

Cecil Township Municipal Authority
Monthly Meeting
July 15th, 2025

The Cecil Township Municipal Authority held its regular monthly meeting on Tuesday, July 15th, 2025. Chairperson Eron Barnes called the meeting to order at 6:30 PM with Rosanne Rodgers, Brad Smith, and Brady Benedetti in attendance. J. Craig Roach was not in attendance. Also present were Attorneys Romel Nicholas and Patrick Gannon of Gaitens, Tucceri, and Nicholas, Larry Lennon Jr. of Lennon, Smith, Souleret Engineers (LSSE); Shana Durig, Business Manager, and Michael J. Zrenchak, Authority Manager.

An audio tape of this meeting is available on the Cecil Township web site.

Chairperson Barnes acknowledged new Board Member, Brady Benedetti. He was appointed at the July 7th, 2025 Board of Supervisors meeting to take the place of Mrs. Darlene Barni.

MOTION TO APPROVE June 17th, 2025 MINUTES

The Board voted on a motion by Eron Barnes, and seconded by Rosanne Rodgers, approving the June 17th, 2025 meeting minutes.

MOTION TO APPROVE PROCLAMATION RECOGNIZING DARLENE BARNI FOR HER SERVICE AS A BOARD MEMBER WITH THE CECIL TOWNSHIP MUNICIPAL AUTHORITY

The Board voted on a motion by Brad Smith, and seconded by Eron Barnes, approving the Proclamation recognizing Darlene Barni for her service as a Board Member with the Cecil Township Municipal Authority.

Chairperson Barnes read the proclamation recognizing Darlene Barni for her years of service as a Board Member with the Cecil Township Municipal Authority and presented her with the proclamation and gift. Mrs. Barni thanked the Board and Staff.

ENGINEERS REPORT

Larry Lennon Jr. from LSSE gave the Board an update on the Lawrence Collection System Project. A field review with the contractor took place June 19th, 2025 to address outstanding resident complaints about grass restorations, a driveway issue, and some miscellaneous issues. An additional field review took place on July 10th, 2025. Recommending holding payment until we get through these grass complaints. This needs addressed. The contractor is to submit his plan to get all this completed.

Chairperson Barnes asked Mr. Lennon if there is any escalation needed from the Board. Mr. Lennon stated to wait until next month to see if the contractor addresses these issues satisfactorily. If we do not get any action in the next month, we will want to discuss this at the next meeting. The contractor was asked to reach out to the residents as well.

Mr. Lennon gave an update on the Treatment Plant Contract. The Teodori lift station was placed online prior to the holiday. There were some alarm issues and bugs that occurred but were worked out. It seems like they are correcting those items.

The Authority Manager stated there are still additional issues to correct for random alarms for different things such as high temperature alarm for pumps, uV system issues, and computer issues. They are addressing these issues, but everything is not resolved.

Mr. Lennon stated the major significant construction is winding down. We will be going through final site cleanup items because there are some drainage issues and other things we need to address with them. The contractor did ask that LSSE look at the entrance road to the Teodori Pump Station. Contractor stated there is significant erosion at the entrance and they were concerned about paving it. I have one of my staff going out this week to look at it who specializes in that area. At the next meeting we may have to talk about potential options.

Chairperson Barnes asked if that is our responsibility. Mr. Lennon stated the question is that if it was damaged by the contractor, it would be their responsibility, but if it was because of surface water runoff from the road, it would not be their responsibility.

Under this contract, there is a table of change orders that we are going to process. Some changes were requested by the operators and some that were required. If you recall, the plant was originally bid, and it came in significantly overpriced. There was a quick rebid that included adjusting the elevation of the tank and some site elevations that had to be adjusted during construction to make that change work. Some of the changes listed in the table include location of the influent sampler, removing equipment and filling the tank under the Teodori Control Building, extra hose bibs and dry riser stand pipe for tank hose down, and an eyewash station. We will send a change order to the contractor, and it will be on the agenda for the next meeting.

Recommend approval of Partial Payment No. 25 for Contract No. 21-STP1 (Re-Bid) in the amount of \$121,796.71.

Recommend approval of PENNVEST Payment Requisition No. 26 in the amount of \$409,634.10 which does include construction, interest payments, and AE fees.

Mr. Lennon started the update for Traditions of America Phases 6 and 7 but asked to go back to the PENNVEST Payment Requisition No. 26. He stated he has to revise that amount in the pay request. Mr. Lennon recommended holding off on the PENNVEST pay request because the Mele construction contract invoice does not match. He stated he will get that changed for next meeting.

Mr. Lennon provided an update on Traditions of America regarding Phase 6 and 7. The contractor is working towards completion of Phase 6 sewers. They installed about 1,800 feet of mainline to date. They have not done much testing yet. Contractor is about 63% completed. The contractor has not submitted a bond reduction request.

Update on Silver Creek Development. A review letter was issued on June 20th, 2025.

