

Cecil Township Municipal Authority  
Monthly Meeting  
April 17, 2019

The Cecil Township Municipal Authority held its regular monthly meeting on Wednesday, April 17, 2019 at the Cecil Township Municipal Building in Cecil, PA. Chairman Donald V. Gennuso called the meeting to order at 5:00 PM with Donald V. Gennuso, Richard Barnes, Frank Ziemba, Blane Volovich, and Patricia Mowry in attendance. Also present were Attorney Nate Boring, Gaitens, Tucceri and Nicholas; Walter O'Shinski P.E, and Gregory Gennuso, Administrator.

MINUTES OF MARCH 19, 2019

The Board on a unanimous vote on a motion by Blane Volovich and a second by Richard Barnes approved the minutes of March 19, 2019.

ENGINEER'S REPORT

RELEASE OF PAY ESTIMATE 9 FOR MCCONNELL TRAILS LLC

Walter O'Shinski informed the Board that half the work is completed and Walter recommended approval of pay estimate 9 in the amount of \$25,767.00. The Board by a unanimous vote on a motion by Richard Barnes and a second by Patricia Mowry approved the pay estimate.

CONDITIONAL APPROVAL PAY ESTIMATE NO 1 FOR OVERLOOK PHASE 7

Walter O'Shinski informed the Board that this release for \$87,054.30 will be contingent on a resolution of offsite restoration issues. Walter explained that the contractor feels the offsite restoration is the responsibility of the individual homeowners. Walter informed the contractor that the Authority either needs to see the agreement that supports the restoration or a release from each of the individual homeowners. The Board by a unanimous vote on a motion by Patricia Mowry and a second by Frank Ziemba conditionally approved the pay estimate.

AUTHORIZE SIGNING SANITARY SEWER EASEMENTS FOR OVERLOOK PHASE 7 PROJECT

Walter O'Shinski informed the Board that the project is complete and two sanitary sewer easements need to be signed. The Board by a unanimous vote on a motion by Richard Barnes and a second by Blane Volovich approved signing the easements.

## WINDCREST DRIVE UPDATE

Walter O'Shinski informed the Board that he had spoken with Eric Tissue with KLH and a preliminary plan is available and is being forwarded to Walter for review. This plan was to be available prior to this meeting.

## SECONDARY ENGINEERING REVIEW APPROVAL FOR LAWRENCE PROJECT

Walter O'Shinski, informed the Board that the firm of Lennon, Smith, Souleret Engineering, Inc completed a quote for the second level review and the quote had a not to exceed limit of \$10,000. Walter further explained that they are going to look at the situation in two phases. The first phase will be site selection, whether to use a new plant site or to reuse the Teodori plant site. If the new plant site is chosen they will continue the second level review. If the Teodori site is selected, then they will stop the second level review as it is a whole new design. Walter recommended accepting this quote. The Board by a unanimous vote on a motion by Patricia Mowry and a second by Frank Ziembra accepted the proposal from Lennon, Smith, Souleret Engineering, Inc.

## DISTRIBUTE CONSULTING ENGINEERING PROPOSAL

Walter O'Shinski distributed the consulting engineering proposal received from the recent advertised request. The Board is going to review the five proposals and narrow them down to two or three firms to be able to interview those at the June meeting.

## SOLICITOR REPORT

Nate Boring informed the Board that the easement agreement matter with the Klinger pump station access road is complete. Nate also informed the Board that a letter to Mack was sent informing them that nothing additional is needed and the matter is closed. Nate informed the Board that the mediation with CHJA is slated for May 4, 2019.

## BUSINESS MANAGER REPORT

### MARCH 2019 FINANCIAL REPORT

Greg Gennuso circulated the March 2019 financial report for review.

### RENEWAL OF CD 00-13019161

Greg Gennuso stated that CD # 00-13019161 matures on April 22, 2019 and recommended renewal for one year at the new interest rate of 2.92% with a yield of 3% with no penalty for early withdrawal. The Board by a unanimous vote on a motion by Patricia Mowry and a second by Frank Ziembra authorized the renewal of the CD.

## AUTHORIZE SIGNING LETTER TO M & T BANK ON EXCESS REVENUE FUNDS

Greg Gennuso informed the Board that there are no excess funds available in Millers Run and therefore have to make the bond holder, M & T Bank, aware of that fact in a letter. The Board by a unanimous vote on a motion by Richard Barnes and a second by Blane Volovich authorized the letter to M & T Bank.

## DISCUSS ELECTRIC ENERGY CONTRACT PROPOSAL

Greg Gennuso circulated an electric energy quote from APPI Energy. Greg explained that this quote included real time pricing for the day, but that a contract and its verbiage were not yet acquired. Greg explained that the energy broker recommended to go with a three or four year contract as a one year term would be too short. The Board gave Greg Gennuso the ability to make the decision contingent on approval of the contract from Romel Nicholas, review of references, and checking with another municipality with whom they use as a supplier. The Board by a unanimous vote on a motion by Richard Barnes and a second by Patricia Mowry conditional authorized Greg Gennuso to select a electric contract.

## REVIEW OF CORRESPONDENCE

There were no comments on the monthly correspondence.

## PAYING OF EXPENSES/TRANSFER OF FUNDS ETC.

The Board by a unanimous vote on a motion by Blane Volovich and a second by Richard Barnes authorized payment of expenses and transfers as follows:

DMR Review and Approval; Payment of Expenses/Invoices etc.  
Employee Payroll; 941 Tax Deposit; Employee State Tax Payment  
Discharge Monitoring Reports were approved for submission to the PADEP

## COMMENTS FROM THE FLOOR

There were no comments from the floor

## ADJOURNMENT

There being no other business, the Board by a unanimous vote on a motion by Patricia Mowry and a second by Blane Volovich, the meeting was adjourned at 5:40 P.M. The next regular meeting is scheduled for 5:00 P.M. Tuesday, May 21, 2019.

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Secretary