

Cecil Township Municipal Authority
Monthly Meeting
January 19, 2021

The Cecil Township Municipal Authority held its reorganization and regular monthly meeting on Tuesday, January 19, 2021 at the Cecil Township Municipal Building in Cecil, PA. Chairman Donald V. Gennuso called the zoom meeting to order at 5:01 PM with Patricia Mowry, Frank Ziembra, Darlene Barni and new member Timothy Stiffey in attendance. Also present were Attorney Christine Seymour, Gaitens, Tucceri and Nicholas; Kevin Brett and Larry Lennon Jr. of Lennon, Smith, Souleret Engineers (LSSE); Walter O'Shinski P.E and Gregory Gennuso.

MINUTES OF DECEMBER 15, 2020

The Board on a unanimous vote on a motion by Patricia Mowry and a second by Darlene Barni approved the minutes of December 15, 2020. Timothy Stiffey abstained.

REORGANIZATION

Darlene Barni motioned for the nomination of officers for 2021.

The Board by a three to one vote on a motion by Darlene Barni and a second by Timothy Stiffey appointed Patricia Mowry, Chairman.

The Board by a unanimous vote on a motion by Darlene Barni and a second by Patricia Mowry appointed Frank Ziembra, Vice Chairperson

The Board by a unanimous vote on a motion by Patricia Mowry and a second by Frank Ziembra appointed Darlene Barni, Secretary/Treasurer

The Board by a unanimous vote on a motion by Darlene Barni and a second by Patricia Mowry appointed Timothy Stiffey, Assistant Secretary/Treasurer

The Board by a unanimous vote on a motion by Patricia Mowry and a second by Frank Ziembra appointed Donald V. Gennuso, Member

The Board by a unanimous vote on a motion by Darlene Barni and a second by Patricia Mowry appointed Gaitens, Tucceri and Nicholas as Solicitor.

The Board by a unanimous vote on a motion by Frank Ziembra and second by Darlene Barni appointed of Lennon, Smith, Souleret engineers as Consulting Engineer.

The Board by a unanimous vote on a motion by Frank Ziembra and second by Darlene Barni appointed Community Bank as Trustee/Paying Agent.

APPROVAL OF 2021 BUDGET

Greg Gennuso circulated the proposed 2021 Budget for approval. Walter O'Shinski requested one small change to the salary of the laborer to the budget for 2021. The Board on a unanimous vote on a motion by Darlene Barni and a second by Frank Ziembra approved the 2021 budget with Walter's change.

ENGINEER'S REPORT

AUTHORIZE SUBMISSION OF 2020 CHAPTER 94 REPORTS TO DEP

Walter O'Shinski completed the annual reports that must be submitted to the PADEP for the three plant locations and recommended the reports be submitted. The Board by a unanimous vote on a motion by Frank Ziembra and a second by Timothy Stiffey approved the submission of the Chapter 94 reports to the PADEP.

LAWRENCE PROJECT UPDATE

Kevin Brett updated the Board on the status of the Lawrence project. Kevin informed the Board the NPDES permit is being submitted this week and that the last batch of easements are being prepared. After exhibit plans and easements are prepared, they will be mailed to the property owners. Kevin Brett also explained that a new public notice is required by the DEP because of the change in rates to the customers from the original 537 plan.

Frank Ziembra said that it is not fair that Cecil Township has elected to pay the tap in fees of the Lawrence customers and that they did not pay the tap in fees in the other areas. The Board authorized Timothy Stiffey and Frank Ziembra to draft a letter to present to the Cecil Township supervisors.

Walter O'Shinski informed the Board that this Friday was a zoom meeting for LSA grant presentation would be made by zoom meeting. Kevin Brett and Larry Lennon Jr from LSSE would be presenting to the LSA committee.

Larry Lennon Jr requested a motion to execute the DEP Specification Certification form that bidding documents will employ "Two Manufacturers/Suppliers of comparable quality or utility have been named, followed by the words "or equal"." The Board by a unanimous vote on a motion by Frank Ziembra and a second by Darlene Barni approved signing the motion.

SOLICITOR REPORT

Christine Seymour has three items to be handled in executive session for property acquisition, and two ongoing litigations.

BUSINESS MANAGER REPORT

DECEMBER 2020 FINANCIAL REPORT

Greg Gennuso circulated the December 2020 financial report for review. Greg Gennuso requested clarification on the hiring process for employees under the Manager and Administrator. The Board by a unanimous vote on a motion by Frank Ziembra and a second by Timothy Stiffey, gave Walter O'Shinski and Gregory Gennuso authority to hire those employees.

CERTIFICATE OF DEPOSIT 13018987 RENEWAL WITH SLOVENIAN SAVINGS

Greg Gennuso stated that CD # 00-13018987 matures on January 28, 2021 and recommended renewal for one year at the new interest rate of 1.95% with a yield of 2.00% with no penalty for early withdrawal. The Board by a unanimous vote on a motion by Darlene Barni and a second by Frank Ziembra authorized the renewal of the CD.

COMMENTS FROM THE FLOOR

There were no comments from the floor.

REVIEW OF CORRESPONDENCE

There were no comments on the monthly correspondence.

PAYING OF EXPENSES/TRANSFER OF FUNDS ETC.

The Board by a unanimous vote on a motion by Darlene Barni and a second by Frank Ziembra authorized payment of expenses and transfers as follows:

DMR Review and Approval; Payment of Expenses/Invoices etc.
Employee Payroll; 941 Tax Deposit; Employee State Tax Payment
Discharge Monitoring Reports were approved for submission to the PADEP

EXECUTIVE SESSION

The Board on a motion by Frank Ziembra and a second by Timothy Stiffey entered an executive session at 5:46 pm to discuss litigation matters and property acquisition.

The Board exited executive session at 5:59 with no motions.

ADJOURNMENT

There being no other business, the Board by a unanimous vote on a motion by Frank Ziemba and a second by Darlene Barni, the meeting was adjourned at 6:00 P.M. The next regular meeting is scheduled for 5:00 P.M. Tuesday, February 16, 2021.

Secretary