

Cecil Township Municipal Authority
Monthly Meeting
December 20th, 2022

The Cecil Township Municipal Authority held its regular monthly meeting on Tuesday, December 20th, 2022. Chairman Donald V. Gennuso attending via Zoom called the meeting to order at 6:30 PM with Eron Barnes, Rosanne Rodgers, and J. Craig Roach in attendance. Darlene Barni attended via Zoom. Also present were Attorney Romel Nicholas of Gaitens, Tucceri, and Nicholas; Kevin Brett of Lennon, Smith, Souleret Engineers (LSSE); Shana Durig, Business Manager, and Michael J. Zrenchak, Authority Manager.

An audio tape of this meeting is available on the Cecil Township web site.

MOTION TO APPROVE November 15th, 2022 MINUTES

The Board unanimously voted on a motion by Eron Barnes, and seconded by J. Craig Roach, to approve the meeting minutes.

MOTION TO APPROVE November 10st, 2022 SPECIAL MEETING MINUTES

The Board unanimously voted on a motion by Darlene Barni, and seconded by J. Craig Roach, to approve the special meeting minutes.

DISCUSS AMENDING AUTHORITY BY-LAWS

Mr. Gennuso suggested tabling the amendment of the By-Laws for now, as he did not have a chance to review or if the other board members have reviewed them. Solicitor Nicholas stated he distributed the proposed amendment to the By-Laws to the board members for review. The board may want to give consideration to this this evening since the existing By-Laws call for a meeting at the beginning of the month of January. It has been properly listed on the agenda if the board decides to take action. Mr. Gennuso asked Solicitor Nicholas if the January meeting and normal monthly meeting could be combined. Solicitor Nicholas stated that this is inconsistent with the current By-Laws but can be done. Mr. Gennuso stated that this would give everyone time to review the amended By-Laws and if they are changed this would take care of this for the future. Solicitor Nicholas stated that at the next regular meeting, the first order of business would be to amend the By-Laws.

SET DATES AND TIMES FOR 2023 AUTHORITY MEETINGS

Mr. Gennuso suggested the meeting dates and times remain the 3rd Tuesday of the month at 6:30 PM. Asked if the board was agreeable. The meeting date and time will remain the 3rd Tuesday of the month at 6:30 PM.

Mr. Gennuso turned the meeting over to Rosanne Rodgers to finish all the motions since she is at the meeting in person.

ENGINEERS REPORT

Kevin Brett updated the Board on the status of the Lawrence Project. Bids for the project were opened, the line work portion of the project had 7 contractors request bids and 5 of them bid on the project. The price for the line work decreased. Rudzik Excavation was low bidder of \$5,985,449.00. No action on this item is necessary this evening. Mele and Mele and Sons, Inc. were the low bidder on the plant contract in the amount of \$13,242,337.00 which is a slight increase from the previous bids. When combining the bids, the overall increase is approximately \$50,000.00. No action on this item is necessary this evening. The Pennvest meeting is January 12th, 2023 for the consideration of the additional \$4,200,000.00 funding request. The request has been submitted and is on the meeting agenda. If the additional funding request is

approved, the bids can be awarded at the January 17th, 2023 Authority meeting. Notice to Proceed would then be tentatively approved in March and construction would be approximately 1 year.

If PennVest would turn down the additional funding request, a bond could be issued for the funding. The bond issue would fall within the same time schedule and payments would remain the same as with the Pennvest funding. The bond issue is a Plan B option so the project would not have to be rebid.

Mr. Brett also informed the board that applications we submitted for the H2O program for grant funding. It is possible that we could receive funding through this program for Phase 1 of the Lawrence Project. The Authority has also applied for other projects as well. It was suggested to submit applications for multiple projects as there is funding available.

MOTION TO AUTHORIZE MCCONNELL TRAILS PHASE 3A BOND REDUCTION NO. 7 (\$20,675.25)

The Board unanimously voted on a motion by Eron Barnes, and seconded by Rosanne Rodgers, approved the Authorize McConnell Trails Phase 3A Bond Reduction No. 7 (\$20,675.25).

MOTION TO AUTHORIZE MCCONNELL TRAILS PHASE 3B BOND REDUCTION NO. 1 (\$231,404.58)

The Board unanimously voted on a motion by Eron Barnes, and seconded by J. Craig Roach, approved the Authorize McConnell Trails Phase 3B Bond Reduction No. 1 (\$231,404.58).

MOTION TO AUTHORIZE SIGNING OF SEWER ACCEPTANCE RESOLUTION 2022-12 FOR TRADITIONS OF AMERICA PHASE 4 BETWEEN MH 3-8 TO MH 4-9.

The Board unanimously voted on a motion by J. Craig Roach, and seconded by Darlene Barni, approved signing the sewer acceptance resolution 2022-12 for Traditions of America phase 4 between MH 3-8 to MH 4-9.

MOTION TO AUTHORIZE SIGNING UPDATED DEED OF EASEMENTS FOR SAUT PROPERTY FOR COLUSSY SEWER EXTENSION

The Board unanimously voted on a motion by Eron Barnes, and seconded by J. Craig Roach, approved signing the updated deed of easements for Saut property for Colussy sewer extension.

