

Cecil Township Municipal Authority
Monthly Meeting
July 18th, 2023

The Cecil Township Municipal Authority held its regular monthly meeting on Tuesday, June 20th, 2023. Chairperson Eron Barnes called the meeting to order at 6:29 PM with Rosanne Rodgers, Donald V. Gennuso, J. Craig Roach, and Darlene Barni in attendance. Also present were Attorney Romel Nicholas of Gaitens, Tucceri, and Nicholas, Larry Lennon Jr. of Lennon, Smith, Souleret Engineers (LSSE); Shana Durig, Business Manager, and Michael J. Zrenchak, Authority Manager.

An audio tape of this meeting is available on the Cecil Township web site.

MOTION TO APPROVE June 20th, 2023 MINUTES

The Board voted on a motion by Eron Barnes, and seconded by J. Craig Roach, approving the June 20th, 2023 meeting minutes.

ENGINEERS REPORT

Larry Lennon Jr. from LSSE gave the board an update on Lawrence project. The sanitary sewer contractor has been working on Federal Street, Alley A, and First Street. The had a subcontractor become available to do the boring at the industrial park, so they are completing that work. Project is going well, addressing questions/concerns from residents as they are received. The Washington County Conservation District is asking the contractor to do a permit amendment for a disposal site they are utilizing. This is the contractor's responsibility. The treatment plant contractor has been excavating the plant site and the ram aggregate piers have been installed. Now installing base slabs for tanks and piping. Construction progress meetings with both contractors were held today. Minutes of the meetings will be issued.

MOTION TO APPROVE PARTIAL PAYMENT NO. 2 FOR CONTRACT NO. 2017-06 (RE-BID) CONSTRUCTION OF SANITARY SEWERS AND APPURTENANCES IN THE AMOUNT OF \$620,685.39.

The Board unanimously voted on a motion by Donald V. Gennuso, and seconded by Darlene Barni, approving the motion for Partial Payment No. 2 in the Amount Of \$620,685.39 for Contract No. 2017-06.

MOTION TO APPROVE PARTIAL PAYMENT NO. 1 FOR CONTRACT NO. 21-STP1 (RE-BID) VILLAGE OF LAWRENCE SEWAGE TREATMENT PLANT IN THE AMOUNT OF \$510,286.51.

The Board unanimously voted on a motion by Donald V. Gennuso, and seconded by Darlene Barni, approving the motion for Partial Payment No. 1 in the Amount Of \$510,286.51 for Contract No. 21-STP1.

MOTION TO APPROVE PENNVEST PAYMENT REQUISITION NO. 2 IN THE AMOUNT OF \$1,584,260.09.

The Board unanimously voted on a motion by Rosanne Rodgers, and seconded by J. Craig Roach, approving the motion for PENNVEST Payment Requisition No. 2 in the amount of \$1,584,260.09 for Contract No. 2017-06, Contract No. 21-STP1, Engineering and Permit invoices.

MOTION TO AUTHORIZE SIGNING OF SEWER ACCEPTANCE RESOLUTION 2023-08 FOR MCCONNELL TRAILS PHASE 3B.

Authority Manager stated that the escrow account was reconciled, and all other items required have been met.

The Board unanimously voted on a motion by Donald V. Gennuso, and seconded by J. Craig Roach, approved the signing of the Sewer Acceptance Resolution 2023-08 for McConnell Trails Phase 3B.

Mr. Lennon updated the board on a review of the tapping fees discussed last month. The Authority Manager and Business Manager provided LSSE with an updated tap fee schedule and the original Act 57 Study. Act 57 sets the maximum fee that can be charged. A table was distributed to the board that compares the fees charged by other Municipal Authorities by county. Authorities with similar demographics to Cecil Township were used for comparison. LSSE recommends updating the Act 57 analysis. Updating the Act 57 is done so if a dispute would arise about the tap fee, it can be shown that the Authority is in compliance with state law.

SOLICITOR'S REPORT

Solicitor Nicholas stated there are three items that will need to be discussed in executive session at the appropriate time on the agenda. Item one, update on the CHJA matter, item two, possible litigation regarding a shared service line, and item three, a property acquisition.

