

Cecil Township Municipal Authority
Monthly Meeting
February 20, 2018

The Cecil Township Municipal Authority held its regular monthly meeting on Tuesday, February 20, 2018 at the Cecil Township Municipal Building in Cecil, PA. Chairman Donald V. Gennuso called the meeting to order at 5:00 PM with Richard Barnes and Frank Ziembra in attendance. Also present were Attorney Romel Nicholas, Gaitens, Tucceri and Nicholas; Eric Tissue, KLH Engineers, Walter O'Shinski P.E, and Gregory Gennuso, Administrator. Donald V. Gennuso attended the meeting remotely by phone. Blane Volovich and Patricia Mowry were absent

MINUTES OF JANUARY 16, 2018

The Board on a unanimous vote on a motion by Frank Ziembra and a second by Richard Barnes approved the minutes of January 16, 2018.

ENGINEER'S REPORT

NEW DAWN DEVELOPMENT

Kevin Chappel and Chalm McCombs from HMT Associates addressed the Board on the development for Don Fuchs, called the New Dawn Development. They need to extend the existing sewer from its current location in Cecil Park through Township property, through several private properties and then to Fuchs property. They are working on two rights of way, one through the township property which will be figured out further in a meeting with them on February 21st. The other right of way concerns a crossing with the Montour trail in which a crossing agreement is in play. Romel Nicholas addressed the concerns of the crossing agreement and suggested that if we supply a copy of the language that was acceptable to the Authority and the trail from the most recent approval that this could go relatively quickly.

AUTHORIZE SUBMISSION OF 2017 WASTELOAD MANAGEMENT REPORTS

Walter O'Shinski requested the signing of the annual waste load management reports for 2017. The Board by a unanimous vote on a motion by Frank Ziembra and a second by Richard Barnes authorized the signing of the annual waste load reports.

MACK UPDATE

Eric Tissue updated the Board on the ongoing situation with Mack Industries and the repairs at the Millers Run Wastewater Treatment Plant. Eric explained that there were a number of welds that were not reviewed by our inspectors with TUV and we were trying to determine a relative sample size to test. Eric further explained that five

strategically selected pockets were exposed for testing and all five of those pockets passed, and with that testing all pockets that were assessable were addressed. Eric explained that there still exists 6-8 pockets located under the building that need to be evaluated.

Eric Tissue also explained that there are several issues with the joints and top cap that came to light with the excessive rain. Video was shown to the Board and Walter O'Shinski narrated the water leakage that was taking place at the plant with the heavy rainfall that occurred. There were significant leaks in the vertical wall and at the cap section from one aeration tank to another. It was agreed that another meeting with Mack should be set up and that payment of expenses would have to be discussed at this meeting along with inspection of the joints and the pockets located under the building. Eric Tissue is to coordinate the meeting with Mack as soon as possible.

LAWRENCE WASTEWATER TREATMENT PLANT UPDATE

Greg Gennuso explained to the Board that the finance meeting with Patricia Mowry, Frank Ziembra and Walter O'Shinski has not yet occurred. Romel Nicholas commented that the property acquisition meeting has yet to occur also, and that this meeting will be coordinated by Richard Barnes. Frank Ziembra inquired to what the timeline of this project would be. Eric Tissue explained that the financing and the property acquisition are next due.

VACATE EASEMENT IN WINDSOR WOODS PHASE 4

Walter O'Shinski explained to the Board that in Windsor Woods Phase 4 a builder constructed a footer and wall over a sanitary sewer easement. The builder was given the option to remove the wall or move the sewer. They elected to move the sewer and all the work for that has been completed and tested. The sewer line in that area was abandoned so Walter recommended the vacating of that easement. The Board by a unanimous vote on a motion by Richard Barnes and a second by Frank Ziembra authorized the vacating of the easement and the execution of the documents to vacate the easement.

