

**Cecil Township Municipal Authority**  
**Monthly Meeting**  
**November 18<sup>th</sup>, 2025**

The Cecil Township Municipal Authority held its regular monthly meeting on Tuesday, November 18<sup>th</sup>, 2025. Chairperson Eron Barnes called the meeting to order at 6:30 PM with Rosanne Rodgers, J. Craig Roach, and Brad Smith in attendance. Brady Benedetti was absent. Also present were Attorney Patrick Gannon of Gaitens, Tucceri, and Nicholas, Larry Lennon Jr. and Alexandria Maloney of Lennon, Smith, Souleret Engineers (LSSE); Shana Durig, Business Manager, and Michael J. Zrenchak, Authority Manager.

An audio tape of this meeting is available on the Cecil Township website.

**MOTION TO APPROVE October 21<sup>st</sup>, 2025 MINUTES**

The Board voted on a motion by J. Craig Roach, and seconded by Rosanne Rodgers, approving the October 21<sup>st</sup>, 2025 meeting minutes.

**ENGINEERS REPORT**

Larry Lennon Jr. from LSSE gave the Board an update on the Village of Lawrence Collection System Construction Contract. Contractor did complete one of the last punch list items, replacement of the air release valves along Georgetown Road. A field review on the final lawn restoration to be scheduled. If acceptable, we can move towards closing out the contract. No action required tonight.

Mr. Lennon gave an update on the Treatment Plant Contract. The contractor is working on punch list items, final restoration, and cleanup at both sites. They did schedule the follow-up training for the SBR treatment system on November 10<sup>th</sup>, and it went well. The Authority Manager stated that the gentleman they sent was knowledgeable and the employees benefited from the additional training. At previous meetings, we discussed the roadway erosion along the access drive for the old treatment plant site. There is erosion on both sides of road. Discussion on this issue is going back and forth with the contractor. The erosion, on the stream side, was pre-existing to construction and is not the contractor's issue. There is some type of slide going on there, but it is not impacting the road yet but needs to be monitored. I think it is an item for a future grant application. On the left side of the roadway, which would be the uphill side towards the residential development. We did tell the contractor that it is their responsibility to repair it. They are repairing that as instructed. There is water coming off the PENNDOT roadway. There is a blocked cross drain. We will have to get PENNDOT notified that they need to clean that out because that is damaging that roadway as well. No pay request for that contract tonight.

Update on Traditions of America Phase 6 and 7. Phase 7 construction continues. They are working on other utilities currently. No bond reduction has been requested this month by the Developer. They did request additional information on the LSSE invoices, which we will provide to the Authority Manager to forward to Traditions of America.

Update on Silver Creek Development. They have about 1,200 ft of sewer and nine manholes installed. No bond reduction requested this month.

Update on the Iron Ridge Residential Development. We are awaiting the resubmission from the Developer. No Change.

Mount Pleasant Sewer System update. A Rules and Regulations Committee meeting is scheduled for December 10th. A discussion can be held to determine how to proceed.

Update on Clifford Road Low Pressure Sewer Extension request. No change.

Update on the Fleeher Plan CCTV Contract. Contractor has completed approximately 19,000 ft of cleaning and televising to date. No pay request this evening. No action required. They found some minor items to date such as buried manholes. We are waiting to see the CCTV data to review the condition of the sewers.

Update on Millers Run Pump Station Emergency Bypass Outfall Repair. The bid opening was delayed until to December 5th. When doing our final review, we did identify there was a property issue that needed addressed.

Update on the Cherrybrook Lift Station Improvement Project. A meeting with the Authority Manager is scheduled for December 2<sup>nd</sup> to review the concept design.

L&S Wastewater Monaco Plan acquisition request update. A conceptual cost benefit analysis regarding the Monaco plant will be presented at the Rules and Regulations Committee meeting on December 10<sup>th</sup> to determine how to proceed with this request.

Grant application update. The Commonwealth Financing Board did meet today, but they did not act on LSA Grant applications from 2024. They acted on other grant programs. We did prepare three resolutions for the 2025 LSA this evening. One to buy a service truck, the 2<sup>nd</sup> is to upgrade the disinfection system with a UV system at the Cherrybrook STP, and the 3<sup>rd</sup> is the Lawrence STP UV pavilion with solar panels. For the Lawrence STP UV pavilion grant application, we included a solar panel component because that gets you more grant points. The reason we are reconsidering the pavilion is because in the summer whenever it is sunny, the algae is terrible in the UV tank. It causes increased maintenance for the operators.

