee. We met with the developer and prepared an exhibit of benefited properties. These are the properties that sewers could be extended to in the future and in turn the developer would be do a reimbursement in the form of some type of additional tap fee. We did prepare the calculation and exhibits and sent that to the Solicitor and Authority Manager for review. They did start construction of the sewers on Monday, and we have been on site.

Mount Pleasant Sewer System update. On hold pending meeting with Cecil Township Board of Supervisors. Chairperson Rodgers stated she had a conversation with them, and they want to talk amongst themselves first. It

does appear they would like to have LSSE make the presentation at a workshop. It is not official yet. I will wait to hear back from the Supervisors.

Update on Clifford Road Low Pressure Sewer Extension request. We received an email from the Engineer for the property owner. Previously, CTMA asked if they had legal rights to use the easement on the adjacent properties and they responded that we should advise that issue. I am going to respond it is their responsibility to determine if it can be used. I will advise them regarding the force main, that it would remain private because that was part of the question as well. Solicitor Gannon stated for clarity that the easement being proposed is not our easement. It would not be right for us to opine as to whether they can or cannot use it. CTMA would make them provide assurances that they have authorization to use that easement.

Update on the Fleeher and Ridgewood Plan sewer evaluation. GIS key mapping has been updated. We did send a draft to the Authority Manager that shows the sewer defects that were found during the camera work. The timing is good because we just completed the nighttime flow isolation work. We had some good findings and are going to overlay those with the defects.

Millers Run Nighttime Flow Isolation Study update. Work completed. We can evaluate the data with the areas additional flows and recommend repairs or rehabilitation projects to reduce flows.

Update on the Cherrybrook Lift Station Improvement Project. We did file the part two permit with PADEP. Once the permit is received, we will prepare the bid documents and put it out for bid.

L&S Wastewater Monaco Plan acquisition request update. No Change.

Tom Brown, Inc. proposed Sanitary Sewer Extension update. I spoke with him three weeks ago. He was asking what Engineers he could work with, and I recommended some Engineers that have done work in Cecil for developers and that are familiar with Cecil requirements.

Coleman Road Development inquiry update. No Change.

Grant update. The Watershed Restoration Protection Program has reopened this year. CTMA had previously filed for the erosion of the stream next to Cherrybrook WWTP. We would recommend reapplying for that project. We can have a resolution ready for the next meeting.

Mr. Smith stated he has a couple of questions for Mr. Lennon. Attachment B regarding Traditions of America dated 4/16, please clarify point number one, the wording in that did not seem correct to him. Mr. Lennon explained the process for obtaining field measurements. Mr. Smith stated that if you read the report, it says record submittals provided do not field observations provided. What is that supposed to say. Mr. Lennon stated that it should be do not match field observations. Mr. Smith asked if these deficiencies are substantial enough to be concerned about. Mr. Lennon stated the one to clarify is the distance to confirm that the manhole is not outside of the Right of Way. Mr. Smith stated other question was regarding attachment C. There are a lot of deficiencies for Silver Creek and is that a concern to you. Mr. Lennon stated some of these items were fixed in the last two days. Contractor mobilized, got all the testing and camera work completed. Mr. Smith asked how we are addressing the contractor to get pre-inspections done before they move on or doing work without having it checked. The Authority Manager stated it has been addressed with a phone call to Scarmazzi Homes informing them that if it happens again, the project will be shut down. They have made sure they coordinate with LSSE for onsite inspections. Mr. Smith thanked everyone.

MOTION TO APPROVE, REJECT OR TABLE TO AUTHORIZE SIGNING DEED OF EASEMENT FOR TRADITIONS OF AMERICA PHASE 6 - MH 6-1 TO MH 6-9

The Board voted on a motion by J. Craig Roach, and seconded by Eron Barnes, approved signing the Deed of Easement for Traditions of America Phase 6 - MH 6-1 to MH 6-9.

MOTION TO APPROVE, REJECT OR TABLE TO AUTHORIZE SIGNING RESOLUTION 03-2026 FOR CONDITIONAL ACCEPTANCE OF SEWERS FOR TRADITIONS OF AMERICA PHASE 6 - MH 6-1 TO MH 6-9

The Board voted on a motion by Rosanne Rodgers, and seconded by J. Craig Roach, approved signing Resolution 03-2026 for Conditional Acceptance of Sewers for Traditions of America Phase 6 - MH 6-1 To MH 6-9.

MOTION TO APPROVE, REJECT OR TABLE TO AUTHORIZE SIGNING RESOLUTION 04-2026 CONDITIONAL ACCEPTANCE OF SEWERS FOR SILVER CREEK LAND DEVELOPMENT PHASE 1

The Board voted on a motion by Eron Barnes, and seconded by Brad Smith, approved signing Resolution 04-2026 Conditional Acceptance of Sewers for Silver Creek Land Development Phase 1

SOLICITOR REPORT

Solicitor Gannon stated he has a brief report for the Board this evening.