RESOLUTION FOR WINDSOR WOODS PHASE 5A

Walter O'Shinski explained to the Board that at the last meeting the Board approved accepting the sewers of phase 5A contingent on completing some clerical items and would approve this in a resolution moving forward and this resolution is ready for approval. The Board by a unanimous vote on a motion by Frank Ziembra and a second by Richard Barnes approved the resolution 2018-1 for Windsor Woods phase 5A.

SMALL WATER AND SEWER GRANT RESOLUTION FOR WINDCREST DRIVE

Eric Tissue informed the Board that a resolution is required to apply for a small water and sewer grant. This resolution indicates that the office manager and the chairman will execute all the documents for this grant. The Board by a unanimous vote on a motion by Richard Barnes and a second by Frank Ziemba approved the resolution 2018-2.

SOLICITOR REPORT

Romel Nicholas informed the Board that all of his items were covered.

BUSINESS MANAGER REPORT

CERTIFICATE OF DEPOSIT RENEWAL WITH SLOVENIAN SAVINGS

Greg Gennuso stated that CD # 00-13013254 matures on March 14, 2018 and recommended renewal for one year at the new interest rate of 2.195% with a yield of 2.25% with no penalty for early withdrawal. The Board by a unanimous vote on a motion by Frank Ziemba and a second by Richard Barnes authorized the renewal of the CD.

2018 SALARY RESOLUTION

Greg Gennuso presented the Board with the annual Salary resolution that memorializes the salaries for the employees for 2018. The Board on a unanimous vote on a motion by Richard Barnes and a second by Frank Ziemba approved the resolution 2018-3.

AUTHORIZE TRANSFER OF FUNDS FROM THE DEVELOPER ESCROW TO THE ANALYSIS ACCOUNT

Greg Gennuso requested the transfer of excess funds in the developer escrow account to the analysis checking account. These funds represent the monies the Authority paid out of the analysis account for developer projects in 2017. The Board on a unanimous vote on a motion by Richard Barnes and a second by Frank Ziemba authorized the transfer.

AUTHORIZE TRANSFER OF FUNDS FROM THE TAP IN ACCOUNT TO THE ANALYSIS ACCOUNT

Greg Gennuso requested the transfer of excess funds in the tap-in account to the analysis checking account. The Board on a unanimous vote on a motion by Richard Barnes and a second by Frank Ziemba authorized the transfer.

JANUARY 2018 FINANCIAL REPORT

Greg Gennuso circulated the January 2018 financial report for review.

LETTER OF SUPPORT FOR CHJA

Greg Gennuso informed the Board that he had attended an executive session meeting with the Canonsburg Houston Joint Authority(CHJA)on January 31, 2018. This meeting covered the Phase II plant construction modifications that CHJA was going to proceed with in order to bring the construction costs down in its Act 537 plan. CHJA was requesting that the five communities that are serviced by CHJA issue letters of support for their March submission to the DEP. Greg Gennuso was recommending an approval of this letter of support with the contingency that if any issues occurred with the North Strabane Municipal Authority, which Romel Nicholas is the solicitor for, the letter could be held. The main concern was of a \$20 million dollar additional bond that CHJA was going to take out for this project. After some discussion, The Board determined that this letter of support was not needed and therefore was not going to be signed without further information from CHJA.

REVIEW OF CORRESPONDENCE

There were no comments on the monthly correspondence.

COMMENTS FROM THE FLOOR

There were no comments from the floor.

PAYING OF EXPENSES/TRANSFER OF FUNDS ETC.

The Board by a unanimous vote on a motion by Frank Ziembra and a second by Richard Barnes, authorized payment of expenses and transfers as follows:

DMR Review and Approval; Payment of Expenses/Invoices etc.
Employee Payroll; 941 Tax Deposit; Employee State Tax Payment
Discharge Monitoring Reports were approved for submission to the PADEP

ADJOURNMENT

There being no other business, the Board by a unanimous vote on a motion by Frank Ziembra and a second by Richard Barnes, the meeting was adjourned at 6:27 P.M. The next regular meeting is scheduled for 5:00 P.M. Tuesday, March 20, 2018.

Secretary