**MOTION TO ADOPT RESOLUTION NO. 2025-04 AUTHORIZING SUBMISSION OF A 2025 LOCAL SHARE ACCOUNT (LSA) PROGRAM FUNDING APPLICATION FOR CTMA SERVICE TRUCK PROCUREMENT.**

The Board unanimously voted on a motion by Rosanne Rodgers, and seconded by J. Craig Roach, approving the motion to adopt Resolution No. 2025-04 Authorizing Submission of a 2025 Local Share Account (LSA) Program Funding Application for CTMA Service Truck Procurement.

**MOTION TO ADOPT RESOLUTION NO. 2025-05 AUTHORIZING SUBMISSION OF A 2025 LOCAL SHARE ACCOUNT (LSA) PROGRAM FUNDING APPLICATION FOR THE CHERRYBROOK SEWAGE TREATMENT PLANT UV SYSTEM IMPROVEMENTS PROJECT.**

The Board unanimously voted on a motion by Rosanne Rodgers, and seconded by Brad Smith, approving the motion to adopt Resolution No. 2025-05 Authorizing Submission of a 2025 Local Share Account (LSA) Program Funding Application for the Cherrybrook Sewage Treatment Plant UV System Improvements Project.

**MOTION TO ADOPT RESOLUTION NO. 2025-06 AUTHORIZING SUBMISSION OF A 2025 LOCAL SHARE ACCOUNT (LSA) PROGRAM FUNDING APPLICATION FOR THE LAWRENCE SEWAGE TREATMENT PLANT UV PAVILLION WITH SOLAR PANEL PROJECT.**

The Board unanimously voted on a motion by J. Craig Roach, and seconded by Eron Barnes, approving the motion to adopt Resolution No. 2025-05 Authorizing Submission of a 2025 Local Share Account (LSA) Program Funding Application for the Lawrence Sewage Treatment Plant UV Pavillion With Solar Panel Project.

**MOTION TO APPROVE, TABLE, OR REJECT LETTER OF SUPPORT FOR MOUNT PLEASANT TOWNSHIP MUNICIPAL AUTHORITY'S APPLICATION FOR WASHINGTON COUNTY LOCAL**

## **SHARE ACCOUNT FUNDING FOR CONSTRUCTION OF THE PROPOSED MILLERS RUN INTERCEPTOR EXTENSION PROJECT.**

The Board unanimously voted on a motion by Rosanne Rodgers, and seconded by J. Craig Roach, approving the motion for the letter of support for the Mount Pleasant Township Municipal Authority's Application for Washington County Local Share Account Funding for Construction of the proposed Millers Run Interceptor Extension Project.

## **SOLICITOR REPORT**

Solicitor Gannon stated the Rules and Regulations Committee will be meeting on December 10<sup>th</sup> to discuss any potential rules and regulation changes as needed. At that time, a discussion for the next steps relating to Mount Pleasant Township and the proposed Southview project. The only other thing for the public meeting this evening is the update on the Iron Ridge development. We are working with the Township solicitor to secure an easement that is going to be a temporary easement for the Developer and it is ultimately going to pass to CTMA at the conclusion and the dedication of the lines. I would like to ask for an executive session regarding litigation. The board has received copies of the Intergovernmental Cooperation Agreement prior to this meeting to review. Solicitor Gannon stated if there are not any questions regarding that agreement, we can move forward with making that motion.

## **MOTION TO APPROVE, TABLE, OR REJECT TO AUTHORIZE THE EXECUTION OF THE INTERGOVERNMENTAL COOPERATION AGREEMENT WITH THE NORTH STRABANE TOWNSHIP MUNICIPAL AUTHORITY, THE TOWNSHIP OF NORTH STRABANE, THE TOWNSHIP OF CECIL, and THE TOWNSHIP OF CHARTIERS.**

The Board unanimously voted on a motion by J. Craig Roach, and seconded by Eron Barnes, approving the execution of the Intergovernmental Cooperation Agreement with the North Strabane Township Municipal Authority, the Township of North Strabane, the Township of Cecil, and the Township of Chartiers.

## **BUSINESS MANAGER REPORT**

Financial Reports – September 2025. Ms. Durig stated that the financial reports were included in the Board Member packet. She asked if there were any questions on the financial reports. There were no questions.

Update on the tap-in permits for the Lawrence Project. 232 letters to connect were issued. There are 10 that are being held due to drawings, payment, or other issues. We received phone calls from individuals stating that they are working on obtaining funds to tap in. There are total of 42 premises that we have not heard anything about connecting.

## **AUTHORITY MANAGER REPORT**

Mr. Zrenchak provided the board with some updates and recommendations on assorted items.

