

Cecil Township Municipal Authority
Monthly Meeting
January 20th, 2026

The Cecil Township Municipal Authority held its annual reorganization meeting followed immediately by the regular monthly meeting on Tuesday, January 20th, 2026. Chairperson Eron Barnes called the meeting to order at 6:30 PM with Rosanne Rodgers, J. Craig Roach, Brad Smith, and Brady Benedetti in attendance. Also present were Attorney Romel Nicholas of Gaitens, Tucceri, and Nicholas, Larry Lennon Jr. and Alexandria Maloney of Lennon, Smith, Souleret Engineers (LSSE); Shana Durig, Business Manager, and Michael J. Zrenchak, Authority Manager.

An audio tape of this meeting is available on the Cecil Township web site.

Eron Barnes turned the meeting over to Solicitor Nicholas to act as temporary Chairperson for reorganization.

REORGANIZATION

Solicitor Nicholas, acting as temporary Chairperson, asked for a motion to enter into the reorganization and appointments as listed on the agenda.

The Board unanimously voted on a motion by Eron Barnes, and seconded by J. Craig Roach, to enter into the reorganization and appointments as listed on the agenda.

Solicitor Nicholas acting as temporary chairperson asked for nominations for chairperson for 2026.

Eron Barnes nominated Rosanne Rodgers as Chairperson and seconded by J. Craig Roach. Solicitor Nicholas asked if there are any other nominations, being there were not any other nominations, he asked for a motion to appoint Rosanne Rodgers as Chairperson.

The Board unanimously voted on a motion by Eron Barnes, and seconded by J. Craig Roach, to appoint Rosanne Rodgers as Chairperson.

Solicitor Nicholas turned the meeting over to Chairperson Rodgers.

Chairperson Rodgers asked for nominations for Vice Chairperson for 2026.

Rosanne Rodgers nominated Eron Barnes as Vice Chairperson and seconded by J. Craig Roach. Chairperson Rodgers asked for a motion to appoint Eron Barnes as Vice Chairperson.

The Board unanimously voted on a motion by Rosanne Rodgers, and seconded by J. Craig Roach, to appoint Eron Barnes as Vice Chairperson.

Chairperson Rodgers asked for nominations for Secretary/Treasurer for 2026.

Eron Barnes nominated J. Craig Roach for Secretary/Treasurer and seconded by Rosanne Rodgers. Chairperson Rodgers asked for a motion to appoint J. Craig Roach as Secretary/Treasurer.

The Board unanimously voted on a motion by Eron Barnes, and seconded by Rosanne Rodgers, to appoint J. Craig Roach as Secretary/Treasurer.

Chairperson Rodgers asked for nominations for Assistant Secretary/Treasurer for 2026.

Eron Barnes nominated Brad Smith for Assistant Secretary/Treasurer and seconded by J. Craig Roach. Chairperson Rodgers asked for a motion to appoint Brad Smith as Assistant Secretary/Treasurer.

The Board unanimously voted on a motion by Eron Barnes, and seconded by J. Craig Roach, to appoint Brad Smith as Assistant Secretary/Treasurer.

The Board unanimously voted on a motion by Eron Barnes, and seconded by Rosanne Rodgers, to appoint Gaitens, Tucceri, and Nicholas as Solicitor.

The Board unanimously voted on a motion by Rosanne Rodgers, and seconded by J. Craig Roach, to designate Lennon, Smith, Souleret Engineering, Inc. as Consulting Engineer.

The Board unanimously voted on a motion by Eron Barnes, and seconded by J. Craig Roach, to designate Mark C. Turnley, C.P.A., as auditor.

The Board unanimously voted on a motion by Rosanne Rodgers, and seconded by J. Craig Roach, to designate CFS Bank as the depository for the Authority.

Chairperson Rodgers concluded the reorganization meeting and moved on to the regular monthly Authority meeting.

MOTION TO APPROVE December 16th, 2025 MINUTES

The Board voted on a motion by J. Craig Roach, and seconded by Brad Smith, approving the December 16th, 2025 meeting minutes.

