

Cecil Township Municipal Authority
Monthly Meeting
May 17, 2022

The Cecil Township Municipal Authority held its regular monthly meeting on Tuesday, May 17, 2022. Chairman Donald V. Gennuso called the meeting to order at 6:30 PM with Eron Barnes, Darlene Barni, Rosanne Rodgers and Craig Roach in attendance. Also present were Attorney Romel Nicholas, Gaitens, Tucceri and Nicholas; Kevin Brett of Lennon, Smith, Souleret Engineers (LSSE); Dennis Bell, Acting Administrator and Shana Durig, Business Manager.

An audio tape of this meeting is available on the Cecil Township web site.

APPROVAL OF APRIL 19, 2022, MINUTES

The Board on a unanimous vote on a motion by Darlene Barni and a second by Eron Barnes approved the minutes.

RATIFY PERSONNEL APPOINTMENTS

The Board on a unanimous vote on a motion by Eron Barnes and a second by Rosanne Rodgers ratified the appointment of Michael Zrenchak as Authority Manager; Shana Durig as Business Manager and Beth Ciolli, as Billing Clerk.

APPROVAL OF ADVERTISEMENT TO FILL OPEN POSITIONS

The Board on a unanimous vote on a motion by Eron Barnes and a second by Craig Roach approved the advertisement to fill open positions.

ENGINEERS REPORT

Kevin Brett updated the Board on the status of the Lawrence Project and the projected time schedule. The estimated bid advertisement is anticipated to occur in June 2022. The details for the federal appropriation that was awarded toward the project are not yet available and Senator Casey's office has been contacted in an attempt to obtain the requirements that may need to be addressed in the bid documents.

SOLICITOR'S REPORT

The solicitor report was provided to the Board and there were no questions or comments, The final condemnation documents for the Lawrence Sewer Project have been served. Mr. Nicholas reported that he has received a demand letter from the attorney representing the property owner and is reviewing the request.

BUSINESS MANAGERS REPORT

Dennis Bell reported that the firm of Guthrie, Belczyk and Associates has been working with him on updating the accounting system and estimates that the work should be completed in approximately two weeks.

APPROVAL TO REVISE THE VACATION POLICY FOR NEW HIRE FULL TIME EMPLOYEES

The Board on a unanimous vote on a motion by Darlene Barni and a second by Rosanne Rodgers approved revising the vacation policy for new hire full time employees.

APPROVAL TO DELAY ACTION ON ENFORCING THE POLICY FOR TAP-IN/INSTALLATION LIENS AND UNPAID SEWAGE LIENS

The Board on a unanimous vote on a motion by Rosanne Rodgers and a second by Eron Barnes approved delaying action on enforcing the policy for tap-in/installation liens and unpaid sewage liens for the next month until the policy has been reevaluated and recommendations have been provided to the Board for consideration.

REVIEW OF CORRESPONDENCE

There were no comments on the monthly correspondence.

PAYMENT OF EXPENSES/TRANSFER OF FUNDS ETC.

The Board by a unanimous vote on a motion by Rosanne Rodgers and a second by Craig Roach authorized payment of expenses, reports and transfers as follows:

DMR Review and Approval; Payment of Expenses/Invoices etc.
Employee Payroll; 941 Tax Deposit; Employee State Tax Payment
Discharge Monitoring Reports approved for submission to the PADEP

COMMENTS FROM THE FLOOR

Several residents addressed the Board regarding unpaid liens on their property. At the suggestion of the solicitor, the Board agreed delaying enforcement of the current policy until it has been reevaluated and recommendations have been provided to the Board for consideration.

ADJOURNMENT

There being no other business, the Board by a unanimous vote on a motion by Craig Roach and a second by Darlene Barni the meeting was adjourned at 7:25 P.M. The next regular meeting is scheduled for 6:30 P.M. Tuesday, June 21, 2022.


Secretary