Update on the Steeltown Residential Development. The planning module review letter was issued today. In terms of the technical plans, I was going to wait till after the meeting to issue the review letter with the new standard details to get those incorporated. It did take a little bit of time on that planning module but with your new GIS map we did get the sewer invert elevations and slopes built in which came in handy for Steeltown to do all the capacity calculations to show that you have enough dry weather capacity for the development. Mr. Smith asked how many tie-ins we were anticipating from that Development. Authority Manager stated 127. Mr. Lennon stated it is mostly single family residential with some town houses.

Mount Pleasant Sewer System update. I did reach out to ask for an update. No response to date.

Update on Clifford Road Low Pressure Sewer Extension request. Waiting on Pre-Development Agreement and escrow account to be established before starting detailed review.

Update on the Fleeher Plan CCTV Contract. The bid tabulations are included in the Engineers report. LSSE did look at the prices and they are in line. It is significantly lower than the other bidders, but in terms of their pricing I would recommend moving forward with the base bid and add alternate.

Update on Millers Run Pump Station emergency bypass outfall repair. Waiting for the permit from PADEP.

Cherrybrook Lift Station Improvement Project update. The preliminary One Call was submitted. The site survey was completed on July 2nd, 2025. The final scope of work is being finalized with the Authority Manager.

Grant application update. The table in the Engineers report lists the grants that are outstanding, and any upcoming grants will be added as those applications become open. Right now, CTMA has four grants that have been submitted that we are waiting for answers for award.

Update for Rules and Regulations. LSSE did issue the final construction parameters and standard details package to the CTMA on July 1st, 2025 and it is on the agenda for consideration this evening. Mr. Lennon asked if anybody has any questions. There were no questions.

**MOTION TO APPROVE PARTIAL PAYMENT NO. 25 FOR CONTRACT NO. 21-STP1 (RE-BID)
VILLAGE OF LAWRENCE SEWAGE TREATMENT PLANT IN THE AMOUNT OF \$121,796.71.**

The Board unanimously voted on a motion by Rosanne Rodgers, and seconded by Brad Smith, approving the motion for Partial Payment No. 25 in the amount of \$121,796.71 for Contract No. 21-STP1 (RE-BID).

**MOTION TO APPROVE PENNVEST PAYMENT REQUISITION NO. 26 IN THE AMOUNT OF
\$409,634.19.**

The Board tabled this motion until next month's meeting.

**MOTION TO AWARD, REJECT OR TABLE CONTRACT NO. 25-S1 - 2025 CCTV PROGRAM
CONTRACT TO LOW BIDDER, ROBINSON PIPE CLEANING, CO., FOR BASE BID (\$154,425.00)
AND ADD ALTERNATE (\$86,010.00) PROJECT SCOPES.**

The Board unanimously voted on a motion by Rosanne Rodgers, and seconded by Eron Barnes, approving the award of Contract No. 25-S1 - 2025 CCTV Program Contract to low bidder, Robinson Pipe Cleaning, Co., for base bid (\$154,425.00) and add alternate (\$86,010.00) project scopes.

**MOTION TO ADOPT, REJECT OR TABLE THE REVISED SANITARY SEWER CONSTRUCTION
PARAMETERS AND STANDARD DETAILS PACKAGE AS ISSUED BY LSSE ON JULY 1, 2025.**

The Board unanimously voted on a motion by Rosanne Rodgers, and seconded by Brad Smith, approving the adoption of the revised Sanitary Sewer Construction Parameters and Standard Details package as issued by LSSE on July 1, 2025.

SOLICITOR REPORT

Solicitor Nicholas stated the written report has been circulated to the Board this evening, but there are several items to point out.

Safety manual update. Mr. Gannon circulated a draft to everyone before the meeting. Mr. Smith wanted to make sure that everyone had a chance to review it prior to adopting it. No action needs to be taken this evening.

Rules and Regulations update. Mr. Lennon presented those criteria tonight, but the committee continues to work on the updates.

Lawrence Project update. A meeting with the appraiser on site took place with the Authority Manager, myself, and Mr. Lennon present. We had a chance to go over the areas that were to be reviewed. There may be some matters to discuss later in the meeting in that regard outside of the solicitor's report. We accomplished what we set out to do for that.

CHJA litigation update. As mentioned last month and contained in the minutes, there is a settlement in principle. One of the items that needs addressed is to memorialize Cecil Township's decision to delegate to CTMA the process of selecting a board member for the non-voting seat on the CHJA Board. GTN communicated this request and a proposed resolution agreement to both the solicitor for Cecil Township as well as a solicitor for North Strabane Township. It is my understanding that informally both North Strabane Township and Cecil Townships management have indicated they are favorable to this request by each of the Township Boards.

The next item is the agreement that is to be prepared by CHJA and Canonsburg that would settle the case and set forth the criteria discussed at mediation. In addition to that, there would be a change in their bylaws and the Articles of Incorporation. That is still a work in progress. We have been pressing council for Canonsburg and CHJA.

