

Cecil Township Municipal Authority
Monthly Meeting
July 17, 2018

The Cecil Township Municipal Authority held its regular monthly meeting on Tuesday, July 17, 2018 at the Cecil Township Municipal Building in Cecil, PA. Chairman, Donald V. Gennuso called the meeting to order at 5:02 PM with Donald V. Gennuso, Richard Barnes, Patricia Mowry, and Frank Ziemia in attendance. Also present were Attorney Romel Nicholas, Gaitens, Tucceri and Nicholas; Eric Tissue, KLH Engineers, and Gregory Gennuso, Administrator. Walter O'Shinski P.E and Blane Volovich were absent.

MINUTES OF JUNE 12, 2018

The Board on a unanimous vote on a motion by Patricia Mowry and a second by Frank Ziemia approved the minutes of June 12, 2018.

ENGINEER'S REPORT

MACK UPDATE

Eric Tissue updated the Board on the ongoing situation with Mack Industries and the repairs at the Millers Run Wastewater Treatment Plant. Eric Tissue explained that only items remaining are reports from TUV and Ohlin & Reed. Eric Tissue compiled the reports from TUV and gave a draft to Frank Ziemia to review. Eric Tissue spoke with Phil Reed and estimated a timeline of two to three weeks to complete his report.

LAWRENCE UPDATE

Eric Tissue updated the Board on the Lawrence project. He explained that the finance committee met on July 12th and were researching options for the wastewater treatment plant. The options being considered were building and rehabilitating at the existing Lawrence plant site while the plant is still running, pumping all of the flow to the Millers Run Wastewater Treatment Plant and pumping to Peters Township for treatment. The Peters Township option was able to be ruled out. The committee concluded that there was not enough information to make a judgement on the other two options, so the committee of Donald V Gennuso and Patricia Mowry, with Walter O'Shinski's support, recommended two studies to be quoted on by KLH Engineers. Eric Tissue at the meeting distributed a proposal for the studies for the board to review. The Board by a unanimous vote on a motion by Patricia Mowry and a second by Richard Barnes approved the proposal not to exceed \$17,500 contingent on the finance committee's direction.

AUTHORIZE SIGNING OVERLOOK PHASE 7 PREDEVELOPER AGREEMENT

Greg Gennuso informed the Board that we had received a pre-developer agreement for the Overlook Phase 7. Greg explained that this is our standard pre-developer agreement that the Authority distributes to the developer for execution. The Board by a unanimous vote on a motion by Richard Barnes and a second by Frank Ziembra authorized the signing of this agreement.

APPROVE SANITARY SEWER EASEMENT FOR FUCHS' DEVELOPMENT

Greg Gennuso informed the board that the sanitary sewer easement for the Fuchs' development was received. This easement also has a Memo of Understanding that has not been yet submitted to the Board for review. Eric Tissue recommended the conditional approval of the easement at this time, there is some clerical distances that need to be added to the easement's exhibits. The review of the Memo would be at a later meeting. The Board by a unanimous vote on a motion by Richard Barnes and a second by Patricia Mowry conditionally approved the easement contingent on the corrected exhibits being received.

SOLICITOR REPORT

Romel Nicholas requested an executive session at the end of the meeting for discussion of litigation and property acquisition.

BUSINESS MANAGER REPORT

JUNE 2018 FINANCIAL REPORT

Greg Gennuso circulated the June 2018 financial report for review.

HEALTH INSURANCE PLAN RENEWAL

Greg Gennuso explained that our Health insurance policy with Highmark is due for renewal on August 1, 2018. Greg requested and received quotes from our insurance broker which were circulated in the Board packages. The costs of our existing plan only raises a nominal amount and the staff would be able to retain their doctors. The Board by a unanimous vote on a motion by Patricia Mowry and a second by Frank Ziembra approved keeping the same Highmark Health Insurance plan for 2018-2019.

PROPERTY INSURANCE RENEWAL

Greg Gennuso explained that our property insurance with EMC Insurance is due for renewal on August 1, 2018. Greg requested and received quotes from our insurance broker which were circulated in the Board packages. The EMC Insurance is the cheapest coverage currently available. The Board by a unanimous vote on a motion by Richard Barnes and a second by Patricia Mowry approved keeping the same EMC Property Insurance plan for 2018-2019.

RENEWAL OF CD 00-13017806

Greg Gennuso stated that CD # 00-13017806 matures on August 17, 2018 and recommended renewal for one year at the new interest rate of 2.195% with a yield of 2.25% with no penalty for early withdrawal. The Board by a unanimous vote on a motion by Frank Ziemba and a second by Patricia Mowry authorized the renewal of the CD.

REVIEW OF CORRESPONDENCE

There were no comments on the monthly correspondence.

COMMENTS FROM THE FLOOR

There were no comments from the floor.

PAYING OF EXPENSES/TRANSFER OF FUNDS ETC.

The Board by a unanimous vote on a motion by Richard Barnes and a second by Patricia Mowry, authorized payment of expenses and transfers as follows:

DMR Review and Approval; Payment of Expenses/Invoices etc.
Employee Payroll; 941 Tax Deposit; Employee State Tax Payment
Discharge Monitoring Reports were approved for submission to the PADEP

EXECUTIVE SESSION FOR REAL ESTATE ACQUISITION AND LITIGATION

The Board by a unanimous vote on a motion by Patricia Mowry and a second by Frank Ziemba entered into an executive session at 5:29.

The Board exited the executive session at 6:18 on a unanimous vote on a motion by Richard Barnes and a second by Frank Ziemba. The executive session brought forth no motions.

ADJOURNMENT

There being no other business, the Board by a unanimous vote on a motion by Richard Barnes and a second by Frank Ziemba, the meeting was adjourned at 6:18 P.M. The next regular meeting is scheduled for 5:00 P.M. Tuesday, August 21, 2018.

Secretary