

**Cecil Township Municipal Authority**  
**Monthly Meeting**  
**September 16<sup>th</sup>, 2025**

The Cecil Township Municipal Authority held its regular monthly meeting on Tuesday, September 16<sup>th</sup>, 2025. Chairperson Eron Barnes called the meeting to order at 6:30 PM with Rosanne Rodgers, J. Craig Roach, and Brad Smith in attendance. Member Brady Benedetti was absent. Also present were Attorneys Romel Nicholas and Patrick Gannon of Gaitens, Tucceri, and Nicholas, Larry Lennon Jr. of Lennon, Smith, Souleret Engineers (LSSE); Shana Durig, Business Manager, and Michael J. Zrenchak, Authority Manager.

An audio tape of this meeting is available on the Cecil Township web site.

**MOTION TO APPROVE August 19<sup>th</sup>, 2025 MINUTES**

The Board voted on a motion by J. Craig Roach, and seconded by Brad Smith, approving the August 19<sup>th</sup>, 2025 meeting minutes.

**ENGINEERS REPORT**

Larry Lennon Jr. from LSSE gave the Board an update on the Village of Lawrence Collection System Construction Contract. The last big item is the lawn restoration. The contractor moved the landscape subcontractors back to the first week of October because of how dry it has been lately. The contractor did call Mr. Estes to give him an update.

Mr. Lennon gave an update on the Treatment Plant Contract. The contractor is working on restoration and punch list items. A field walkthrough was done, and an updated punch list was issued to the contractor. A lot of this is little stuff should be able to be addressed quickly. Discussing the road way at Teodori with the contractor to finalize restoration. Looking at the drainage issues at the treatment plant site with the contractor to remedy. No pay request for the contractor this evening.

Recommend approval of PENNVEST Payment Requisition No. 27 in the amount of \$13,365.28.

Update on Traditions of America regarding Phase 6 and 7. The contractor working on Phase 7 installing mainline and completing manhole testing. No action needed this evening.

Update on Silver Creek Development. The Developer did submit material submittals from their contractor for review and are requesting a pre-construction meeting be set up. They are looking to start construction.

Update on the Steeltown Residential Development. There was a change in name of the development from Steeltown to the Iron Ridge Residential Development. We did have several reviews with the developer in the last month. One thing of note, there are two material substitutions that are in the plans that we requested they must submit a formal substitution request. One substitution is that they want to drill across the Montour Trail, and the other substitution is for a stream crossing. They would like to bore under the under the stream with a steel casing pipe instead of doing an open cut with concrete encasement.

Chairperson Barnes asked Mr. Lennon if the PADEP has to get involved for the boring? Mr. Lennon explained that the developer submitted a permit to the Conservation District and PADEP for that stream crossing. It can be assumed that that drilling will be part of it when they get the permit.

Mount Pleasant Sewer System update. The drawings were received from Mount Pleasant's Engineer for the

Southview area. We looked at the elevations of the CTMA system, and we can do it by gravity without a pump station. A meeting is scheduled for next week to discuss the next steps to keep moving on the feasibility analysis, cost sharing, the amount grant funding they have available, and how much money is needed to complete the project. We can then come back to this board to discuss if you would like to proceed.

Mr. Smith asked who is compensating LSSE for their time during this due diligence? Chairperson Barnes stated that CTMA is covering that right now and it is being monitored. Mr. Lennon stated that the time spent to date is minimal. The big cost will be if CTMA decides to proceed. It would go to an Act 537 plan revision with the Township and that is a large study where you look at alternatives, analyze impact on the ratepayers, rates for the new customers, and expanding your service area. That is where a discussion on how we want to proceed at that point in time with costs. Chairperson Barnes asked how the engineer of record is determined. Will it be Cecil Township's Engineer because it is coming into our system? Solicitor Nicholas stated his impression was that Mt. Pleasant was thinking that it would be CTMA, but we do not have to and could present it as a shared issue or just say we want their Engineer to deal with it. Chairperson Barnes stated that a review of the financials would be needed before proceeding. Mr. Lennon stated there is a lot of preliminary discussions that would be part of the Act 537 plan.