ENGINEERS REPORT

Larry Lennon Jr. from LSSE gave the Board an update on the Village of Lawrence Collection System Construction Contract. Still working on the grinder pump that needs relocation at the 50 Boyce Street property. Sent RFPs to several plumbers. Under the construction contract with Rudzik Excavating, we resent them change order number four (final), decreasing the contract amount by \$462,013.35, for final in place quantities and final restoration which includes the driveway, grass complaints, and miscellaneous items. We are recommending approval of that by motion when we get to that item on the agenda.

Mr. Lennon gave an update on the Treatment Plant Contract. An updated punch list was issued to the contractor. Contractor has picked up the pace on punch list to complete the contract. Pavement restoration update. They had some good weather last week, so they started paving but did not complete it. Now they have to wait to complete as it is obviously not optimum asphalt paving season.

We have a change order for them, a final change order, for multiple items on the treatment plant contract which includes some electrical improvements at the Teodori blower building, pavers in front of the front of one of the control panels at the Lawrence Plant, an additional storm inlet, associated grading down at the plant, and the raising of some manholes in the floodway that were set flush to grade. The total cost of that change order is \$37,164.82 and recommend approval of the change order.

Pay Request Number 27. Multiple discussions with contactor on this pay request. After this pay request, there would be \$60,000 remaining in retainage, which we feel is enough for the remaining punch list items. Pay Request Number 27, in the amount of \$311,393.26 is on the agenda this evening. Mr. Smith asked Mr. Lennon if LSSE is recommending to approve. Mr. Lennon said yes.

PENNVEST Pay Request Number 29 in the amount of \$339,783.85 is on the agenda this evening and recommended for approval. This includes Pay Request Number 27 and interest during construction payments.

Chairperson Rodgers asked Mr. Lennon to repeat the amounts for the pay requests.

Update on Traditions of America Phase 6 and 7. Walk through to review completed work for Phase 6 of the project was done on December 18th, 2025. An outstanding item letter was issued to TOA on January 9th, 2026. The only outstanding item in terms of dedication for engineering would be the record drawings that they need to submit.

Update on Silver Creek Development. Approximately 2400 ft of mainline, 45 lateral connections, and 16 manholes have been installed to date. No bond reduction requested this month.

Update on the Iron Ridge Residential Development. On going discussion with the developer on technical submittals and agreements. Developer did request material substitution. One was for the stream crossing. They proposed to drill it with steel casing pipe with ductal iron within it. The PADEP approved that as part of their stream crossing permit. The other one was for crossing the Montour Trail. They proposed drilling with HDPE. We have not approved anything. The other item is the updated licensing agreement between the developer and Montour Trail Council for Sewer Crossing. Solicitor Nicholas spoke about the licensing agreement. It is between the holding company for Mr. Hoke and Mr. Harrington and the Montour Trail. The agreement is not assignable. In addition to that, there is a reoccurring stipend we were looking not to absorb. The Authority Manager stated he has spoken to Mr. Hoke about the Montour Tail Crossing Agreement and he understands that it is not assignable, so he is willing to do whatever needs to be done to change the wording. A meeting with Mr. Hoke, the Engineer, the Solicitor, and Authority Manager to be scheduled to resolve the issue.

Chairperson Rodgers asked Mr. Lennon if we have received copies of the stream crossing permit and the boring permit. Mr. Lennon stated those have been received.

Mount Pleasant Sewer System update. There is a brief presentation on this subject this evening, which will be done at the end of the Engineer's Report.

Update on Clifford Road Low Pressure Sewer Extension request. An additional information request was emailed to the property owners Engineer regarding the sewer extension within the existing utility easement last week.

