

Cecil Township Municipal Authority  
Monthly Meeting  
October 20, 2020

The Cecil Township Municipal Authority held its regular monthly meeting on Tuesday, October 20, 2020. Chairman Donald V. Gennuso called the meeting to order at 5:00 PM with Darlene Barni, Richard Barnes, and Donald V Gennuso in attendance. Walter O'Shinski P. E., Gregory Gennuso, Attorney Christine Seymour with Gaitens, Tucceri and Nicholas, and Kevin Brett with Lennon Smith Souleret Engineers also attended. Frank Ziamba and Patricia Mowry were absent.

MINUTES OF SEPTEMBER 15, 2020

The Board on a unanimous vote on a motion by Richard Barnes and a second by Darlene Barni approved the minutes of September 15, 2020

ENGINEER'S REPORT

LYNN FOLTZ REIMBURSEMENT DISCUSSION

F. Lynn Foltz addressed the Board regarding the reimbursement agreement with CTMA.. The Board informed Mr. Foltz that they will abide by the agreement and any homes TOA taps into the system before November 16, 2020..

DISCUSS AND ADOPT LEAK CREDIT POLICY

Walter O'Shinski addressed the Board on the adoption of an official water leak credit policy which was circulated to the Board. This leak policy is as follows:  
A one-time "leak credit" request will be considered on a case-by-case basis. The determining factor in considering if a credit will be granted is whether or not the water from the leak entered the sanitary sewer system. **Any leak which enters the sanitary sewer system will not be eligible for a credit.** The customer must submit a written request for "leak credit" detailing the duration, location and action taken to repair the leak, along with all other relevant facts and documents to establish that the leak did not enter the sanitary sewer system. To support the request, the customer must provide all documentation of the leak, including, but not limited to, plumber/contractor invoices, receipts, photos, insurance claim documents, etc. The Authority Manager shall have discretion to evaluate requests for credit up to Five Hundred (\$500) Dollars. Amounts in excess of Five Hundred (\$500) Dollars shall be presented to the Authority Board for review and consideration. The Board on a unanimous vote on a motion by Darlene Barni and a second by Richard Barnes adopted the leak policy.

AUTHORIZE SIGNING THE SANCTUARY SEQUESTERED ACCOUNT SECURITY AGREEMENT

Walter O'Shinski explained that the developer presented a sequestered account

agreement for their development on O'Hare Road. The solicitor has reviewed the agreement and recommend signing. The Board on a unanimous vote on a motion by Richard Barnes and a second by Darlene Barni authorized the signing of the agreement

#### AUTHORIZE SIGNING GEARY SANITARY SEWER EASEMENT AND CONSTRUCTION AGREEMENT

Walter O'Shinski informed the Board that we had received the sanitary sewer easement and a construction agreement for an individual who is looking to extend service to his lots on Charles Street. The Board on a unanimous vote on a motion by Darlene Barni and a second by Richard Barnes authorized the signing of the agreement and easement.

#### AUTHORIZE CONDITIONAL ACCEPTANCE MCCONNELL TRAILS 2A AND SIGNING SANITARY SEWER EASEMENT

Walter O'Shinski informed the Board that McConnell Trails Phase 2A requires an easement to be completed and recommended the Board signing their portion of the easement. The McConnell Trails Phase 2A construction work is completed and by next meeting the regulatory items should be completed so Walter recommends conditional acceptance. The Board by a unanimous vote on a motion by Richard Barnes and a second by Darlene Barni conditionally accept McConnell Trails Phase 2A and signing of the easement, based on the completion of the regulatory items.

#### WINDCREST DRIVE SEWER REPLACEMENT PROJECT UPDATE

Kevin Brett, informed the Board that the paving of the road should take place this coming week and once paving is complete a walkthrough of the project will be conducted.

#### LSSE LAWRENCE PROJECT UPDATE

##### Finance Update

Chairman Donald V Gennuso updated the rest of the Board on the financial committee's recommendation for the funding of the project. Mr. Gennuso explained that numerous options were considered and the best option is a 20 year Pennvest Loan with a rate stabilization program. The Pennvest loan saves five million dollars over the life of the loan as compared with a comparable bond borrowing and the rate stabilization eases the impact of the rate increases over a five year period. This recommendation takes into account the funding of the Lawrence project, the rate increase expected from Canonsburg Houston Joint Authority, and gets the Authority on to a uniform rate structure for all customers. This will be presented to the Cecil Township Supervisors on a meeting this coming Thursday the 22<sup>nd</sup>.

##### Clarify Easement Payment Calculation

Kevin Brett asked for clarification from the Board on the amount to be paid for right of way easements and temporary construction easements. Traditionally this has been at \$1.00 per linear foot, but clarification was requested. The Board by a unanimous vote on a motion by Richard Barnes a second by Darlene Barni approved all easements to be paid at \$1.00 per linear foot.