Update on Clifford Road Low Pressure Sewer Extension request. The Authority Manager stated the Pre-Development Agreement had been sent over for execution. Waiting to receive the executed agreement and check to establish the escrow account. Mr. Lennon stated that the Board will need to discuss how we want to proceed because it is a grinder pump, but there are adjoining properties. Mr. Smith stated the property owner was trying to get additional property tied into that line and he wanted us to assume responsibility for that system if someone connected. Are we still going in that direction? Mr. Lennon stated nothing has been done yet. The Authority Manager stated that the Pre-Developer Agreement is in place for us to review what he submitted. It covers the Authority cost, the Engineer's cost, and the Solicitor's cost. It does not grant permission to begin construction. The way it was originally presented, it was supposed to be a single grinder unit just for his property because he could not replace his existing septic system. Then when he came to a meeting to present to the Board, it changed to where it was his property, but there other houses on the road that eventually may be able to tie into that force main that goes up over the hill, and that is where the discussion comes in, because we do not have anything else like that in Cecil Township. This is why further discussion is needed.

Update on the Fleeher Plan CCTV Contract. The contract was awarded. A pre-construction meeting with the contractor took place. Televising and cleaning to begin late September, early October. LSSE will have one of our environmental technicians on site, especially when the contractor is working in some of the plans that are older to observe some of the older lines as well as documenting the manholes. This will allow updating the GIS mapping.

Update on Millers Run Pump Station emergency bypass outfall repair. The permits have been received from PADEP. We will proceed with working on the bid documents. There is a motion to advertise for bidding this project on the agenda this evening.

Update on the Cherrybrook Lift Station Improvement Project. Working on design. Multiple vendor quotes for replacement pumps have been requested. Waiting for vendors to get us the quote for the replacement pumps and control panels for that site and compare the options.

Chairperson Barnes asked to go back to the Millers Run Pump Station emergency bypass outfall repair to see if anyone had any questions regarding the project. There were no questions.

L&S Wastewater Monaco Plan acquisition request update. A field review of the Monaco wastewater plant the was done same day we did the review of all the Lawrence plants. We met with the operator at the plant to discuss the plant and the challenges with the existing plant. It is near the end of its service life. If CTMA would want to proceed, the options are to pump to Miller's Run Treatment Plant or to replace the existing plant.

Pumping to the Millers Run Treatment Plant would be the most feasible. Chairperson Barnes asked if there is capacity at Millers Run treatment plant. Mr. Lennon stated yes, as there is little flow to the Monaco plant. The Authority Manager stated a discussion with Mr. Lennon is needed to be able to present something formal to the Board. A key piece of acquiring the plant is the condition of the collection system, which would be included. We can physically see what is going on with the treatment plant, but you cannot see what is going on with the sewer lines. They currently have no CCTV footage available for review.

Grant application update. The table in the Engineers report lists the grants that are outstanding. The Statewide LSA was supposed to meet this week, but they just postponed that meeting due to the state budget until November. The Statewide LSA is open for 2026, and applications are due at the end of November.

Mr. Smith stated he was informed that a developer purchased a large track of land along Burnside Road. Is that part of CTMA. The developer is Traditions of America, and it would be on the Canonsburg side of Burnside Road. After looking at some other properties in that area, it seems to be a border. The Authority Manager stated the only parcel of property he is aware of on Burnside Road was the one that Mr. Kosky owned on the Cecil side. A couple of years ago, a request for a letter for a subdivision about the availability of a sewer connection was received. Chairperson Barnes stated that would be something that would have gone through Cecil Township zoning.

**MOTION TO APPROVE PENNVEST PAYMENT REQUISITION NO. 27 IN THE AMOUNT OF \$13,365.28.**

The Board unanimously voted on a motion by Rosanne Rodgers, and seconded by J. Craig Roach, approving the motion for PENNVEST Payment Requisition No. 27 in the amount of \$13,365.28 for Contract No. 21-STP1 (RE-BID).

**MOTION TO APPROVE, REJECT OR TABLE ADVERTISEMENT OF MILLERS RUN PUMP STATION EMERGENCY BYPASS REPAIR PROJECT.**

The Board unanimously voted on a motion by J. Craig Roach, and seconded by Eron Barnes, approving the motion for advertisement of the Millers Run Pump Station Emergency Bypass Repair Project.

**SOLICITOR REPORT**

One item on the agenda this evening is the adoption of the safety manual, which was discussed last month.

Rules and Regulations update. The committee is on hold now and will resume upon Rosanne's return.

There was a question raised about the applicability of OSHA regarding Municipal Authorities, which currently does not apply. There has been some movement to change that, and an article was distributed to everyone regarding this for review.