Update on the Fleeher Plan CCTV Contract. Robinson Pipe Cleaning about 80% through cleaning and televising. The sewers and interceptor line that were constructed as part of the Millers Run Project were in good condition and needed very little cleaning. The older sewers, which are vitrified clay pipe and brick manholes is where we are seeing the issues such as sediment deposits, break-in taps, structural defects, root intrusions, etc. LSSE is compiling the data and putting it in a GIS database. Once completed, it can be presented to the Board to discuss future planning to make rehabilitation/repairs affordable over many years. If there is anything significant, it can be addressed on an as needed basis. Vice-Chairperson Barnes asked if there have recently been any failures. Authority Manager stated there was one last year with a lateral where it connected into the main, where the wye was never installed properly. That was repaired.

Mr. Lennon stated there are areas where we could not televise because of access issues.

Update on Millers Run Pump Station Emergency Bypass Outfall Repair. The award letter was issued on December 17th, 2025 and the pre-construction meeting took place on January 13th, 2026. Contractor going to

start construction in approximately 10 weeks. Waiting on the duck bill check valve as they are not off the shelf items.

Update on the Cherrybrook Lift Station Improvement Project. Final design is underway.

L&S Wastewater Monaco Plan acquisition request update. No Change.

Tom Brown, Inc. proposed Sanitary Sewer Extension update. Emailed information on the next steps if request is to be considered.

Grant application update. LSA Grant application awards from the 2024 cycle were released and CTMA was not on the approved project award list. The Commonwealth Financing Board met today for the PA Small Water and Sewer Grant Applications; a review of the award list does not show the CTMA project being awarded.

Mr. Lennon gave the Board a PowerPoint presentation that is an overview of the potential Southview/Antil Area Sanitary Sewer Extension Project that Mt. Pleasant Township approached the Cecil Township Municipal Authority regarding possible alternatives. Discussion ensued between the Board, Engineer, Solicitor, and Authority Manager regarding various aspects of this potential project.

Mr. Smith asked to go back to the grants mentioned earlier for clarification. He asked Mr. Lennon if the two that were not listed on the CFA project award list, does that mean we are not receiving them. Mr. Lennon stated this is the list of what has been awarded so far and was not sure if this was the full list. Typically, they send out rejection letters for non-funded projects. Mr. Smith asked what that means for those two projects and the improvements if not funded. The Authority Manager stated that these projects were to be proactive to update the aging infrastructure.

Mr. Lennon stated a 30-year capital project plan has been discussed previously. This would be helpful in planning how to budget over the next 30 years. The Authority Manager stated he has a meeting with a company this Friday that has software for long-term planning, long-term budgeting, cash flow, etc. Mr. Smith agreed this is a good idea if development continues to occur in the Township. Chairperson Rodgers stated she would like to get more information on the software program.

Vice Chairperson Barnes asked the Board about sharing the presentation with the Supervisors. Solicitor Nicholas stated it would be appropriate to share this with the Township to see if there is any interest in pursuing this project. The engineer could attend the workshop meeting with the presentation to explain what is being discussed.

MOTION TO APPROVE, REJECT OR TABLE CHANGE ORDER NO. 4 (FINAL) FOR THE VILLAGE OF LAWRENCE COLLECTION SYSTEM (CONTRACT NO. 2017-06) DECREASING THE CONTRACT AMOUNT BY \$462,013.35 FOR FINAL IN-PLACE QUANTITIES AND WORK COMPLETED.

The Board unanimously voted on a motion by Eron Barnes, and seconded by J. Craig Roach, approving Change Order No. 4 (final) for the Village of Lawrence Collection System (Contract No. 2017-06), decreasing the contract amount by \$462,013.35 for final in-place quantities and work completed.

MOTION TO APPROVE, REJECT, OR TABLE PAY REQUEST NO. 27 SUBMITTED BY MELE & MELE & SONS, INC. IN THE AMOUNT OF \$311,393.26.

The Board unanimously voted on a motion by J. Craig Roach, and seconded by Brad Smith, approving Pay Request No. 27 submitted by Mele & Mele & Sons, Inc. in the amount of \$311,393.26.