A motion is needed to ratify the resolution for the Tapping fee for Lawrence at \$4500.00

The Board unanimously voted on a motion by Eron Barnes, and seconded by J. Craig Roach, approving the motion to Ratify Tap-In Fee Resolution 2023-07 for the Lawrence Project.

BUSINESS MANAGERS REPORT

Financial Reports – May 2023. Ms. Durig stated that the reports were included in the board member packet. She asked if there were any questions on the reports.

Update on the 2022 audit. Mark C. Turnley will be attending the August meeting to present the audit finding. He has filed the 2022 CTMA Annual Report of Municipal Authorities with the DCED as required.

Update on the regarding the Slovenian CDs. The CD's have been rolled over to the new interest rate of 4.81% with annual 5.0% yield.

Chairperson Barnes asked if the summary of the audit has been published yet. The Authority Manager stated that he has not received it yet but once Mr. Turnley presents the 2022 audit findings to the board and it is approved, it can be circulated and advertised in the Observer Reporter as required.

AUTHORITY MANAGER REPORT

Mr. Zrenchak provided the board with some updates and recommendations on assorted items.

- The new 2023 Ford F-350 Pick Up has been upfitted with safety lighting and accessories. Waiting to have truck lettered.
- The newly installed doors on the grit building and additional 12 doors at the Millers Run Plant have been painted.

- Effluent sampler for NPDES testing at the Millers Run WWTP is in poor shape and the refrigeration unit is rusted away from the damp location. This is a critical piece of equipment and recommend it be replaced. This would be capitalized. Cost for the sampler is \$9,837.00. This would be capitalized.
- We had a Sanitary Sewer Overflow occur on July 6th, 2023 on the sewer line along Southpointe Boulevard across from ACCUTREX. Robinson Pipe was in to clear the obstruction. This is the second obstruction we have had on this line. We had a blockage occur across from the Ice plex back in May. I recommend getting this line televised and cleaned. Each time Robinson was out, there was a large amount of grease in the line.
- The DEP was capping a gas well in Ridgewood Heights and broke a line that was not in the correct location on the map. It appears that it was just laid on the ground and covered over as it was not very deep. Mike Stewart has made a temporary repair until he can reset the existing manhole. Repair has been scheduled.
- Recommendation that we look at creating a comprehensive map of the sewer system and incorporate it into GIS. The maps that we currently have are on paper and make it difficult to locate sewer lines for One Calls as we must take multiple maps into the field.
- The Authority's Healthcare Policy will be up for renewal next month. A review is being done.
- Cool Valley Project update. Working with the Engineering firm (GAI Consultants) to set up a meeting. No Change.

Chairperson Barnes asked if Cecil Township has GIS Mapping and is it possible to overlay on their platform. Mr. Gennuso said yes, the Township has a GIS Map. Planning Director/Assistant Manager King from Cecil Township said they do, and it has multiple layers. Adding an additional layer should not be an issue.

REVIEW OF CORRESPONDENCE

Chairperson Barnes asked if there was correspondence to review. There was none.

PAYMENT OF EXPENSES/TRANSFER OF FUNDS ETC.

The Board unanimously voted on a motion by Rosanne Rodgers, and seconded by Eron Barnes, authorizing payment of expenses, reports, and transfers as follows:

- Payment of Expenses/Invoices etc.
- Employee Payroll; 941 Tax Deposit; Employee State Tax Payment

COMMENTS FROM THE FLOOR

Chairperson Barnes called for comments from the floor. There were no comments.

MOTION FOR EXECUTIVE SESSION FOR PERSONNEL MATTERS/LITIGATION/PROPERTY

The Board unanimously voted on a motion by Eron Barnes, and seconded by J. Craig Roach, to enter executive session at 6:47 pm.

The board came out of executive session at 7:35 PM.

ADJOURNMENT

There being no other business, the Board unanimously voted on a motion by Eron Barnes, and seconded by Donald V. Gennuso, the meeting was adjourned at 7:36 PM. The next regular meeting is scheduled for 6:30 P.M. Tuesday, August 15th, 2023.



Secretary