

Cecil Township Municipal Authority
Monthly Meeting
April 18th, 2023

The Cecil Township Municipal Authority held its regular monthly meeting on Tuesday, April 18th, 2023. Vice Chairperson Rosanne Rodgers called the meeting to order at 6:28 PM with J. Craig Roach and Darlene Barni in attendance. Donald V. Gennuso attended via Zoom. Eron Barnes was absent. Also present were Attorney Christine Seymour of Gaitens, Tucceri, and Nicholas; Kevin Brett of Lennon, Smith, Souleret Engineers (LSSE); Shana Durig, Business Manager, and Michael J. Zrenchak, Authority Manager.

An audio tape of this meeting is available on the Cecil Township web site.

MOTION TO APPROVE MARCH 21st, 2023 MINUTES

The Board voted on a motion by J. Craig Roach, and seconded by Darlene Barni, approved the March 21st, 2023 meeting minutes. Mr. Gennuso abstained.

ENGINEERS REPORT

Mr. Brett updated the Board on the status of the Lawrence Project. While working on the PENNVEST closing checklist, it was discovered that the PaDEP did not advertise the initial permit for the project, which is currently being done. The PENNVEST closing will be delayed 1 month. The tentative closing date will be May 18th, 2023. We have two no cost change orders for approval this evening to allow a time extension while PaDEP does the permit advertisement. There is also a pre-closing letter for approval to submit to PENNVEST so that the contractors can start to order materials and review of shop drawing can be done to keep the process moving.

MOTION FOR CHANGE ORDER NO. 1 FOR TIME EXTENSION FOR CONTRACT NO. 21-STP1

The Board unanimously voted on a motion by J. Craig Roach, and seconded by Darlene Barni, approving the motion for Change Order No. 1 for Time Extension for Contract No. 21-STP1

MOTION FOR CHANGE ORDER NO. 2 FOR TIME EXTENSION FOR CONTRACT NO. 2017-06

The Board unanimously voted on a motion by Rosanne Rodgers, and seconded by J. Craig Roach, approving the motion for Change Order No. 2 for Time Extension for Contract No. 2017-06

MOTION TO SUBMIT PRE-CLOSING LETTER TO PENNVEST

The Board unanimously voted on a motion by J. Craig Roach, and seconded by Darlene Barni, approving the motion to Submit Pre-Closing Letter to PENNVEST

MOTION TO AUTHORIZE MCCONNELL TRAILS PHASE 3B BOND REDUCTION NO. 3 (\$61,104.60)

The Board unanimously voted on a motion by Donald V. Gennuso, and seconded by J. Craig Roach, approving the motion to authorize McConnell Trails Phase 3B Bond Reduction No. 3 for (\$61,104.60)

SOLICITOR'S REPORT

An update on the status of the Lawrence Project was given. Solicitor Nicholas and the attorney for Mr. Nasser continue discussions on the condemnation for the treatment plant site.

A packet on the status of the McCullough litigation was distributed to the board. The case involving the Authority was dismissed due to failure to cure some procedural defects, but there is a 30-day appeal period which lapses on April 20, 2023. The other case in which the Authority is not party to but does receive emails regarding it is making its way through the court system.

Update on the CHJA litigation. The court entered a case management order and discovery of the pleading has been closed. Discovery will continue through September 2023.

Work continues on updating the personnel manual. A draft copy will be circulated to the board for review/comment/changes prior to final adoption.

BUSINESS MANAGERS REPORT

Financial Reports – February 2023. Ms. Durig stated that the reports were included in the board member packet. She asked if there were any questions on the reports.

Mark C. Turnley to begin the 2022 Audit this week.

AUTHORITY MANAGER REPORT

Mr. Zrenchak asked to amend the agenda to include Resolution 2023-05 which updates Resolution 2023-03 for the PENNVEST borrowing. During review of the uploaded documentation for the PENNVEST loan closing, it was discovered that Resolution 2023-03 had some wording that needed to be changed. They requested that the resolution be updated to remove “and short-term loan”.

First, a motion to amend agenda to add Resolution 2023-05. Vice Chairperson Rodgers asked Authority Manager to state what changes are being made to the resolution. The changes were read to the board.

MOTION TO AMEND AGENDA TO ADD RESOLUTION 2023-05

The Board unanimously voted on a motion by Donald V. Gennuso, and seconded by Darlene Barni, approving adding Resolution 2023-05 to the agenda.

Second, a motion to approve Resolution 2023-05 as stated.

MOTION TO APPROVE RESOLUTION 2023-05 AS STATED

The Board unanimously voted on a motion by J. Craig Roach, and seconded by Darlene Barni, approving Resolution 2023-05 as stated.

Mr. Zrenchak provided the board with some updates and recommendations on various items.

