

Cecil Township Municipal Authority
Monthly Meeting
December 19, 2017

The Cecil Township Municipal Authority held its regular monthly meeting on Tuesday, December 19, 2017 at the Cecil Township Municipal Building in Cecil, PA. Chairman Donald V. Gennuso called the meeting to order at 5:00 PM with Donald V Gennuso, Richard Barnes, Frank Ziemba, and Blane Volovich in attendance. Also present were Attorney Romel Nicholas, Gaitens, Tucceri and Nicholas; Sam Gibson, KLH Engineers, and Gregory Gennuso, Administrator. Walter O'Shinski P.E is on sick leave.

MINUTES OF NOVEMBER 14, 2017

The Board on a unanimous vote on a motion by Frank Ziemba and a second by Richard Barnes approved the minutes of November 14, 2017.

ELECTRICAL SUPPLIER PRESENTATION

Bob Quinn with Berkshire Hathaway Energy Company, presented their electrical supplier services to the Board. At the time of presentation the Authority's electric rate dropped to .0481cents per KWH with West Penn Power which was lower than Berkshire Hathaway could present at 0.5588 to 0.05945 cents per KWH depending on contract term. The Board elected to stay with the savings at West Penn Power for the time being and will revisit in February when the rates are schedule to change.

ENGINEER'S REPORT

MACK INDUSTRIES UPDATE

Sam Gibson informed the Board that Mack began repairs at the plant on November 27, 2017 with one certified and one non-certified welder on site, who subsequently got certified for the project. TUV provided the welding inspectors for the project. The project now has 5 certified welders on site to wrap up before the holidays. Frank Ziemba had concerns about the 18 welds that were completed last December 2016. Three to Four of these weld pockets were to be opened for the inspectors to review and deem them acceptable. Frank also had a question about the interior welds. Sam Gibson with KLH is going to bring these questions to Eric Tissue to handle when he returns.

LAWRENCE WWTP UPDATE

Sam Gibson from KLH informed the Board on some financing options that Eric Tissue drew up for the financing of the Lawrence project. Pennvest responded to the letter we sent to them, but did not change the financing option of a twenty year loan at a 1.55% blended rate. Chairman Donald V Gennuso, reached out to Pennvest and we do not qualify for any longer term financing, due to the median income of the township. The financing option from Eric Tissue, consists of a \$ 7 million dollar Pennvest loan with a \$4 million dollar bond issue and contributions from the Authority and the Township to cover the project in total including land acquisition. Donald V Gennuso suggested looking at some more options, and include the possibilities of covering any future

projects that may come up. Donald V Gennuso stated further that all options be considered, and recommended a committee to investigate this financing further and then get together with the Township Supervisors.

Greg Gennuso informed the Board that on the property acquisition front, that Mr. Nassar stopped into the Authority office to gather some information. Mr Nassar owns some land near the proposed plant site and informed Greg Gennuso that he was approached by Mr. Deblasio, the current landowner, if he was interested in purchasing the property. Mr. Nassar was not sure if he wanted to proceed with this, but he is aware that we are looking at the site for the location of the plant. Romel Nicholas mentioned that previous talks with Mr Deblasio were cordial and asked if Richard Barnes would be willing to set up another meeting with Mr. Deblasio and possibly Mr. Nassar.

SOLICITOR'S REPORT

DECK ENCROACHMENT

Romel Nicholas informed the Board that the Township has added verbiage to its building permit application to address preventing encroachments on the Authority's sanitary sewer easements and that this verbiage is acceptable.

MCCONNELL TRAILS UPDATE

Romel Nicholas updated the Board on the license agreement McConnell Trails are working to complete with the Montour Trails. Romel Nicholas has spoken with Walter O'Shinski after he reviewed a redline agreement to McConnell Trails and an updated redline agreement is in the hands of McConnell Trails.

RESTENO VS TURNPIKE COMMISSION

Romel Nicholas informed the Board that Greg Gennuso was able to coordinate with Walter O'Shinski and appear in court for testimony in Walter's absence. Romel Nicholas stated the Greg did a good job on the stand and the case has concluded.

BUSINESS MANAGER REPORT

Richard Barnes requested that at least one more electric supplier quote be received before making a decision. Greg Gennuso will satisfy this request for the February meeting.

NOVEMBER 2017 FINANCIAL REPORT

Greg Gennuso circulated the November 2017 financial report for review.

2018 MEETING DATES AND TIMES

Greg Gennuso inquired to the Board if we want to maintain the same date and time for the meeting. The Board agreed to keep the third Tuesday of every month at 5 pm at the Cecil Township Municipal Building meeting room.

DEDUCT METER PROGRAM UPDATE

Greg Gennuso informed the Board of the results of the 2017 deduct meter program. Greg Gennuso compared 2016 results with 2017 results. In 2016, there were 134 participants that resulted in credits of \$107,602.00 and in 2017 there were 138 participants that resulted in credits of \$111,718.00.

2018 BUDGET UPDATE

Greg Gennuso met with the budget committee in December and a preliminary budget was circulated in the Board's meeting package. Greg Gennuso requested two changes to that budget, he wished to increase internet \$1,000 to redesign the website and add \$ 2,000 to billing for some additional software functionality.

AUTHORIZE LABORATORY PROPOSAL

Greg Gennuso circulated the laboratory proposal from H & H Water Controls. This proposal was the lowest proposal of the three proposals we received for laboratory services and represented a projected total cost of \$14,644 over the year. Walter O'Shinski reviewed these proposals and recommended H & H. The Board on a unanimous vote on a motion by Frank Ziembra and a second by Richard Barnes conditionally approved H & H Water Controls as the lab service contingent on the approval of the contract by Romel Nicholas.

TREE REMOVAL AT CHERRYBROOK PLANT

Greg Gennuso informed the Board that we are removing the closest trees around the Cherrybrook plant to avoid a tree fall incident like the one that happened in November.

DISCUSS PERSONNEL

Greg Gennuso informed the Board that a committee for performance reviews is needed. Frank Ziembra and Richard Barnes volunteered for this committee.

REVIEW OF CORRESPONDENCE

There were no comments on the monthly correspondence.

PAYING OF EXPENSES/TRANSFER OF FUNDS ETC.

The Board by a unanimous vote on a motion by Blane Volovich and a second by Richard Barnes, authorized payment of expenses and transfers as follows:

DMR Review and Approval; Payment of Expenses/Invoices etc.
Employee Payroll; 941 Tax Deposit; Employee State Tax Payment
Discharge Monitoring Reports were approved for submission to the PADEP

ADJOURNMENT

There being no other business, the Board by a unanimous vote on a motion by Blane Volovich and a second by Frank Ziemba, the meeting was adjourned at 6:40 P.M. The next regular meeting and annual reorganization is scheduled for 5:00 P.M. Tuesday, January 16, 2018.

Secretary