MOTION TO APPROVE RESOLUTION TO APPLY FOR THE H2O PA WATER SUPPLY, SANITARY SEWER, AND STORM WATER PROJECTS PROGRAM IN THE AMOUNT OF \$4,655,000.00 FOR THE VILLAGE OF LAWRENCE SEWAGE FACILITIES PHASE 1 PROJECT

The Board unanimously voted on a motion by J. Craig Roach, and seconded by Eron Barnes, approved the Resolution to apply for the H2O PA Water Supply, Sanitary Sewer, and Storm Water Projects Program in the amount of \$4,655,000.00 for the Village of Lawrence Sewage Facilities Phase 1 Project.

MOTION TO APPROVE RESOLUTION TO APPLY FOR THE H2O PA WATER SUPPLY, SANITARY SEWER, AND STORM WATER PROJECTS PROGRAM IN THE AMOUNT OF \$935,000.00 FOR THE WASTEWATER TREATMENT INFRASTRUCTURE IMPROVEMENTS PROJECT.

The Board unanimously voted on a motion by Eron Barnes, and seconded by J. Craig Roach, approved the Resolution to apply for the H2O PA Water Supply, Sanitary Sewer, and Storm Water Projects Program in the amount of \$935,000.00 for the Wastewater Treatment Infrastructure Improvements Project.

MOTION TO APPROVE RESOLUTION TO APPLY FOR THE H2O PA WATER SUPPLY, SANITARY SEWER, AND STORM WATER PROJECTS PROGRAM IN THE AMOUNT OF \$880,000.00 FOR THE LIFT STATION INFRASTRUCTURE IMPROVEMENTS PROJECT.

The Board unanimously voted on a motion by Eron Barnes, and seconded by J. Craig Roach, approved the Resolution to apply for the H2O PA Water Supply, Sanitary Sewer, and Storm Water Projects Program in the amount of \$880,000.00 for the Lift Station Infrastructure Improvements Project.

MOTION TO APPROVE RESOLUTION TO APPLY FOR THE PA SMALL WATER, AND SEWER PROGRAM IN THE AMOUNT OF \$500,000.00 FOR THE SANITARY SEWER CCTV, CLEANING AND RIGHT OF WAY CLEARING PROJECT.

The Board unanimously voted on a motion by J. Craig Roach, and seconded by Eron Barnes, approved the Resolution to apply for the PA Small Water, and Sewer Program in the amount of \$500,000.00 for the Sanitary Sewer CCTV, Cleaning and Right of Way Clearing Project.

SOLICITOR'S REPORT

Solicitor Nicholas provided an update on the status of the McCullough Litigation. No executive session needed.

There is a procedural motion in regard to the CHJA litigation that will be argued before the court in Washington County in January. A report of the outcome will be presented at the next board meeting.

BUSINESS MANAGERS REPORT

Financial Reports – October 2022. Ms. Durig stated that the reports were included in the board member packet. She asked if there were any questions on the reports. There were no questions.

Ms. Durig reported Allegheny Records Destruction was in to pick up files scheduled for destruction. A total of 66 boxes were collected.

AUTHORITY MANAGER REPORT

Mr. Zrenchak provided the board with some updates and recommendations on various items.

- Update on door replacement for grit handling building. 3 contractors have expressed interest in submitted quotes for the door replacement.
- Update on the recommended purchase of some equipment for the Laboratory to keep operation of the plants efficient and cost effective. After reviewing budget for 2022, there is enough funding available to purchase the necessary equipment and it should not exceed \$3500.00.
- Update on employee uniforms. Cintas and Aramark both provided pricing, but Cintas would be able to lock in the pricing for 5 years with no increases for service. The employees would get 2 coats. 11 pairs of pants, 11 shirts, and 11 t-shirts which includes pickup, laundering, and repair/replacement for a weekly cost of \$75.00 for all 3 employees. The yearly cost is approximately \$3500.00.

Mrs. Rodgers stated that it is a good idea for the uniforms for both employee safety and when dealing with the general public. It is a professional way for the Authority to do business.

REVIEW OF CORRESPONDENCE

There were no comments on the monthly correspondence.

PAYMENT OF EXPENSES/TRANSFER OF FUNDS ETC.

The Board unanimously voted on a motion by Eron Barnes, and seconded by J. Craig Roach, authorized payment of expenses, reports and transfers as follows:

- Payment of Expenses/Invoices etc.
- Employee Payroll; 941 Tax Deposit; Employee State Tax Payment

Mrs. Rodgers called for comments from the floor.

COMMENTS FROM THE FLOOR

There were no comments from the floor.

ADJOURNMENT

There being no other business, the Board unanimously voted on a motion by Eron Barnes, and seconded by J. Craig Roach, the meeting was adjourned at 7:04 PM. The next regular meeting is scheduled for 6:30 P.M. Tuesday, January 17th, 2023.



Secretary