CHJA litigation update. There are three pieces to finalize the litigation. One is to get the attorneys for Canonsburg and CHJA to put together the final settlement document. They did not, so our firm did draft this document. It was sent to Canonsburg and CHJA in draft form and they are circulating it. Part of this agreement is that they must amend their Bylaws and Articles of Incorporation and that is a work in progress. Secondly, the delegation issue of North Strabane Township to North Strabane Municipal Authority and Cecil Township to Cecil Township Municipal Authority for the purpose of selecting a candidate to be the board representative for CHJA. North Strabane Township voted on the motion to delegate candidate selection to the North Strabane Municipal Authority. We have not heard back from Cecil Township and reached out to their solicitor. Chairperson Barnes stated she will also follow up with the Township on this item. The third item

regarding CHJA is our group meeting to discuss the agreement put together for our five municipal entities to come up with the protocol for how we appoint to the CHJA Board.

There is a lateral matter that the Authority Manager will discuss in his report this evening. I extracted a piece from our existing Rules and Regulations that would be relevant to this matter.

### **BUSINESS MANAGERS REPORT**

Financial Reports – July 2025. Ms. Durig stated that the financial reports were included in the Board Member packet. She asked if there were any questions on the financial reports. There were no questions.

Update on the tap-in permits for the Lawrence Project. We have received an additional 23 tap-in permits. applications. A total of 172 permit applications have been received. 155 tap-in permits have been issued to date. A total of 117 have been inspected. There are 11 that are being held due to drawings, payment, or other issues.

I will be preparing all the deduct meter accounts for our field staff to go out and do the readings. They will be doing the readings in October. Anyone who is participating in this program, the November bill will reflect the deduct meter reading for their premise.

Another maturity notice for one of our CD's was received. on July 27th. I will email the Board with the new rates once available to see how to proceed with renewal.

Authority Manager stated that multiple people have contacted the Authority since the second notice to connect letter was sent out.

### **AUTHORITY MANAGER REPORT**

Mr. Zrenchak provided the board with some updates and recommendations on assorted items.

### **OLD BUSINESS**

1. The Notice of Termination for the Teodori Wastewater Treatment Plant has been completed to submit to the PADEP. Will send over to LSSE to review and complete their sign-off.
2. L&S Wastewater update. LSSE covered details in the Engineering Report. I have not had time to follow up with LSSE regarding the onsite meeting.
3. A replacement vehicle for the 2010 Ford F-250 Pick Up that we currently use as a plow truck has been found. It is a 2024 Ford F-250 Pick Up with a plow and salt spreader. Truck and equipment listed for \$73,062.00. Our cost with end-of-year incentives and Co-Stars discount is \$62,141.00. I was also able to locate another 2024 Ford F-250 Pick Up that is left over that is listed at \$51,990.00 Our cost with end-of-year incentives and Co-Stars discount is \$40,558.00. The 2014 F-150 is starting to have some rust issues and intermittent transmission issues. Both trucks are brand new. The only reason they were left over is Ford had a no fix recall that they were trying to resolve. They finally got the fix, which is the reason they were available at this cost. There are funds set aside in the capital budget. Mr. Smith asked if the equipment on the trucks is the same. Authority Manager stated the difference between the 2 trucks is one has the salt spreader and plow, and the other truck does not have these items.
4. The flow equalization and sludge transfer pump for Millers Run STP have been ordered. The flow equalization pump is scheduled to be delivered tomorrow, and the sludge transfer pump has a lead time of 6 to 8 weeks because of the specifications required.

5. USEPA Grant for \$1,000,000.00. The necessary paperwork to draw down the funds was submitted. Waiting to hear if anything else is needed.