Solicitor Gannon gave more detail on the discussion by LSSE regarding the Iron Ridge Development. GTN has prepared an addendum to the Developers Agreement that contemplates the reimbursement part of the tap-in fee that the Developer is requesting. The Developer is statutorily entitled to this under the Municipal Authorities Act which outlines the procedure and the stipulations for what the Developer would and would not be eligible to receive. We anticipate, after meeting with the Developer, that we will have a motion on next month's agenda to authorize the execution of that addendum.

Solicitor Gannon stated he would like a brief executive session to discuss potential litigation matters.

BUSINESS MANAGERS REPORT

Financial Reports – February 2026. Ms. Durig stated that the reports were included in the Board Member packets. She asked if there were any questions concerning the reports. There were no questions.

Earlier this month, 12 premises for shut off or non-pay of their wastewater account were submitted. We had eight of those customers pay and were turned back on. There are currently four that are still shut off with no payment received.

Two lien spreadsheets were distributed this evening to show we received payment to pay off six unpaid sewer liens, two tap-in liens, and one lateral lien.

AUTHORITY MANAGER REPORT

Mr. Zrenchak provided the board with some updates and recommendations on assorted items.

OLD BUSINESS

- Annual Chapter 94 Wasteload Management Reports for calendar year 2025 were submitted to PADEP. We have not received any comment from PADEP. Copies will be provided to LSSE for their records.
- The contract for Energy Supply is scheduled to end in July 2026. Our current provider is Freepoint with a rate of 0.07603 kw/h. There are two options available, one is Fixed All In and the other is Fixed with capacity pass through. The energy market is volatile now. Last month, it appeared that the fixed with capacity pass through was the better option to save money. Further research about these options, capacity pass through is capped at a ceiling price of \$325.00 until June of 2028. If the capacity pass through option is picked, it would mean if the capacity charge goes above the \$325.00, it would be passed on to CTMA. If capacity increased to \$400.00, it would be an extra \$75.00 per site we would be paying. The best option appears to be the fixed all-in that includes that capacity price. Another thing to consider is not to go any longer than a 24-month contract because the ceiling rate of \$325.00 expires in 2028. A final recommendation will be made at the May meeting.

NEW BUSINESS

- Woltz and Wind Ford completed repairs for a recall for the trailer modules for all four trucks. They did a software update to correct the issue.
- The belt filter press feed pump at the Millers Run sewage treatment plant failed. We ordered a new pump at a cost of \$3,237 plus freight. Lead time on this pump is one to two weeks. There is money in the capital budget again this year for pump replacement. This is a critical pump.
- Annual service for the standby generator is scheduled for next month. We have a contract that locked in pricing for five years back in 2023. Next year we will have to add the two new generators that were not included in the current contract. Mrs. Barnes asked if all the facilities currently have generators. The Authority Manager stated which sites currently have generators and the sites that have holding tanks. Mrs. Barnes also asked if it would be recommended to add generators to the locations that do not have generators in the future. The Authority Manager stated it can be looked at as funding is available. There are also other options available, such as portable generator that can be used in an emergency. We can explore this further and make a determination.
- Looking at a 2013 John Deere riding mower that only has 87 hours. It is a bigger model than we currently have and comes with extra attachments. Seller is going to provide the selling price. Solicitor Gannon stated that we need to follow the bidding threshold rules since this would be an expenditure of Authority funds.

REVIEW OF CORRESPONDENCE

There was no correspondence for review this month.

COMMITTEE REPORTS

Chairperson Rodgers stated there were no committee reports to be addressed this month.

PAYMENT OF EXPENSES/TRANSFER OF FUNDS ETC.

The Board unanimously voted on a motion by J. Craig Roach, and seconded by Eron Barnes, to authorize payment of expenses, reports and transfers as follows:

- Payment of Expenses/Invoices etc.
- Employee Payroll; 941 Tax Deposit; Employee State Tax Payment

COMMENTS FROM THE FLOOR

Chairperson Rodgers called for comments from the floor. There were no comments this evening.

MOTION FOR EXECUTIVE SESSION FOR PERSONNEL MATTERS, LITIGATION, AND PROPERTY

The Board unanimously voted on a motion by Eron Barnes, and seconded by Rosanne Rodgers, to enter executive session at 6:48 PM.

The board came out of executive session at 7:33 PM.

ADJOURNMENT

There being no other business, the Board unanimously voted on a motion to adjourn by Eron Barnes, and seconded by J. Craig Roach, the meeting was adjourned at 7:34 PM. The next regular meeting is scheduled for 6:30 P.M. Tuesday, May 19th, 2026.



Secretary

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