

**Cecil Township Municipal Authority**  
**Monthly Meeting**  
**March 17<sup>th</sup>, 2026**

The Cecil Township Municipal Authority held its regular monthly meeting on Tuesday, March 17<sup>th</sup>, 2026. Chairperson Rosanne Rodgers called the meeting to order at 6:30 PM with Eron Barnes, J. Craig Roach, Brad Smith, and Brady Benedetti in attendance. Also present were Attorney Patrick Gannon of Gaitens, Tucceri, and Nicholas, Larry Lennon Jr., and Alexandria Maloney of Lennon, Smith, Souleret Engineers (LSSE); Shana Durig, Business Manager, and Michael J. Zrenchak, Authority Manager.

An audio tape of this meeting is available on the Cecil Township web site.

**MOTION TO APPROVE February 17<sup>th</sup>, 2026 MINUTES**

The Board voted on a motion by Eron Barnes, and seconded by J. Craig Roach, approving the February 17<sup>th</sup>, 2026 meeting minutes.

**ENGINEERS REPORT**

Larry Lennon Jr. from LSSE gave the Board an update on the Village of Lawrence Collection System Construction Contract. The construction contracts are closed out. The last item there to close out is the NPDES permit. The award letter was issued to Stonewall Excavation for the relocation of the grinder pump at the 50 Boyce Street property.

Mr. Lennon gave an update on the Treatment Plant Contract. An updated punch list was issued to the contractor. It is down to a handful items at this point, so hopefully we get them closed out in the next month.

There is not a PENNVEST Pay Request on the agenda this evening.

Update on Traditions of America Phase 6 and 7. Phase 6 as-built plans were submitted by the contractor and are being reviewed. Contractor recently completed field construction on Phase 7, but there is some testing that remains to be completed.

Update on Silver Creek Development. Phase 1 construction is nearing completion. There is testing that remains to be completed and they have not submitted the as-built plans to date. We are waiting for them to provide a schedule for start of construction on Phase 2.

Update on the Iron Ridge Residential Development. The developer did request an additional substitution but since then they have dropped that request. We did issue a letter for technical approval on the plans that were reviewed previously. There is also the reimbursement part of the tap fee that the developer requested. We did review that and issued a letter to the Authority Manager and the solicitor for that component for discussion.

Mount Pleasant Sewer System update. No change.

Update on Clifford Road Low Pressure Sewer Extension request. No change.

Update on the Fleehar Plan CCTV Contract. Robinson Pipe Cleaning has completed cleaning and televising. There were some areas, as reported last month, they could not access but they were able to gain access to some of these locations.

There are some areas they will not be able to do under this contract because of various conditions such as manholes buried under roads, Right of Way conflicts, etc. We are now compiling everything. There is no pay request from the contractor tonight, no action required.

Update on Millers Run Pump Station Emergency Bypass Outfall Repair. Still waiting on the Tide flex check valve. Contractor anticipates having it by the beginning of April.

Update on the Cherrybrook Lift Station Improvement Project. We are working on the Part Two Permit amendment for the project. We did get the signature form to the Authority Manager to sign and get notarized to submit the permit. A review of the draft plans as well as another field walkthrough to confirm a few things on the site was conducted with the Authority Manager.

Millers Run Nighttime Flow Isolation Study update. Round one has been completed. A second round is being scheduled.

Following the March 2026 committee meeting, there are some standard detail updates that are on the agenda for approval this evening.

Mr. Smith asked what we need to do with Southview. Chairperson Rodgers stated she still needs to contact the Board of Supervisors to see if they are interested in hearing the presentation because they would be the ones that would have to sign off on acceptance of this project and if it aligns with their future plans for Cecil Township.

### **SOLICITOR REPORT**

Solicitor Gannon stated he has two brief updates for the Board this evening.

Rules and Regulations Committee update. The committee met and went through a number of items. On the agenda this evening there is a resolution to update the Standard Details for the Authority and incorporate them within the Rules and Regulations at the recommendation of the Engineer.

Iron Ridge Residential Development update. We had worked previously with the Authority Manager, Engineer, and the developer to review two items. Item one is the license agreement that the developer entered into with the Montour Trail Council. This agreement as written as it does not have assignability language and contemplates an annual license fee of \$700. Our office reviewed that agreement and issued a written letter to the developer indicating the issues and outlining the position of the Authority on both issues. We await a response from the developer. Item two is the reimbursement request from the developer. The developer is looking for an addendum to the developer's agreement that contemplates in specific terms the reimbursement part of the tap fee. This involves a calculation that the Engineers have done as well as the statutory language and procedure for the reimbursement over a period of 10 years after the dedication of the line.

Solicitor Gannon stated he would like a brief executive session to discuss potential litigation.

### **MOTION TO APPROVE, REJECT OR TABLE THE RESOLUTION OF THE CECIL TOWNSHIP MUNICIPAL AUTHORITY AMENDING AND UPDATING THE AUTHORITY'S STANDARDS FOR SANITARY SEWER CONSTRUCTION DESIGN AND CONSTRUCTION DETAILS**

The Board voted on a motion by J. Craig Roach, and seconded by Brad Smith, approving the Resolution of the Cecil Township Municipal Authority amending and updating the Authority's Standards for Sanitary Sewer Construction Design and Construction Details.

## **BUSINESS MANAGERS REPORT**

Financial Reports – January 2025. Ms. Durig stated that the reports were included in the Board Member packets. She asked if there were any questions concerning the reports. There were no questions.

