

Cecil Township Municipal Authority
Monthly Meeting
March 16, 2021

The Cecil Township Municipal Authority held its regular monthly meeting on Tuesday, March 16, 2021. Chairman Patricia Mowry called the zoom meeting to order at 5:04 PM with Frank Ziemba, Darlene Barni, Donald V. Gennuso, and Timothy Stiffey in attendance. Also present were Attorney Christine Seymour of Gaitens, Tucceri and Nicholas; Kevin Brett of Lennon, Smith, Souleret Engineers (LSSE); Walter O'Shinski P.E and Gregory Gennuso.

MINUTES OF FEBRUARY 16, 2021

The Board on a unanimous vote on a motion by Darlene Barni and a second by Timothy Stiffey approved the minutes of February 16, 2021. Patricia Mowry abstained.

ENGINEER'S REPORT

LAWRENCE PROJECT UPDATE

Walter O'Shinski informed the Board that the supervisors have agreed to give the million dollars to the construction of the project and not to tap ins. Walter asked if the money will be in one lump sum and the supervisors acknowledged that it would be. Supervisors Cindy Fisher (chairperson), Ron Fleeher, and Frank Egizio were in attendance. Chairperson Mowry requested a motion for our solicitor to investigate the option to aid low-income residents in the area. The supervisors wanted clarity as how this would be accomplished, to which Patricia Mowry explained that we are merely investigating the options with the Solicitor and appointing a finance committee to determine the need in the area. The Board on a unanimous vote on a motion by Darlene Barni and a second by Timothy Stiffey approved a finance committee.

Walter O'Shinski informed the Board that we had received a letter for a property on the other side of the railroad tracks that was willing to sell to us for the location of the Lawrence plant. This site was reviewed and determined to be in the floodplain and not suitable for the plant site. Walter will write a response letter.

Kevin Brett updated the Board on the status of the Lawrence project. Kevin Brett explained that we are in the process of acquiring easements for the sewers and acquiring the property for the plant. The plant site property has been surveyed and had borings completed. We are on pace to have an August 1st Pennvest submittal. Kevin informed the Board that impromptu grants have been coming available with noticeably short timetables and would request a motion to have the Board and the staff ready to execute these grant applications. The Board on a unanimous vote on a motion by Darlene Barni and a second by Frank Ziemba authorized applying for these grants.

Walter O'Shinski informed the Board that sanitary sewer modification are going to be

needed for the easements that were sent out. Walter has received approximately 20 calls so far regarding these modifications. Walter has spoken with John Mowry at KLH engineers and KLH agreed to do minor modifications at no cost to the authority per our agreement with KLH. Any major modification would require a proposal from KLH before proceeding.

Walter O'Shinski informed the Board that about 5 residences will require grinder pumps. Christine Seymour and Kevin Brett believe that Pennvest has specific requirements for grinder pumps and who pays for and maintains the pumps. The Board requested more information from Pennvest for the next meeting.

SOLICITOR REPORT

Christine Seymour has three items to be handled in executive session for property acquisition, and two ongoing litigations.

BUSINESS MANAGER REPORT

FEBRUARY 2021 FINANCIAL REPORT

Greg Gennuso circulated the February 2021 financial report for review.

AUTHORIZE SIGNING LETTER TO M & T BANK ON EXCESS REVENUE FUNDS

Greg Gennuso requested the Board authorize a letter to M & T Bank that states that no excess funds are available after payment of the debt service, to be transferred into the Capital Improvement Reduction funds. The Board on a unanimous vote on a motion by Frank Ziembra and a second by Darlene Barni authorized the letter.

DISCUSS FORMING A BOND COMMITTEE FOR UPCOMING REFUNDING

Greg Gennuso inquired if the board wanted to form a committee for the upcoming bond refunding. Frank Ziembra and Patricia Mowry volunteered for the bond committee.

AUTHORIZE SIGNING THE NEW WATER COMPANY SHUTOFF AGREEMENT

Greg Gennuso explained to the Board that the PA American water company (PAWC) was requesting the execution of a new shutoff agreement that is being executed statewide. The new shutoff agreement considers the new Residential Landlord Ratepayer shutoff process. Any Residential Landlord ratepayer must now be shutoff through the PAWC and not through the authorities. The Board on a unanimous vote on a motion by Timothy Stiffey and a second by Darlene Barni authorized the shutoff agreement.

COMMENTS FROM THE FLOOR

Jim Stollar from JAS Investments LLC requested relief from the Board on the new commercial rates that went into effect in January. The Board explained that the new rates for commercial properties ensures that they are paying their fair share in the capacity of the system and that no relief was available.

REVIEW OF CORRESPONDENCE

There were no comments on the monthly correspondence.

PAYING OF EXPENSES/TRANSFER OF FUNDS ETC.

The Board by a unanimous vote on a motion by Darlene Barni and a second by Frank Ziembra authorized payment of expenses and transfers as follows:

DMR Review and Approval; Payment of Expenses/Invoices etc.
Employee Payroll; 941 Tax Deposit; Employee State Tax Payment
Discharge Monitoring Reports were approved for submission to the PADEP

EXECUTIVE SESSION

The Board on a motion by Frank Ziembra and a second by Timothy Stiffey entered an executive session at 6:26 pm to discuss litigation matters and property acquisition.

The Board exited executive session at 6:51 pm with no motions.

ADJOURNMENT

There being no other business, the Board by a unanimous vote on a motion by Frank Ziembra and a second by Timothy Stiffey, the meeting was adjourned at 6:53 P.M. The next regular meeting is scheduled for 5:00 P.M. Tuesday, April 20, 2021.

Secretary