

Cecil Township Municipal Authority
Monthly Meeting
December 21, 2021

The Cecil Township Municipal Authority held its regular monthly meeting on Tuesday, November 16, 2021. Chairman Patricia Mowry called the meeting to order at 5:00 PM with Patti Mowry, Frank Ziemba, Darlene Barni, and Timothy Stiffey in attendance. Also present were Attorney Romel Nicholas Gaitens, Tucceri and Nicholas; Kevin Brett of Lennon, Smith, Souleret Engineers (LSSE); Walter O'Shinski P.E Gregory Gennuso attended remotely. Donald V Gennuso was absent

NEW BUSINESS

Legal Representation- The Board on a 3 to 1 vote on a motion by Darlene Barni and a second by Timothy Stiffey appointed Steptoe and Johnson as solicitor until the January reorganization meeting. Frank Ziemba voted no.

APPROVAL OF DECEMBER 9, 2021 SPECIAL MEETING MINUTES-
TRANSCRIPTION OF THE NOVEMBER 16, 2021 MEETING MINUTES ARE NOT
COMPLETED

The Board on a unanimous vote on a motion by Timothy Stiffey and a second by Frank Ziemba approved the December 9, 2021 minutes.

ENGINEER'S REPORT

MCCONNELL TRAILS PHASE 2B PAYMENT RELEASE 4 & 5 COMBINED

Kevin Brett informed the Board that LSSE has received and reviewed reduction requests 4 and 5 in the amount of \$91,550.38. Kevin Brett recommended approval. The Board by a unanimous vote on a motion by Frank Ziemba and a second by Timothy Stiffey approved the payment release.

LAWRENCE PROJECT UPDATE

Kevin Brett updated the Board on status of the Lawrence project. Kevin informed the Board that the Pennvest loan application was submitted and we should hear about the status on January 19, 2022.

SOLICITOR REPORT

Romel Nicholas informed the Board that on the CHJA litigation we have service on Canonsburg with counsel, we have sheriff service with Houston and formal acceptance with CHJA. The clock is running on the pleadings and Romel expects response to the complaint in January or early February.

Romel Nicholas informed the Board that he had discussions with the Attorney for the plant site and those discussion are likely to continue. Romel informed the Board that all other condemnations are on track.

BUSINESS MANAGER REPORT

DISCUSS OFFICE LEASE

Walter O'Shinski went over the renewal for the office lease which was circulated to the Board it is a 3-year lease with rent of \$2,094.15 for 2022. The Board by a unanimous vote on a motion by Timothy Stiffey and a second by Frank Ziembra approved the lease renewal

NOVEMBER 2021 FINANCIAL REPORT

Greg Gennuso circulated the November 2021 financial report for review. Patricia Mowry questioned several of the balance sheet accounts and requested the status on all of the checking accounts, accounts receivable and the reports to be revised.

2022 BUDGET DISCUSSION

Patricia Mowry had several questions on 2022 Budget that will be reviewed.

REVIEW OF CORRESPONDENCE

There were no comments on the monthly correspondence.

PAYING OF EXPENSES/TRANSFER OF FUNDS ETC.

The Board by a unanimous vote on a motion by Frank Ziembra and a second by Timothy Stiffey authorized payment of expenses and transfers as follows:

DMR Review and Approval; Payment of Expenses/Invoices etc.
Employee Payroll; 941 Tax Deposit; Employee State Tax Payment
Discharge Monitoring Reports were approved for submission to the PADEP

COMMENTS FROM THE FLOOR

A resident asked for clarification on the minutes for November, to which Ms. Mowry explained that those minutes are not yet transcribed. The same resident also asked if the accounting firm that was discussed in the December 9th special meeting would be present for this meeting, to which Ms. Mowry explained that no formal request was received for the accounting firm to attend.

Supervisor Cindy Fisher asked why the change from the solicitor now instead of at reorganization, to which Ms. Mowry stated that they decided to do it now. Cindy Fisher asked for clarification on the rate on the solicitor at \$350 an hour, to which Ms. Mowry clarified that Steptoe and Johnson will be retained through the reorganization meeting at their current rate of \$350 per hour. For the reorganization meeting bids will be received for a new soliciting firm at the going municipal rates.

EXECUTIVE SESSION

No Executive Session necessary

ADJOURNMENT

There being no other business, the Board by a unanimous vote on a motion by Frank Ziembra, and a second by Timothy Stiffey the meeting was adjourned at 5:34 P.M. The next regular meeting is scheduled for 5:00 P.M. Tuesday, January 18, 2021.

Secretary