CD 00-13013254 and CD 00-13010664 were renewed for one year at an interest rate of 4.11% with an annual yield of 4.25%

Starting April 1<sup>st</sup>, 2026 we can start shutting off customers for non-payment of their sewage bill. We sent out a total of 167 notification letters at the beginning of March, and we will start posting properties March 19th, 2026.

## **AUTHORITY MANAGER REPORT**

Mr. Zrenchak provided the board with some updates and recommendations on assorted items.

### **OLD BUSINESS**

- Annual Chapter 94 Wasteload Management Reports are due by March 28<sup>th</sup>, 2026 for calendar year 2025. Working with LSSE to finalize report for the Village of Lawrence Plant and the Teodori Plant. Once completed, along with the Cherrybrook and Millers Run plants, the reports will be submitted to PADEP.
- All the UV bulbs and sleeves at the Millers Run Wastewater Treatment Plant have been replaced. There is an inventory of spare bulbs in stock.

### **NEW BUSINESS**

- The contract for Energy Supply is scheduled to end in July 2026. Our current provider is Freepoint with a rate of 0.07603 kw/h. There are two options available, one is Fixed All In and the other is Fixed with capacity pass through. The energy market is volatile now. The best rate for the Fixed All In is Freepoint at 0.09864 for 48 months and the Fixed with capacity pass through is also Freepoint at 0.08535 for 48 months. Freepoint is who we currently have our contract with. The Fixed All In provides budget stability.
- As part of the Agreement with the Railroad for the Lawrence Plant, we need to keep an insurance policy since the plant is located adjacent to the tracks. Rob Simonin is working on the renewal.
- Replaced two bad pump control floats at the Klinger Road pump station. Also need to look into ground water issue at the Klinger Road pump station overflow tanks. Found groundwater entering tanks at joints at various locations within the tank. This is a source of extra water when it rains, filling up the wet well, and then coming down to the plant.
- Cool Valley Development. GAI is submitting an application for conditional use to Cecil Township. They requested a letter from CTMA about the availability of sewer service for the project. Working with LSSE. There are some things we must work through and make sure all requirements will be met. Mrs. Barnes asked the Authority Manager what type of development is being proposed. Authority Manager said it is mixed use. They are proposing a small hospital, offices, retail, warehouse space, and town homes. They are projecting when it is all built out, the flow would be 144,000 gallons a day.

- A representative contacted CTMA from the PA Department of Community & Economic Development regarding the LSA grant application for the service truck. She requested more information. Hopefully, this means they are considering funding the application.

**MOTION TO APPROVE, REJECT OR TABLE SIGNING OF THE COOPERATION AGREEMENT WITH THE REDEVELOPMENT AUTHORITY OF THE COUNTY OF WASHINGTON FOR THE CHERRYBROOK LIFT STATION IMPROVEMENTS PROJECT NO. LS 25-30 LSA GRANT**

The Board unanimously voted on the motion by Eron Barnes, and seconded by J. Craig Roach, approved signing the Cooperation Agreement with the Redevelopment Authority of the County of Washington for the Cherrybrook Lift Station Improvements Project No. LS 25-30 LSA Grant

**MOTION TO AUTHORIZE SIGNING 2025 ANNUAL WASTELOAD MANAGEMENT REPORTS FOR SUBMISSION TO PADEP**

The Board unanimously voted on the motion by J. Craig Roach, and seconded by Rosanne Rodgers, approved signing the 2025 Annual Wasteload Management Reports for submission to PADEP

**MOTION TO APPROVE, REJECT, OR TABLE SIGNING DEED OF EASEMENT FOR SILVER CREEK LAND, LLC.**

The Board unanimously voted on the motion by Eron Barnes, and seconded by J. Craig Roach, approved signing the Deed of Easement for Silver Creek Land, LLC.

**REVIEW OF CORRESPONDENCE**

There was no correspondence for review this month.

**COMMITTEE REPORTS**

Chairperson Rodgers stated the Rules and Regulations Committee met and we came up with the updates. We reviewed the information provided by our Engineer and Solicitor on the action items. It was a good meeting. We are getting things where they need to be to make it very consistent throughout our operation area.

**PAYMENT OF EXPENSES/TRANSFER OF FUNDS ETC.**

The Board unanimously voted on a motion by J. Craig Roach, and seconded by Brad Smith, to authorize payment of expenses, reports and transfers as follows:

- Payment of Expenses/Invoices etc.
- Employee Payroll; 941 Tax Deposit; Employee State Tax Payment

**COMMENTS FROM THE FLOOR**

Chairperson Rodgers called for comments from the floor. Mr. Cassidy from the Washington County Sewage Council is in attendance this evening. Chairperson Rodgers asked Mr. Cassidy if he had any comments this evening and he stated he would reserve them for later.

**MOTION FOR EXECUTIVE SESSION FOR PERSONNEL MATTERS, LITIGATION, and PROPERTY**

The Board unanimously voted on a motion by Eron Barnes, and seconded by Rosanne Rodgers, to enter executive session at 6:50 PM.

The board came out of executive session at 7:05 PM.

**ADJOURNMENT**

There being no other business, the Board unanimously voted on a motion to adjourn by Rosanne Rodgers, and seconded by J. Craig Roach, the meeting was adjourned at 7:05 PM. The next regular meeting is scheduled for 6:30 P.M. Tuesday, April 21<sup>st</sup>, 2026.

Secretary