### **NEW BUSINESS**

1. The other equalization tank pump at Cherrybrook STP failed today. One was replaced in April of this year. These pumps were 31 years old and had a lot of damage to the volute and impeller. Replacement cost of this pump was \$6413.33. There was a 4–6-week lead time on the pump. There was \$50,000.00 included in the capital budget this year for miscellaneous pump replacement as needed. This expense would be capitalized. I will get an updated cost to make sure there has not been a price increase. Recommend pump replacement.
2. The roof ventilation fans were not working at Millers Run WWTP. These are necessary to keep air moving in the blower room area of the building. These were serviced last year and were working correctly. Preliminary investigation determined that the VFD's for these units have failed. They are now 18 years old. I am having our electrician confirm that this is the issue and will provide a quote for replacement. The fans can be used in hand mode, but this lets them run continuously. Mr. Smith asked about the temperatures that the VFD's are being exposed to as a potential issue. Authority Manager stated that it is the age and possible power surges over the years that contributed to the failure. They are basic VFD's and not an expensive fix. We have money in the regular maintenance budget to do this.
3. The flow equalization pump control panel for Millers Run STP currently does not have a pump alternator built in to it causing one pump to always be the lead pump unless changed by the operator jumping the leads to make a change. This is a safety issue as well as a maintenance issue. A pump alternator can be added very easily, and we are working on having this done. We already have some of the necessary parts needed to do this upgrade.
4. Replaced faulty motor starter and overloads for #2 pump at the Georgetown Estates Pump Station. An additional set was ordered to have as a spare.
5. Oil Changes completed for both 2023 F-350s and the 2014 F-150. There is a technical service bulletin for a steering issue on both 2023 trucks. The fix for one is scheduled for Monday, September 22<sup>nd</sup> and the parts are on order for the other truck. Once the parts arrive, they will schedule the repair.

Issue with a lateral for SBC Capital Group Georgetown. They submitted an application and asked the Authority to consider allowing them to use one tap. There are separate buildings which have three separate sight tees but currently all three buildings go into one septic tank, and they just want to use one tap. They do not want to have to tap each building in individually because they say that is cost prohibitive. I was over there today for some things at the Lawrence plant and confirmed there are physically three buildings there which they set up three taps, one for building A, which is nearest to Georgetown Road, building B which is in the middle, and building C. They are asking to pay \$9,000 for one tap and use one tap only for all three buildings. Chairperson Barnes asked if it is one parcel of property or is each building on their own parcel. Authority Manager stated he received this request yesterday and has not had time to fully research. Solicitor Nicholas stated the document he distributed to everyone has the section pertaining to this is highlighted. Discussion ensued between the Board, Solicitor, Engineer, and Authority Manager on how to best how to resolve this request. The Board asked the Authority Manager to research this further to be able to make a final decision.

### **MOTION TO APPROVE, REJECT OR TABLE THE ADOPTION OF SAFETY MANUAL FOR THE CECIL TOWNSHIP MUNICIPAL AUTHORITY**

The Board unanimously voted on a motion by Rosanne Rodgers, and seconded by J. Craig Roach, approving the motion for adoption of the Safety Manual for the Cecil Township Municipal Authority.

Chairperson Barnes thanked Mr. Smith and Mr. Roach their efforts in getting this manual completed.

**MOTION TO AUTHORIZE LETTER TO M&T TRUST COMPANY IN REGARD TO CAPITAL IMPROVEMENTS AND REDEMPTION FUND TRANSFERS.**

The Board unanimously voted on a motion by Eron Barnes, and seconded by J. Craig Roach, approving the motion for the letter to M&T Trust Company regarding capital improvements and redemption fund transfers.

The Authority Manager explained that when the bond payment is made, any remaining funds can be transferred to the capital improvement fund. A letter still needs to be sent even if there are no funds transferred.

**REVIEW OF CORRESPONDENCE**

Chairperson Barnes asked if there was any correspondence. There was no correspondence this month.

**COMMITTEE REPORTS**

Chairperson Barnes stated the Rules and Regulations committee will be postponed for another month and will restart in the fourth quarter. The budget committee will need to start the 2026 budget process. The Authority Manager stated that he has started the process but has not received the potential rate increase from CHJA as of yet.

**PAYMENT OF EXPENSES/TRANSFER OF FUNDS ETC.**

The Board unanimously voted on a motion by J. Craig Roach, and seconded by Brad Smith, authorized payment of expenses, reports, and transfers as follows:

- Payment of Expenses/Invoices etc.
- Employee Payroll; 941 Tax Deposit; Employee State Tax Payment

Chairperson Barnes called for comments from the floor. There were no comments from the floor this evening.

**ADJOURNMENT**

There being no other business, the Board unanimously voted on a motion to adjourn by Eron Barnes, and seconded by Brad Smith, the meeting was adjourned at 7:19 PM. The next regular meeting is scheduled for 6:30 P.M. Tuesday, October 21<sup>st</sup>, 2025.

Asst.  \_\_\_\_\_  
Secretary