MOTION TO APPROVE, REJECT, OR TABLE CHANGE ORDER NO. 10 FOR THE VILLAGE OF LAWRENCE TREATMENT PLANT & LIFT STATION CONSTRUCTION TO INCREASE CONTRACT AMOUNT BY \$37,164.82.

The Board unanimously voted on a motion by Brad Smith, and seconded by Eron Barnes, approving Change Order No. 10 for the Village of Lawrence Treatment Plant & Lift Station Construction to increase contract amount by \$37,164.82.

MOTION TO APPROVE PENNVEST PAYMENT REQUISITION NO. 29 IN THE AMOUNT OF \$339,783.85.

The Board unanimously voted on a motion by J. Craig Roach, and seconded by Brad Smith, approving the motion for PENNVEST Payment Requisition No. 29 in the amount of \$339,783.85 for Pay Request Number 27 and interest during construction payments.

SOLICITOR REPORT

Solicitor Nicholas stated several of the items in his report have already been covered.

Lawrence Project update. The enforcement filings with the magistrate for non-compliance to tap-in to the sewer system. We will begin moving forward with that between this meeting and next meeting based on previous approval. Solicitor Nicholas gave the Board a brief overview of the process.

Rules and Regulations Committee update. A variety of items were covered during the meeting. A draft Developers Agreement and Developers Agreement Checklist was distributed to the committee to refine the existing version of these documents.

CHJA Litigation update. Litigation is getting closer to being finished. Under the Authority Manager's Report this evening is a motion to approve Chad Hanley to the non-voting CHJA seat. He is the Engineer for North Strabane Township Municipal Authority and a resident of North Strabane Township. We have confirmation that CHJA has agreed to change its by-laws consistent with what was recommended by the mediator.

BUSINESS MANAGERS REPORT

Financial Reports – November 2025. Ms. Durig stated that the reports were included in the Board Member packets. She asked if there were any questions on the reports. There were no questions.

Update on the tap-in permits for the Lawrence Project. There are total of 34 premises that we have not heard anything about connecting. We received 4 more applications since the December meeting. There are 28 properties that have paid the tap-in fee but are still in the process of connecting. 164 properties have connected and are being billed.

Ms. Durig stated that prior to the meeting she distributed the Statement of Financial Interests for 2025. Please fill them out and return them no later than May 1st, 2026.

Ms. Durig informed the Board she renewed her notary commission that will now expire in March of 2030.

Updating spreadsheets for unpaid tap-in liens and unpaid sewer liens for 2025.

A Debt Service Payment on the 2017 Bonds in the amount of \$225,841.83 was wired on January 8th, 2026. Payment was due January 15th, 2026.

AUTHORITY MANAGER REPORT

Mr. Zrenchak provided the board with some updates and recommendations on various items.

OLD BUSINESS

- The Notice of Termination for the Teodori Wastewater Treatment Plant has been completed and submitted to the PADEP. Anthony Ascolillo from PADEP was out on January 9th, 2026 to inspect the plant to close out the permit. A letter from the PADEP was received on January 15th, 2026 and was included in the Board packets.
- L&S Wastewater update. Board provided with cost estimate from LSSE in the Engineering Report.
- New trucks have been upfitted with safety equipment and lighting. They have also been lettered.
- Annual inspection of the backflow preventer assemblies was completed on January 9th, 2026.
- The 2023 F-350 technical service bulletin update. Work completed on both trucks.