- The fuel pump on the 2014 Ford Pick-Up failed. It is being replaced. While it is in the shop the oil is being changed and state inspection is being done since it is due in June 2023.

- We had a call for a sewage back up at 18 Springerest Drive on March 31st, 2023. McKean Plumbing was able to remove the root build up in the line, but it is recommended that we have the line televised to make sure there are not any other issues .
- The replacement UV (ultraviolet) bulbs and spare ballasts for the disinfection process at the Millers Run WWTP were ordered. These are maintenance items. We were able to save \$1000.00 by ordering the bulbs from UV doctor and the ballast from Trojan Technologies. The bulbs have a 12,000-hour replacement warranty.
- Our laborer has been registered at Beaver County Community College for the Wastewater Treatment Operator Certification. The cost is \$2250.00. There was tuition assistance through Job Training for Beaver County and the Authority will get 90% reimbursement for this Program, so the Authority's portion will be \$225.00.
- The WGL Energy Contract will expire in July 2023. It was a fixed rate of 0.05478. Rates are starting to rise, so we will want to renew them prior to July. Freepoint is the best rate provider at 0.07603 kw/h for a three-year period. The current rate for West Penn Power is 0.11250 kw/h.
- Cool Valley Project update. Working with the Engineering firm (GAI Consultants) to set up a meeting. No Change.
- The 2010 Ford F-250 Pick Up is in very poor condition and does not look like it will pass inspection in June. I am going to research the cost of replacing this vehicle. There are funds set aside in the capital budget.

REVIEW OF CORRESPONDENCE

Authority Manager stated that everyone received in their packets a letter from Mr. Rothka regarding a lien on a property for which he is seeking reimbursement of the penalties and interest. Authority Manager deferred to Solicitor Seymour for comment on this matter. Based on her review, the Authority was entitled to the lien.

PAYMENT OF EXPENSES/TRANSFER OF FUNDS ETC.

The Board unanimously voted on a motion by Donald V. Gennuso, and seconded by J. Craig Roach, authorizing payment of expenses, reports and transfers as follows:

- Payment of Expenses/Invoices etc.
- Employee Payroll; 941 Tax Deposit; Employee State Tax Payment

Vice chairperson Rodgers called for comments from the floor.

COMMENTS FROM THE FLOOR

Resident Karen Cross 14 Third Street, Lawrence Pa. thanked the board for moving forward with the project. She stated that the residents have lots of questions regarding the project. These questions include start of construction, is a construction plan available, a map showing an overall view of the project available, update on the tap-in fees if available, the phases of the construction to show affected areas, is there any type of assistance for the tap-in fees, when will connecting into the new system occur and will there be any interruption to existing service while construction is ongoing. She stated a Facebook page has been created and information on the project is posted as it becomes available. She asked if it would be possible to set up a community meeting to address the questions/concerns.

Vice Chairperson Rodgers stated that the Authority is exploring options to communicate project information to the residents.

The Authority Manager stated that he met with Mr. Barnes after the last meeting to address some of these concerns. An option is to have a town hall meeting to update the residents on the project and answer many of these questions.

Kevin Brett from LSSE stated that construction activity will most likely begin at the end of May and that the sewer line work moves relatively slow, about 100 feet of line per day. The sewer line work will take approximately one year to complete. The contractor will provide a construction schedule once the notice to proceed is issued. The plant work is a separate contract, and since it is a prefabricated plant, it will be constructed off site and delivered and built on the plant site. This is why we are estimating the end of 2024 for construction to be completed and tap in to start taking place.

Resident Dino Ciabattoni 450 Georgetown Road, Lawrence stated he attended an Authority meeting two years ago with questions regarding the project and that they were not addressed. At that time, the necessary easements were being obtained, but some of the residents did not understand what they were concerning. There was no public meeting to explain the easements, instead they received a letter. There were also issues with the construction drawings, but these were corrected. He had asked to have the drawings posted on-line, but they were never posted. If the drawings had been posted, it would have allowed the residents to talk with each other about the project and any potential issues.

Mrs. Barni asked how long he has been the attorney representing the residents of Lawrence. Mr. Ciabattoni stated he is just a resident, not an attorney.

Mrs. Rodgers stated that the board appreciates his comments and frustrations, and moving forward, the Authority will put together a plan and have a public meeting to address the concerns and provide project information.

Mrs. Barni addressed the meeting packets that are compiled and sent to the board members prior to the meeting each month. She asked if it was possible to send them electronically which would help save time and money.

ADJOURNMENT

There being no other business, the Board unanimously voted on a motion by Darlene Barni, and seconded by Rosanne Rodgers, the meeting was adjourned at 7:11 PM. The next regular meeting is scheduled for 6:30 P.M. Tuesday, May 16th, 2023.



Secretary