

Cecil Township Municipal Authority
Monthly Meeting
November 21st, 2023

The Cecil Township Municipal Authority held its regular monthly meeting on Tuesday, October 17th, 2023. Chairperson Eron Barnes called the meeting to order at 6:40 PM with Rosanne Rodgers, J. Craig Roach, and Darlene Barni in attendance. Donald V. Gennuso attended meeting via Zoom. Also present were Attorney Romel Nicholas of Gaitens, Tucceri, and Nicholas, Kevin Brett of Lennon, Smith, Souleret Engineers (LSSE); Larry Lennon Jr. of Lennon, Smith, Souleret Engineers (LSSE); Shana Durig, Business Manager, and Michael J. Zrenchak, Authority Manager.

An audio tape of this meeting is available on the Cecil Township web site.

MOTION TO APPROVE October 17th, 2023 MINUTES

The Board voted on a motion by Darlene Barni, and seconded by J. Craig Roach, approving the October 17th, 2023 meeting minutes.

ENGINEERS REPORT

Larry Lennon Jr. from LSSE gave the Board an update on the Lawrence collection system project. The contractor completed the bore crossings on Georgetown and Mayview Roads. Construction of the new forced main sewer line was completed to Lawrence. The Contractor will be relocating to the Industrial Park site to start sewer line work in that location. Industrial Park owners will be notified that work is to start mid-December.

The contractor submitted a change order on November 14, 2023 for the additional costs associated with Equitrans high-pressure gas transmission main line at Mayview Road, which required the contractor to go deeper than what was shown on the construction plans. The change order request was reviewed, and the costs associated with the additional work are acceptable. Recommend approval of the Change Order submitted for \$14,090.67.

The contractor is working with the Washington County Conservation District on a permit amendment they requested. The Authority Manager stated that a final copy of the application was received by the Authority on November 20th, 2023.

Recommend approval of Partial Payment No. 6 For Contract No. 2017-06 (Re-Bid) in the amount of \$163,483.98.

Mr. Lennon gave update on the Treatment Plant contract. Work completed this month includes completion of the water tightness testing of the tanks. Construction on the control building has started with the footers being installed to grade along with installation of the electrical conduit stub outs. The wet well has also been installed and area around it was backfilled.

The contractor did notify LSSE that the schedules for the equipment suppliers said that equipment would arrive on site in February 2024, but now the supplier for the MCC (Motor Control Center) indicated it would be delayed until September 2024. The contractor is looking into confirming that this date is accurate. If there is a delay, this will postpone when the customers will be able to connect to the system.

Recommend approval of Partial Payment No. 5 for Contract No. 21-Stp1 (Re-Bid) in the amount of \$914,608.63.

Recommend approval of PENNVEST Payment Requisition No. 6 in the amount of \$1,124,923.63.

Mr. Brett gave an update on the 2 LSA grant resolutions being requested. One is for the Cherrybrook Lift Station Improvement Project in the amount of \$556,022.73 and the other is for the Millers Run Wastewater Treatment Plant Clarifier Improvements Project in the amount of \$310,227.27.

The LSA grants previously applied for were not awarded yet. The committee met today, but no grants were awarded. The grant portion of the meeting was delayed until January 2024. Chairperson Barnes asked Mr. Brett if we are awarded any funding will this delay when we receive the funds. Mr. Brett said that it would delay when the funding is received.

MOTION TO APPROVE PARTIAL PAYMENT NO. 6 FOR CONTRACT NO. 2017-06 (RE-BID) CONSTRUCTION OF SANITARY SEWERS AND APPURTENANCES IN THE AMOUNT OF \$163,483.98.

The Board unanimously voted on a motion by Rosanne Rodgers, and seconded by J. Craig Roach, approving the motion for Partial Payment No. 6 in the amount of \$163,483.98 for Contract No. 2017-06.

