

Cecil Township Municipal Authority  
Monthly Meeting  
June 16, 2020

The Cecil Township Municipal Authority held its regular monthly meeting on Tuesday, June 16, 2020 at the Cecil Township Municipal Building in Cecil, PA . Chairman Donald V. Gennuso called the meeting to order at 5:00 PM with Frank Ziemba, Darlene Barni, Richard Barnes, Patricia Mowry, and Donald V Gennuso in attendance. Walter O'shinski P. E., Gregory Gennuso, Attorney Romel Nicholas with Gaitens, Tucceri and Nicholas, and Kevin Brett with Lennon Smith Souleret Engineers also attended. This meeting had a regular agenda.

MINUTES OF MAY 19, 2020

The Board on a unanimous vote on a motion by Richard Barnes and a second by Frank Ziemba approved the minutes of May 19, 2020. Patricia Mowry abstained.

ENGINEER'S REPORT

ADOPT MCCONNELL TRAILS PHASE 2A SANITARY SEWER - ACCEPTANCE RESOLUTION

Walter O'Shinski explained that at the last meeting the Board approved the acceptance of the McConnell Trails Phase 2A sewers and now a formal resolution has been provided memorializing the acceptance. The Board by a unanimous vote on a motion by Richard Barnes and a second by Frank Ziemba approved the resolution.

WINDCREST DRIVE SEWER REPLACEMENT PROJECT UPDATE

Kevin Brett advised the Board that the contract documents for the project were received and ready to be signed. Kevin further explained that a pre-construction meeting was scheduled for next week and anticipates work starting about 3-4 weeks after the preconstruction meeting. The Board by a unanimous vote on a motion by Patricia Mowry and a second by Frank Ziemba approved the contract.

LSSE RECOMMENDATION FOR MCCONNELL TRAILS PHASE 2 PAYMENT REDUCTION REQUEST NO. 4

Kevin Brett advised the Board that they had received and reviewed a reduction request in the amount of \$54,021. Kevin recommended approval. The Board by a unanimous vote on a motion by Richard Barnes and a second by Patricia Mowry approved the payment reduction

LAWRENCE PROJECT UPDATE

Kevin Brett from LSS engineering updated the Board on the status of the Lawrence project. Kevin explained that the Part I draft permit was received and that the property site would need to be posted, but it is not being posted yet due to ongoing negotiations. Kevin explained that design is progressing and that a Part II permit will be ready to be submitted in a timely manner in July. KLH's part of the project, the line work, is currently on schedule. Kevin explained that preparation of the easements are the current driver of the timeline.

Romel Nicholas updated the Board on the property acquisition for the Lawrence Project. Romel informed the Board that the appraiser has received information from the current owners of the site and an updated appraisal will be coming soon.

Kevin Brett explained to the Board the service order for the easements. There are 259 required easements in the project, a majority of them are in a planned subdivision which does not require metes and bounds description and cost \$350.00 per easement. The Board by a unanimous vote on a motion by Richard Barnes and a second by Patricia Mowry approved service order for Lennon, Smith, Souleret Engineers to prepare those easements.

Romel Nicholas recommended on a project of this scale having subcommittee's with Board members involved so that everything runs smoothly, for example Richard Barnes is involved with the Property Acquisition, etc.. A Finance Subcommittee of Donald V. Gennuso and Patricia Mowry was formed and a meeting will be scheduled next week.

### SOLICITOR REPORT

Romel Nicholas updated the Board on the Canonsburg Houston Joint Authority (CHJA) mediation and audit. Romel explained that the auditor came back with some preliminary findings, but the mediator and council was not satisfied that the audit went deep enough and requested a deeper look. Romel also informed the Board that there is still some engineering information that has yet to be turned over and that there is currently litigation between an electrical contractor and CHJA, which also name KLH in the litigation.

### BUSINESS MANAGER REPORT

#### MAY 2020 FINANCIAL REPORT

Greg Gennuso circulated the May 2020 financial report for review.

#### 2020 SALARY RESOLUTION

Greg Gennuso presented the Board with the Salary resolution for 2020. This memorializes the yearly salary of the staff for 2020. The Board by a unanimous vote on a motion by Patricia Mowry and a second by Richard Barnes conditionally approved the

salary resolution. The condition is to check with the auditor on the requirement of the resolution.

#### **DISCUSS OPERATIONS MANAGER/AUTHORITY MANAGER**

Greg Gennuso informed the Board that Frank Ziembra requested an appointment of Walter O'Shinski as Manager. The Board requested the duties and a job description of the manager for next meeting. The Board by a unanimous vote on a motion by Frank Ziembra and a second by Richard Barnes appointed Walt as manager.

#### **DISCUSS WATER LEAK AT 93 WILSON AVENUE**

Greg Gennuso informed the Board that 93 Wilson had a leak in a toilet on an addition bathroom that is above a dirt crawl space. Based on the picture and letter description provided by the owner, none of the water made it into the sanitary sewer. The Board questioned if any of the water overflowed into the floor drain, which should be connected to the sewer. The Board by a unanimous vote on a motion by Patricia Mowry and a second by Darlene Barni conditionally gave a minimum of 50% credit on the sewage bill. The condition is based on dye testing of the floor drain and inspection of the area by Walter at the time of dye testing, the credit could cover the full 100%.

#### **COMMENTS FROM THE FLOOR**

There were no comments from the floor. No one was in attendance.

#### **REVIEW OF CORRESPONDENCE**

There were no comments on the monthly correspondence.

#### **PAYING OF EXPENSES/TRANSFER OF FUNDS ETC.**

The Board by a unanimous vote on a motion by Richard Barnes and a second by Patricia Mowry authorized payment of expenses and transfers as follows:

DMR Review and Approval; Payment of Expenses/Invoices etc.  
Employee Payroll; 941 Tax Deposit; Employee State Tax Payment  
Discharge Monitoring Reports were approved for submission to the PADEP

#### **ADJOURNMENT**

There being no other business, the Board by a unanimous vote on a motion by Patricia Mowry and a second by Darlene Barni, the meeting was adjourned at 6:38P.M. The next

regular meeting is scheduled for 5:00 P.M. Tuesday, July 21, 2020.

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Secretary