

Cecil Township Municipal Authority
Monthly Meeting
May 21, 2019

The Cecil Township Municipal Authority held its regular monthly meeting on Tuesday, May 21, 2019 at the Cecil Township Municipal Building in Cecil, PA. Chairman Donald V. Gennuso called the meeting to order at 5:02 PM with Donald V. Gennuso, Richard Barnes, Frank Ziemba, Blane Volovich, and Patricia Mowry in attendance. Also present were Attorney Romel Nicholas, Gaitens, Tucceri and Nicholas; Walter O'Shinski P.E, and Gregory Gennuso, Administrator.

MINUTES OF APRIL 17, 2019

The Board on a unanimous vote on a motion by Richard Barnes and a second by Blane Volovich approved the minutes of April 17, 2019.

COMMENTS FROM THE FLOOR

Resident Ron Saut addressed the Board about two vacant lots that he owns on McConnell Road that are not sewered. Ron has addressed the Board several times in the past. Walter O'Shinski explained to the Board and Ron Saut that he has the last existing service address at the end of the line and that the line had to end somewhere. The two vacant lots are beyond this service address. Ron Saut requested a letter to show the letter to an attorney. Greg Gennuso will send Ron Saut a letter at his 280 McConnell Road address.

ENGINEER'S REPORT

WINDCREST DRIVE UPDATE

Walter O'Shinski informed the Board that we now have full plans for the Windcrest Drive replacement project. Walter explained that no public meetings were held yet, but only 15 residents are going to be affected by the project. The Board suggested sending letters to the 15 residents along with the plans which would directly affect their property and timeline in which they are to respond. Walter offered to send out these letters.

Walter O'Shinski asked if a temporary release could be acquired as some of the private connections are not able to be found due to the condition of the line, to which Romel said yes, an access agreement can be used.

Frank Ziemba asked if KLH will continue with this project? Walter Oshinski said that it made sense to continue with KLH for the easements. Patti Mowry suggested we get the amount for the easements in writing.

AUTHORIZE SIGNING OF DEED OF SANITARY SEWER EASEMENT- RESERVE AT SOUTHPOINTE II

Walter O'Shinski informed the Board that the Reserve and the Township negotiated an agreement together, to provide for a sanitary sewer easement through the Reserves property in order to supply a future bathroom for Township soccer fields and for the Southpointe Fieldhouse. Walter further informed the Board that there are no plans to proceed with this in the immediate future and Walter recommended signing this easement. . The Board by a unanimous vote on a motion by Patricia Mowry and a second by Frank Ziemba approved signing the easement.

DISCUSS RIDGEWOOD HEIGHTS MAINTENANCE ISSUE

Resident Dave Brown addressed the Board on the maintenance issue at 51 Ridgewood Drive. Mr. Brown's back yard has problem draining water due to the developer installing the sewer line for the latest phase in Ridgewood Heights. Mr. Brown explained that the developer did not grade the property properly which is leading to the pooling water and that the developer has attempted to fix the problem but was unsuccessful. Mr. Brown has gone around and with the Developer with little resolution. Walter O'Shinski explained that Eric Tissue, the Developer and Mr. Brown have tried to resolve the issue, and that the issue was caused by the developer. Walter explained that there is a maintenance bond of about \$18,000 still being held by the Authority to cover such issues. Mr. Brown is in the process of getting quotes for repair of the property to which the Board requested he get three quotes. Mr. Brown signed a release with the developer for work done on his driveway in the front of the property and he is going to provide a copy for Romel Nicholas to review. The Board requested Romel Nicholas to send a letter to the developer to fix the problem.

AUTHORIZE SIGNING OF CONSTRUCTION AGREEMENT FOR WINDSOR WOODS PHASE 6B

Walter O'Shinski informed the Board that we received the construction agreement for Windsor Woods Phase 6B and it needs to be signed. The Board by a unanimous vote on a motion by Richard Barnes and a second by Patricia Mowry approved signing the construction agreement.