MOTION TO APPROVE PARTIAL PAYMENT NO. 5 FOR CONTRACT NO. 21-STP1 (RE-BID) VILLAGE OF LAWRENCE SEWAGE TREATMENT PLANT IN THE AMOUNT OF \$914,608.50.

The Board unanimously voted on a motion by J. Craig Roach, and seconded by Eron Barnes, approving the motion for Partial Payment No. 5 in the amount of \$914,608.50 for Contract No. 21-STP1.

MOTION TO APPROVE PENNVEST PAYMENT REQUISITION NO. 6 IN THE AMOUNT OF \$1,121,424.67.

The Board unanimously voted on a motion by Rosanne Rodgers, and seconded by Darlene Barni, approving the motion for PENNVEST Payment Requisition No. 6 in the amount of \$1,121,424.67 for Contract No. 2017-06, Contract No. 21-STP1, Engineering and Permit invoices.

MOTION TO APPROVE, REJECT OR TABLE CHANGE ORDER REQUEST FROM RUDZICK EXCAVATING, INC. TO FOR THE ADDITION COSTS FOR EQUITRANS HP GAS MAIN CONFLICT AMOUNT OF \$14,090.67

The Board unanimously voted on a motion by Rosanne Rodgers, and seconded by J. Craig Roach, approving the Change Order Request from Rudzick Excavating, Inc. to for the addition costs for EQUITRANS HP Gas Main Conflict amount of \$14,090.67.

MOTION TO APPLY FOR LSA GRANT IN THE AMOUNT OF \$556,022.73 FOR THE CHERRYBROOK LIFT STATION IMPROVEMENT PROJECT. RESOLUTION 2023-09

The Board unanimously voted on a motion by J. Craig Roach, and seconded by Darlene Barni, approving to apply for LSA Grant in the amount of \$556,022.73 for the Cherrybrook Lift Station Improvement Project. Resolution 2023-09

MOTION TO APPLY FOR LSA GRANT IN THE AMOUNT OF \$310,227.27 FOR THE MILLERS RUN WASTEWATER TREATMENT PLANT CLARIFIER IMPROVEMENTS PROJECT. RESOLUTION 2023-10

Mrs. Barni asked, prior to the motion being made, why these LSA Grants are being postponed. Mr. Brett stated that it is a five-member board that determines the awards and that all members must agree on how the awards are presented or they do not award any grants. Mrs. Barni asked if this holdup is with the county and Mr. Brett said that these are Statewide LSA grants determined by Harrisburg.

The Board unanimously voted on a motion by Rosanne Rodgers, and seconded by Eron Barnes, approving to apply for LSA Grant in the amount \$310,227.27 for the Millers Run Wastewater Treatment Plant Clarifier Improvements Project.

SOLICITOR'S REPORT

Solicitor Nicholas stated there is a motion to execute the settlement agreement on the agenda this evening. He asked the chairperson to defer the vote on this item to the end of the agenda to have a brief executive session to explain the agreement prior to voting on it. He will also provide an update on the pending CHJA litigation in the executive session as well.

BUSINESS MANAGERS REPORT

Financial Reports – September 2023. Ms. Durig stated that the reports were included in the Board member packet. She asked if there were any questions on the reports. Business Manager stated that the Authority received a rebate from Highmark again for 2023. A breakdown for each employee was included in the Board members' meeting packets.

AUTHORITY MANAGER REPORT

Mr. Zrenchak provided the Board with some updates and recommendations on assorted items.

- Received quotes for updating the control panel at Millers Run Pump Station. The quote from Clinton Controls was \$7887.00 and the quote from DRV was \$17,720.00. A preliminary review of the difference in the quotes appears to be the components used to complete the updates. A discussion with the Authority engineer will be held and a recommendation on how to proceed will be provided to the board.
- NPDES permit renewal applications are due December 3rd, 2023, for the Cherrybrook and Teodori Treatment Plants. They are nearly complete and will be forwarded to LSSE for review and comment prior to submittal.
- Millers Run Pump Station has a debris mat that has built up in the wet well. Contractors are scheduled to come out and look at the site prior to submitting quotes. A recommendation will be made once quotes are received.
- The budget committee met on November 17th, 2023 to review the preliminary 2024 budget. The capital improvement is being finalized. The budget projects a surplus even with the rate increase from CHJA for 2024. A review of Schedule A and the commercial customers is also being completed. Chairperson Barnes stated that she would like to have this process completed by next month's meeting.

