

Cecil Township Municipal Authority
Monthly Meeting
July 19, 2022

The Cecil Township Municipal Authority held its regular monthly meeting on Tuesday, July 19, 2022. Chairman Donald V. Gennuso called the meeting to order at 6:30 PM with, Darlene Barni, Rosanne Rodgers - via Zoom, and Craig Roach in attendance. Also present were Attorney Romel Nicholas of Gaitens, Tucceri, and Nicholas; Kevin Brett of Lennon, Smith, Souleret Engineers (LSSE); Shana Durig, Business Manager, and Michael J. Zrenchak, Authority Manager. Member Eron Barnes was absent.

An audio tape of this meeting is available on the Cecil Township web site.

APPROVAL OF June 21, 2022, MINUTES

The Board on a unanimous vote on a motion by Darlene Barni and seconded by Craig Roach approved the minutes.

MOTION TO RATIFY HIRING WALTER O'SHINSKI AS A TEMPORARY EMPLOYEE ON AN AS NEEDED BASIS.

The Board on a unanimous vote on a motion by Craig Roach and seconded by Darlene Barni ratified the hiring of Walter O'Shinski as a temporary employee on an as needed basis.

MOTION TO AUTHORIZE LETTER TO M&T TRUST COMPANY IN REGARD TO CAPITAL IMPROVEMENTS AND REDEMPTION FUND TRANSFERS

The Board on a unanimous vote on a motion by Craig Roach and seconded by Darlene Barni approved letter to M&T Trust Company regarding capital improvements and redemption fund transfers.

MOTION TO AUTHORIZE RENEWAL OF REPORTING AGREEMENT FOR SERIES 2017 AND SERIES 2020 BONDS WITH THE PFM GROUP

The Board on a unanimous vote on a motion by Darlene Barni and seconded by Craig Roach approved the renewal of reporting agreement for Series 2017 and Series 2020 bonds with PFM Group.

Mr. Gennuso called to take the agenda out of order and move to comments from the floor.

COMMENTS FROM THE FLOOR

Cecil Township Supervisor Ron Fleehler inquired about findings of the 2021 Audit. Mr. Gennuso stated that the auditor will present the findings of the audit shortly and questions for the auditor will be taken at that point.

Resident addressed the Board regarding the resolution pertaining to unpaid liens and delinquent sewage. Mr. Gennuso stated that the new policy will be adopted and that it can be discussed with the Authority staff to address her specific questions. Solicitor Nicholas provided a copy of the resolution for review.

Property Owner 66 Clifford Road inquiring about connection to sewer system. Mr. Gennuso stated that there are many questions and requirements necessary since this is crossing private property and it is a private lateral. Board is willing to sit down and discuss a plan of action to see if this something that can be done. Resident is having issues with his current septic system and is very interested in pursuing this project.

ENGINEERS REPORT

Kevin Brett updated the Board on the status of the Lawrence Project and the projected time schedule. The project was advertised and have 6 bidders for the plant portion and 7 bidders for the sewer system portion. Sent out additional notices to contractors that normally bid this type of work. Preconstruction meetings will take place on Friday, July 22, 2022, at 10:00 am for the sewer line work and 11:00 am for the plant work. The bid opening date was originally August 5th, 2022, but an addendum was sent out moving it back to August 11th, 2022, to give bidders another week on getting equipment/materials prior to bid opening. There are several additional addendums that will be going out prior to bid closing. Mr. Gennuso asked for update of status of grant with Senator Casey's office on the federal appropriation that was awarded toward the project. Mr. Brett stated it is coming in slowly, one of the requirements BABA (Buy America/Build America) was signed into law by the President but policy behind it has not been issued yet. The suppliers are aware of this and working on how to comply with it. Most interested in the MBE/WBE requirements and have included it in the documents, but if it is required as part of the funding, a special 30-day advertisement maybe necessary delaying the bid opening and have a special meeting. EPA has not formalized documents yet.

Solicitor Nicholas stated that all the takings associated with the Lawrence project have been completed and list has been provided outlining plant sites and takings at large.

SOLICITOR'S REPORT

Solicitor Nicholas stated that all the list of takings must be perfected prior to being able to borrow money and his office, the engineer and Mr. O'Shinski worked to accomplish this task.

Update on the CHJA litigation is continuing. Currently in the pleading stage, with nothing new to report.

As previously reported, the Foltz matter has been settled without the Authority having to contribute.

- Motion to Adopt Resolution 2022-5 UPDATED UNIFORM PAYMENT PLAN POLICY RELATIVE TO COLLECTION OF OVERDUE ACCOUNTS, LIENED ACCOUNTS, AND WATER SERVICE TERMINATION/SHUTOFF DUE TO NON-PAYMENT OF SEWER BILLS

The Board on a unanimous vote on a motion by Craig Roach and seconded by Darlene Barni approved the Resolution 2022-5.

BUSINESS MANAGERS REPORT

Auditor Mark C. Turnley presented the Financial Audit for calendar year 2021 findings to the Board. He gave an overview of what occurs during the audit process and did a 5-year comparison of the Authority finances. The 2021 audit showed the Authority to be financially sound.

Auditor Mark C. Turnley asked if there were any questions on his presentation. Cecil Township Supervisor Ron Fleeher commented that the Board owed Greg Gennuso a formal apology in writing based on the audit findings.

Business Manager stated that the paperwork for the Low-Income Household Water Assistance Program (LIHWAP) has been submitted and customers can apply for assistance if needed.

REVIEW OF CORRESPONDENCE

There were no comments on the monthly correspondence.

PAYMENT OF EXPENSES/TRANSFER OF FUNDS ETC.

The Board by a unanimous vote on a motion by Rosanne Rodgers and seconded by Darlene Barni authorized payment of expenses, reports and transfers as follows:

- Payment of Expenses/Invoices etc.
- Employee Payroll; 941 Tax Deposit; Employee State Tax Payment

Recognition of Walter O'Shinski for his service to the Cecil Township Municipal Authority

Solicitor Nicholas gave recognition to Walter O'Shinski for his long and distinguished career with the Cecil Township Municipal Authority. Mr. Gennuso presented a Resolution of Proclamation for Walter O'Shinski on behalf of the Authority.

Resident asked about the resolution 2022-5, in particular who the authorized officials are that would be evaluating the payment agreements. Mr. Gennuso stated that it is the Board and Authority management. Solicitor Nicholas recommended that they contact management to discuss the particulars so that the appropriate action can be taken according to the current resolution.

ADJOURNMENT

There being no other business, the Board by a unanimous vote on a motion by Darlene Barni and seconded by Craig Roach, the meeting was adjourned at 7:25 PM. The next regular meeting is scheduled for 6:30 P.M. Tuesday, August 16, 2022.


Secretary