LAWRENCE REVIEW UPDATE

Walter O'Shinski, informed the Board that he met with Larry Lennon and reviewed the site again last week. They indicated they have all the information they need for the secondary review and should have the report ready in 30 days.

MCCONNELL TRAILS PAY ESTIMATE

Walter O'Shinski informed the Board that KLH has been doing all the inspection on the site and that Eric Tissue reviewed the quantities in this pay estimate for \$69,498 and recommends approving this pay estimate. The Board by a unanimous vote on a motion by Blane Volovich and a second by Richard Barnes approved this pay estimate.

DISCUSS CONSULTING ENGINEERING PROPOSALS

Donald V. Gennuso asked for recommendations for the two firms to come in and make a presentation for the consulting engineering contract. Each Board member recommended Lennon, Smith, Souleret Engineering, Inc as their top choice. Richard Barnes made a motion to approve Lennon, Smith, Souleret Engineering, Inc as our consulting engineer rather than see a presentation. The Board by a unanimous vote on a motion by Richard Barnes and a second by Blane Volovich approved Lennon, Smith, Souleret Engineering Inc.(LSSE, Inc) as our consulting engineer. The transition from KLH to LSSE, Inc needs to be established. Walter O'Shinski stated that KLH should complete design of the Lawrence Plant and the other two projects KLH is active with are the McConnell Trails Phase I inspections and the Windcrest Drive project. Walter recommended letting KLH finish out Phase I of McConnell Trails and finish the easements for Windcrest Drive and then all future work can go to LSSE, Inc. The Board recommended sending thank you letters to all of those that submitted a proposal and inform them of the selection. The Board also recommended a letter to KLH informing them they are not reappointed and a letter to LSSE, Inc. that they are appointed. Romel Nicholas recommended a motion to memorialize that KHL is not reappointed. The Board by a unanimous vote on a motion by Richard Barnes and a second by Blane Volovich, acknowledged that KLH is not reappointed as the consulting engineer. Patricia Mowry abstained.

SOLICITOR REPORT

Romel Nicholas informed the Board that he has two items to cover. One is on the electrical contracts. The second item is in executive session for CHJA litigation.

BUSINESS MANAGER REPORT

APRIL 2019 FINANCIAL REPORT

Greg Gennuso circulated the April 2019 financial report for review.

DISCUSS ELECTRIC ENERGY CONTRACT PROPOSAL

Romel Nicholas circulated an electric energy contracts from various suppliers through

APPI Energy. Romel Nicholas and Blane Volovich reviewed the several circulated contracts and that these contracts leaned toward the electric supplier. Greg Gennuso explained that instead of letting the rate dictate the selection, we would let the legal contract dictate the selection as the difference in rates is pennies. Romel Nicholas informed the Board that the contract from WGL was the least restrictive. Greg Gennuso stated that he would go back to APPI Energy and see if they would change the language in the contract and would select the best pricing and contract combo to move forward with.

REVIEW OF CORRESPONDENCE

There were no comments on the monthly correspondence.

PAYING OF EXPENSES/TRANSFER OF FUNDS ETC.

The Board by a unanimous vote on a motion by Patricia Mowry and a second by Frank Ziembra authorized payment of expenses and transfers as follows:

DMR Review and Approval; Payment of Expenses/Invoices etc.
Employee Payroll; 941 Tax Deposit; Employee State Tax Payment
Discharge Monitoring Reports were approved for submission to the PADEP

EXECUTIVE SESSION FOR CHJA LITIGATION

The Board by a unanimous vote on a motion by Blane Volovich and a second by Frank Ziembra entered into an executive session at 6:33 pm. The Board exited the executive session at 7:05 pm. The executive session brought forth no motions.

ADJOURNMENT

There being no other business, the Board by a unanimous vote on a motion by Richard Barnes and a second by Patricia Mowry, the meeting was adjourned at 7.05 P.M. The next regular meeting is scheduled for 5:00 P.M. Tuesday, June 18, 2019.

Secretary