REVIEW OF CORRESPONDENCE

Chairperson Barnes asked if there was correspondence to review. There was no correspondence for review.

PAYMENT OF EXPENSES/TRANSFER OF FUNDS ETC.

The Board unanimously voted on a motion by J. Craig Roach, and seconded Rosanne Rodgers, authorizing payment of expenses, reports, and transfers as follows:

- Payment of Expenses/Invoices etc.
- Employee Payroll; 941 Tax Deposit; Employee State Tax Payment

COMMENTS FROM THE FLOOR

Chairperson Barnes called for comments from the floor.

Michael Aaron, 119 Valleycrest Drive. Complaint regarding his sewage deduct meter. In 2006, Mr. Aaron installed a sprinkler system to water his lawn. He was informed he needed to install a deduct meter to receive a credit on his sewage for watering. The cost to install the deduct meter was approximately \$1000.00. It took him several years to recover the installation costs. He said he is now being told he needs to install a different style deduct meter that can be read from the street. The cost to install this style meter would be at least \$1500.00. He does not feel he should have to pay to have a different meter installed since he has already made the initial investment. He also understands that there is now a \$25.00 fee charged to read the meter, when it has been free in the past.

Chairperson Barnes thanked Mr. Aaron for his comments. She said the board understands what is being said through the history he provided. The Board tries to keep everything equal and fair regarding deduct meters for the Township residents. Chairperson Barnes deferred to the Authority Manager for comment on the meter change.

The Authority Manager asked Mr. Aaron to provide his contact information. The Authority Manager stated that he will investigate, but the Authority does not currently use the style deduct meter being described. The remote reader that is currently being used goes on the outside of the house to access the reading and is read manually by a person. The Authority Manager asked if the current meter has failed, and Mr. Aaron said it has not failed. The Authority Manager asked Mr. Aaron who told him he needed to replace the meter, and he stated he was just told he needs a different meter. The Authority Manager stated he will research this issue and provide an answer once completed.

MOTION FOR EXECUTIVE SESSION FOR PERSONNEL MATTERS/LITIGATION/PROPERTY

The Board unanimously voted on a motion by Donald V. Gennuso, and seconded by Eron Barnes, to enter Executive Session at 7:02 PM.

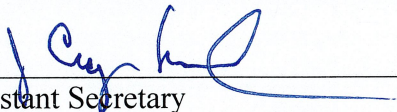
The board came out of executive session at 7:33 PM.

MOTION TO EXECUTE SETTLEMENT AGREEMENT WITH MONTOUR IV PLACE, LLC AND MR. & MRS. NASSAR FOR THE CONDEMNATION OF THE LAWRENCE TREATMENT PLANT SITE AND ATTENDANT EASEMENTS AND PROCEED IN ACCORDANCE WITH SAME.

The Board unanimously voted on a motion by Eron Barnes, and seconded by J. Craig Roach, approving the motion to Execute Settlement Agreement with Montour IV Place, LLC And Mr. & Mrs. Nassar for the Condemnation of the Lawrence Treatment Plant Site and Attendant Easements and Proceed in Accordance with same.

ADJOURNMENT

There being no other business, the Board unanimously voted on a motion by Eron Barnes, and seconded by J. Craig Roach, to adjourn the meeting. The meeting was adjourned at 7:35 PM. The next regular meeting is scheduled for 6:30 P.M. Tuesday, December 19th, 2023.



Assistant Secretary