NEW BUSINESS

- There were inquiries about 3 potential developments. One is for a potential single family home development of approximately 105 homes on 2 parcels of property between Elm Drive and Cecil Henderson Road, the second is for development off Coleman Road, and the 3rd is for development off Mayview Road. The Developer for the Coleman Road Project is requesting a meeting to discuss how to extend service to the site and the Engineer for the Mayview Road project is looking to set up a meeting to have a preliminary meeting to discuss capacity.
- Annual Chapter 94 Wasteload Management Reports are due by March 28th, 2026 for calendar year 2025. I have started to prepare these reports.
- The Waste Profile for Sewage Sludge Disposal at Waste Management Arden Landfill has been submitted and approved.
- Stewart Contracting made an offer to purchase the 2010 Ford F-250 Plow Truck for \$1800.00. The truck bed is in poor condition.
- Iron Ridge Development has requested to meet to discuss royalties from people connecting to the sewer system once constructed, will coordinate with the Solicitor and Engineer to set a meeting.
- Coordinating flow study for the Fleeher Plan collection system to address possible infiltration into the system. The study needs to be conducted prior to spring while water table is elevated, and trees are not in bloom. This work takes place at night. We included money in the capital budget for this project.
- There is a 2-day Electrical Trouble shooting and Maintenance Class on February 25 and 26th, 2026 in Pittsburgh. I feel it would be beneficial to attend as the new SBR plant at Lawrence has many electrical components that run the process. Cost is \$1495.00.

Vice-Chairperson Barnes had questions about the three possible new subdivisions. She asked if they would go into Millers Run and if they were included in the Southview/Antil sanitation plan. The Authority Manager stated they are not included in the capacity calculations since they have just been inquired about recently. The capacity calculations would have to be done to determine what would be needed.

Mr. Smith asked if the one on Mayview Road would go to Lawrence. Authority Manager stated it would go to Lawrence through existing pump station off Commerce Boulevard. Mr. Smith stated the elevation of this parcel is lower than our pump station. Authority Manager stated the developer would put a pump station to pump to the Commerce Boulevard pump station.

Chairperson Rodgers asked who would perform the flow study for the Fleehar plan. Authority Manager stated it would be LSSE.

MOTION TO APPROVE, REJECT OR TABLE SIGNING ENGAGEMENT LETTER WITH MARK C. TURNLEY, CPA FOR THE 2025 FINANCIAL AUDIT.

The Board unanimously voted on the motion by Eron Barnes, and seconded by J. Craig Roach, approved signing engagement letter with Mark C. Turnley, CPA, for the 2025 financial audit.

MOTION TO APPROVE, REJECT OR TABLE APPOINTMENT OF CHAD HANLEY TO THE CANONSBURG HOUSTON JOINT AUTHORITY BOARD NON-VOTING SEAT AS PER THE SETTLEMENT AGREEMENT

The Board unanimously voted on the motion by Rosanne Rodgers, and seconded by J. Craig Roach, approved the appointment of Chad Hanley to the Canonsburg Houston Joint Authority Board non-voting seat as per the settlement agreement.

REVIEW OF CORRESPONDENCE

There were no comments on the monthly correspondence.

COMMITTEE REPORTS

Committee activity covered under Solicitor Report. Vice Chairperson Barnes asked about the Human Resources Committee for the annual employee reviews and if the Authority Manager has started the reviews. Authority Manager stated they have been started and would like a brief executive session to discuss personnel.

PAYMENT OF EXPENSES/TRANSFER OF FUNDS ETC.

The Board unanimously voted on a motion by J. Craig Roach, and seconded by Eron Barnes, authorized payment of expenses, reports and transfers as follows:

- Payment of Expenses/Invoices etc.
- Employee Payroll; 941 Tax Deposit; Employee State Tax Payment

Chairperson Rodgers called for comments from the floor.

COMMENTS FROM THE FLOOR

Adam Ferragano came to introduce himself to the Board and gave some background about himself, since he may be working together with CTMA concerning the Monaco Plant. Chairperson Rodgers and the Board thanked him for attending the meeting and the introduction.

MOTION FOR EXECUTIVE SESSION FOR PERSONNEL MATTERS, LITIGATION, and PROPERTY

The Board unanimously voted on a motion by Eron Barnes, and seconded by Rosanne Rodgers, to enter executive session at 7:40 PM.

The board came out of executive session at 8:25 PM.

ADJOURNMENT

There being no other business, the Board unanimously voted on a motion to adjourn by Eron Barnes, and seconded by Rosanne Rodgers, the meeting was adjourned at 8:26 PM. The next regular meeting is scheduled for 6:30 P.M. Tuesday, February 17th, 2026.



Secretary