## **OLD BUSINESS**

1. L&S Wastewater update. LSSE covered this item in the Engineering Report. Working with LSSE to finalize recommendations to the board on how to proceed.
2. The equalization tank pump at the Cherrybrook STP update. The new pump was received earlier than the four-to-six-week lead time. It's been installed. Everything is operational and we now have two new pumps.

3. The new trucks are at the upfitters having the safety equipment and lighting installed. It should be completed soon.
4. The 2023 F350 service bulletin for a steering issue update. Parts are still on back order for the other truck that was not repaired.
5. The draft budget will be completed this week for distribution to the Budget Committee. A Budget Committee meeting can be scheduled to discuss.

### **NEW BUSINESS**

1. The backflow preventers are coming due for annual inspection. I will get these scheduled. The Lawrence STP will have to be added to the list for annual inspection.
2. Schedule A will be reviewed to update the rates for 2026. Once reviewed, a copy will be distributed to the Board for comment/questions. It will be on the agenda for next month's meeting. 2026 is the final year of the multiyear rate increase.
3. Authority meeting dates for the 2026 calendar year. Are the meeting dates still going to be the third Tuesday of every month at 6:30 PM. If there are no changes, it can be on the agenda for next month's meeting and advertised in the Observer Reporter.
4. A wet well mixer was ordered and installed at the Millers Run Pump Station to keep it mixed to help the pumps do a better job passing through wipes & other pump-clogging materials. Constant circulation also helps minimize the surface grease layer which decreases cleaning intervals. We had a demonstration unit installed for several months prior to purchasing and it made a big difference. It will not need cleaned as often as the wet well is 30 feet deep.
5. On October 27<sup>th</sup>, 2025 a merger between American Water and Essential Utilities was announced. That is People's Natural Gas and Aqua America. The Authority needs to be aware that acquisition activity is going to continue to increase. While these acquisitions are sometimes necessary, they are usually not beneficial to the rate payers as they bore the cost as the purchasing companies are for profit and answer to stake holders. I have attached a handout for everyone to review. This is a good topic for discussion at our Rules and Regulations Committee meeting. Rates are usually double with a publicly owned company. Discussion ensued between the Board and Authority Manager.
6. We had a decanter arm failure on Sunday evening at the Lawrence plant for SBR 1. Mele and Sanitaire were contacted on Monday morning. Since the unit was still under warranty, they sent out a technician from Kappe and Associates who is the local representative. They determined the cause was a roll pin that holds the key into a keyway on the shaft failed causing the worm gear to become disengaged, not allowing the decanter arm to go up or down. We were able to make the repairs. The unit is now back in service, but I am working to get some spare roll pins and keys to have available if this would happen again in the future. During the training, the gentleman that came out recommended that an entire drive assembly be kept as a spare. The technician from Kappe also said the same thing because he has seen lead times of up to a year to get these parts. Working with the vendor on the cost of a spare unit.

### **REVIEW OF CORRESPONDENCE**

Chairperson Barnes asked if there was any correspondence. There was no correspondence this month.

## COMMITTEE REPORTS

Chairperson Barnes asked if there was anything for Committee Reports correspondence. There was nothing.

## PAYMENT OF EXPENSES/TRANSFER OF FUNDS ETC.

The Board unanimously voted on a motion by J. Craig Roach, and seconded by Rosanne Rodgers, authorized payment of expenses, reports, and transfers as follows:

- Payment of Expenses/Invoices etc.
- Employee Payroll; 941 Tax Deposit; Employee State Tax Payment

## MOTION FOR EXECUTIVE SESSION FOR PERSONNEL MATTERS, LITIGATION, and PROPERTY

The Board unanimously voted on a motion by Eron Barnes, and seconded by Rosanne Rodgers, to enter executive session at 7:00 PM.

The board came out of executive session at 7:35 PM.

## MOTION TO APPROVE, TABLE, OR REJECT AUTHORIZATION FOR THE SOLICITOR TO PROCEED WITH FILING COMPLAINTS AGAINST PROPERTY OWNERS WHO HAVE NOT CONNECTED TO THE LAWRENCE SEWER SYSTEM.

The Board unanimously voted on a motion by J. Craig Roach, and seconded by Brad Smith, approving the motion to authorize the Solicitor to proceed with filing complaints against property owners who have not connected to the Lawrence Sewer System.

## ADJOURNMENT

There being no other business, the Board unanimously voted on a motion to adjourn by Eron Barnes, and seconded by Brad Smith, the meeting was adjourned at 7:36 PM. The next regular meeting is scheduled for 6:30 P.M. Tuesday, December 16<sup>th</sup>, 2025.

  
Secretary