The last item that will be needed is to have our own internal agreement, which would be an agreement between all five municipal entities that include Cecil Township, North Strabane Township, Charters Township, CTMA, and NSTMA. GTN is working to complete that by the end of August.

BUSINESS MANAGERS REPORT

Financial Reports – May 2025. Ms. Durig stated that the financial reports were included in the Board Member packet. She asked if there were any questions on the financial reports. There were no questions.

The debt service payment in the amount of \$226,445.23 for the Series 2017 bonds on June 25th, 2025 as this was to be paid on or before July 15th, 2025. A print out of that transaction is included in your monthly packet.

A maturity notice for CD 00-13018987 was received. Interest rate and annual percentage yield will be available on July 27th. I will email the Board with the new rates to see how to proceed with renewal once they are available.

Update on the tap-in permits for the Lawrence Project. We have received an additional 35 tap-in permit applications. A total of 115 permit applications have been received. 107 tap-in permits have been issued to date. There are 8 applications that are being held due to waiting on drawings or other issues. A total of 43 have been inspected.

Chairperson Barnes asked what is the total number of permits. The Authority Manager stated it is 270 in Phase 1 of the project.

AUTHORITY MANAGER REPORT

Mr. Zrenchak provided the board with some updates and recommendations on various items.

OLD BUSINESS

- The renewal application for the Cherrybrook STP NPDES permit. Permit is under review currently and no additional information is needed. No Change.
- Working on completing the Notice of Termination for the Teodori Wastewater Treatment Plant to submit to the PADEP. Will coordinate with LLSE to complete.
- Working on a replacement vehicle for 2010 Ford F-250 Pick Up that we currently use as a plow truck is past its life. There are funds set aside in the capital budget.

NEW BUSINESS

- The equalization tank pump at the Millers Run STP has failed. This is a critical pump for the process. Pump has been sent out for repair. Cost is \$3235.00
- Sewer line that runs from the Fellowship Homes plan to the Cherrybrook STP has a section that is located in a stream for storm water. The sewer line is concrete encased, but the stream location has shifted and the 8" sewer line is now exposed. This will need to be repaired, but more research is needed to confirm easement/Right of Way access as it is in a wooded location.

REVIEW OF CORRESPONDENCE

There were no comments on the monthly correspondence.

COMMITTEE REPORTS

Mrs. Rodgers stated she is really pleased with the progress being made on the Rules and Regulations and updating the standards. They were really dated, and the Engineer did a really nice job along with the Authority Manager pulling all that together and the Solicitor for reviewing those things. The Authority Manager thanked Mrs. Rodgers for her input as Chair of that committee.

PAYMENT OF EXPENSES/TRANSFER OF FUNDS ETC.

The Board unanimously voted on a motion by Brad Smith, and seconded by Eron Bares, authorized payment of expenses, reports, and transfers as follows:

- Payment of Expenses/Invoices etc.
- Employee Payroll; 941 Tax Deposit; Employee State Tax Payment

Chairperson Barnes called for comments from the floor.

David Estus 371 Georgetown Road, Lawrence Pa. Stated he has been dealing with this sewer that came through his yard without permission and tore up the yard. Contractor stated they are going to fix the yard back the way it was before construction. It has been two years, and the yard is still not right. They have all kinds of excuses. He provided the contractor with paperwork showing where it would cost \$6,000 to do three yards that they tore up. He gave them the paperwork two weeks ago and has not heard anything. What needs done to get the Township to help me.

Chairperson Barnes thanked Mr. Estus for his comments. She stated this is part of the reason the Authority is not approving their payment request. Solicitor Nicholas stated that is correct. Solicitor Nicholas explained that he went out with the Authority Manager and looked at various properties in question, including 371 Georgetown Road. This is why the decision to wait for the approval was made and why there is also money being withheld for the very reason that you are here this evening. The Authority Manager explained that this has been an ongoing issue. The properties in question have been 371 Georgetown Road, 369 Georgetown Road, 365 Georgetown Road, Hill Station Manor, and MMR, located at the corner of Georgetown Road, Mayview Road. CTMA had the contractor out multiple times and explained to them that this is not acceptable. It is an ongoing battle. Solicitor Nicholas stated that when these big projects happen, there are properties that end up in this position. Between this meeting and next meeting, we look to be able to make some progress to get this resolved.

MOTION FOR EXECUTIVE SESSION FOR PERSONNEL MATTERS, LITIGATION, and PROPERTY

There was no need for an executive session this evening.

ADJOURNMENT

There being no other business, the Board unanimously voted on a motion to adjourn by Eron Barnes, and seconded by Rosanne Rodgers, the meeting was adjourned at 7:28 PM. The next regular meeting is scheduled for 6:30 P.M. Tuesday, August 19th, 2025.


Secretary