#### Pennvest & PADEP Meeting Summary

Kevin Brett updated the Board that a good virtual meeting was held with both Pennvest and PA DEP and in that meeting we were able to apply for up to \$20 million with Pennvest because we service the Valleybrook Country Club that is located in Peters Township, making the project eligible for multi-municipal financing.

#### LSA Grant Application Commitment of Funds Letter from CTMA

Walter O'Shinski informed the Board that a letter for \$1.5 million commitment from the CTMA is needed to be signed for submission to LSA for grant funds. This letter would be submitted along with the Letter of Support from the township with their \$1 million dollar commitment to the project. The signing of this letter and a resolution for the Grant are required. The Board by a unanimous vote on a motion by Darlene Barni and a second by Richard Barnes approved the submission of the LSA grant application, its support letter and resolution.

#### SOLICITOR REPORT

Christine Seymour informed the Board that a COVID-19 leave policy was in their packet for review and response at the next meeting. Christine had two matters for executive session in regards to litigation and property acquisition.

#### BUSINESS MANAGER REPORT

#### SEPTEMBER 2020 FINANCIAL REPORT

Greg Gennuso circulated the September 2020 financial report for review. Greg explained that revenues are on pace to meet the budgeted amount and that tap in revenues are expected to decline to a range of about \$85,000 a year moving forward, provided no future development takes place.

#### REIMBURSEMENT RESOLUTION

Greg Gennuso circulated and explained to the Board a reimbursement resolution for recover of expenditures through bond financing. The resolution is unlikely to be used as we are currently expecting to be using Pennvest as our funding, but if we do decide to do a bond this would allow us to reimburse ourselves through the bond for any expenditures

that went out going back 60 days and any expenditures in the future. The Board by a unanimous vote on a motion by Richard Barnes and a second by Darlene Barni approved the resolution.

#### RATIFICATION OF CD RENEWAL FOR CD 1301791

Greg Gennuso informed the Board that a CD 1301791 renewal is due for today, October 20, 2020. Greg had approved the renewal since its rate was the same as the previous CD which is at 1.95% with an APY of 2.0%. The Board on a unanimous vote on a motion by The Board by a unanimous vote on a motion by Richard Barnes and a second by Darlene Barni ratified this CD.

#### DISCUSS PAYMENT PLAN POLICY

Greg Gennuso informed the Board that the water companies moratorium on water shut offs due to the Covid pandemic has been lifted. Greg informed the Board that traditionally a payment plan policy was not in place and wanted to know if this was still the case. Solicitor Christine Seymour offered to supply some payment plan options from other Authorities for the Board to consider. The Board has tabled this to the next meeting.

#### WINTER MORATORIUM

Greg Gennuso informed the Board that the water companies winter moratorium for water shut offs through the winter is coming up and wanted to confirm the Board is going to continue to follow this Moratorium. The Board agreed to continue with this policy.

#### COMMENTS FROM THE FLOOR

There were no comments from the floor. No one was in attendance.

#### REVIEW OF CORRESPONDENCE

#### PAYING OF EXPENSES/TRANSFER OF FUNDS ETC.

The Board by a unanimous vote on a motion by Darlene Barni and a second by Richard Barnes authorized payment of expenses and transfers as follows:

DMR Review and Approval; Payment of Expenses/Invoices etc.  
Employee Payroll; 941 Tax Deposit; Employee State Tax Payment  
Discharge Monitoring Reports were approved for submission to the PADEP

#### EXECUTIVE SESSION

The Board on a motion by Darlene Barni and a second by Richard Barnes entered an executive session at 6:15 pm to discuss litigation and property acquisition.

The Board exited executive session at 6:25 pm with the following motions:

Motion to pass a resolution of condemnation for the Lawrence treatment plant site as well as ingress and egress and any necessary easements on/to the site. The Board by a unanimous vote on a motion by Richard Barnes and a second by Darlene Barni approved the resolution.

Motion to authorize the solicitor to request access to the Lawrence treatment plant site for engineering, geotechnical evaluation and survey information. The Board by a unanimous vote on a motion by Darlene Barni and a second by Richard Barnes authorized the request.

Motion to authorize Geotech to drill on the Lawrence treatment plant site. The Board by a unanimous vote on a motion by Richard Barnes and a second by Darlene Barni authorized the drilling.

#### ADJOURNMENT

There being no other business, the Board by a unanimous vote on a motion by Richard Barnes and a second by Darlene Barni, the meeting was adjourned at 6:32 P.M. The next regular meeting is scheduled for 5:00 P.M. Tuesday, November 17, 2020.

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Secretary