

Cecil Township Municipal Authority
Monthly Meeting
December 15, 2020

The Cecil Township Municipal Authority held its regular monthly meeting via Zoom on Tuesday, December 15, 2020. Chairman Donald V. Gennuso called the meeting to order at 5:05 PM with Darlene Barni, Frank Ziemba, Patricia Mowry, and Donald V Gennuso in attendance. Walter O'Shinski P. E., Gregory Gennuso, Attorney Christine Seymour with Gaitens, Tucceri and Nicholas, and Kevin Brett with Lennon Smith Souleret Engineers also attended.

MINUTES OF NOVEMBER 17, 2020

The Board on a unanimous vote on a motion by Darlene Barni and a second by Frank Ziemba approved the minutes of November 17, 2020.

COMMENTS FROM THE FLOOR

Robert Luksis, chairman of the Canonsburg Houston Joint Authority Board addressed the Board and circulated his contact information for the Board members to reach out to him with any questions or concerns.

ENGINEER'S REPORT

WINDCREST DRIVE SEWER REPLACEMENT PROJECT UPDATE

Walter O'Shinski updated the Board on the status of the Windcrest drive replacement project. The work and the punch list items are completed. Walter recommended release of the 10% retainage. The Board on a unanimous vote on a motion by Frank Ziemba and a second by Darlene Barni authorized the payment.

ADOPT TOA PROJECT PHASE 1 & PARTIAL PHASE 2 ACCEPTANCE
RESOLUTION

Walter O'Shinski explained to the Board that TOA has completed all the work for acceptance of the sewers and recommended the adoption of the acceptance resolution for Phase 1 and partial of Phase 2 that is approved. The Board on a unanimous vote on a motion by Frank Ziemba and a second by Darlene Barni adopted the resolution.

ADOPT MCCONNELL TRAILS PHASE 2A ACCEPTTANCE RESOLUTION

Walter O'Shinski informed the Board that the project was completed and accepted and recommended adopting the acceptance resolution. The Board by a unanimous vote on a

motion by Frank Ziembra and a second by Patricia Mowry adopted the resolution.

LSSE LAWRENCE PROJECT UPDATES

Kevin Brett updated the Board on the status of the Lawrence project. Kevin informed the Board the HOP permit was received and that 70 easements are currently prepared for review by Walt. The next step is to schedule meetings with the public which would be tentatively scheduled for mid-January.

Walter O'Shinski requested the board to authorize the signing of the following permits:

Chapter 105 Water Obstruction General Permit Application

WCCD Chapter 105 Review Application

WCCD Erosion Control Review Application

NPDES Construction Related Stormwater Permit Application

The Board by a unanimous vote on a motion by Frank Ziembra and a second by Patricia Mowry authorized signing the applications.

Walter O'Shinski informed the Board that he had sent a letter to the Cecil Township supervisors confirming that they are going to contribute the money they pledged to the project to be used for a rate stabilization fund and at their meeting last Monday they authorized the money to pay for the new customers tap in fees. A formal letter from the Township has yet to be received. The Board requested Kevin Brett to calculate the Lawrence project's special tap in fee for the next meeting.

SOLICITOR REPORT

Christine Seymour has three matters for executive session regarding the Foltz litigation, the CHJA mediation, and property acquisition.

The Board acknowledged former Board member Richard Barnes with a resolution that commemorated his 9 years of service on the Municipal Authority Board.

BUSINESS MANAGER REPORT

NOVEMBER 2020 FINANCIAL REPORT

Greg Gennuso circulated the November 2020 financial report for review. Greg explained that revenues are on pace to exceed the 2020 budgeted amount.

ADVERTISEMENT OF MEETING AND REORGANIZATION DATE

Greg Gennuso requested approval to advertise the meeting time and place for the 2021

Board meetings. The time and place would remain the same as the third Tuesday of the month at 5pm at the Cecil Township Meeting room. If an in-person meeting cannot take place, a Zoom internet meeting would be posted on the website to inform the public. The Board on a motion by Patricia Mowry and a second by Darlene Barni authorized the advertisement.

AUTHORIZE ADVERTISING FOR PART TIME CUSTOMER SERVICE POSITION

Greg Gennuso informed the Board that we have a vacancy for our part time customer service position and would like to advertise. The Board on a motion by Patricia Mowry and a second by Darlene Barni approved the advertisement for the position.

DISCUSS COMPUTER UPGRADES

Greg Gennuso informed the Board that the office computers need an upgrade as they are at least eight years old and obsolete. The budget for 2020 was earmarked for these upgrades and the Board approved the purchase of new computers.

REVIEW OF CORRESPONDENCE

There were no comments on the monthly correspondence.

PAYING OF EXPENSES/TRANSFER OF FUNDS ETC.

The Board by a unanimous vote on a motion by Patricia Mowry and a second by Darlene Barni authorized payment of expenses and transfers as follows:

DMR Review and Approval; Payment of Expenses/Invoices etc.
Employee Payroll; 941 Tax Deposit; Employee State Tax Payment
Discharge Monitoring Reports were approved for submission to the PADEP

EXECUTIVE SESSION

The Board on a motion by Frank Ziemba and a second by Darlene Barni entered an executive session at 5:48 pm to discuss litigations and property acquisition.

The Board exited executive session at 6:04 pm with the following motion.

Motion to continue using Randy Rhoades as a pension specialist in the CHJA mediation matter with a not to exceed amount of \$2,000. The Board by a unanimous vote on a motion by Frank Ziemba and a second by Darlene Barni approved the motion.

ADJOURNMENT

There being no other business, the Board by a unanimous vote on a motion by Frank

Ziamba and a second by Darlene Barni, the meeting was adjourned at 6:04 P.M. The next regular meeting and reorganization is scheduled for 5:00 P.M. Tuesday, January 19, 2020. This meeting is likely to be a zoom meeting.

Secretary