

Cecil Township Municipal Authority  
Monthly Meeting  
November 14, 2017

The Cecil Township Municipal Authority held its regular monthly meeting on Tuesday, November 14, 2017 at the Cecil Township Municipal Building in Cecil, PA. Chairman Donald V. Gennuso called the meeting to order at 5:00 PM with Donald V Gennuso, Richard Barnes, and Frank Ziembra and Blane Volovich in attendance. Also present were Attorney Romel Nicholas, Gaitens, Tucceri and Nicholas; Eric Tissue, KLH Engineers, and Gregory Gennuso, Administrator. Walter O'Shinski P.E and Timothy Markovich were absent.

MINUTES OF OCTOBER 17, 2017

The Board on a unanimous vote on a motion by Richard Barnes and a second by Frank Ziembra approved the minutes of October 17, 2017. Blane Volovich abstained.

ENGINEER'S REPORT

**MONTOUR TRAIL CROSSING AGREEMENT FOR FUCHS TRAIL CROSSING**

Chalmers McCombs and Kevin Chappell from HMT Associates addressed the Board on a sewer crossing of the Montour Trail for a development by Donald Fuchs that would be located by the Cecil Township Public Works building. Mr Chappell wanted to know if they needed to put the agreement in the name of the Cecil Township Municipal Authority or in the name of the developer. Romel Nicholas informed Mr. McCombs and Mr. Chappell that the crossing agreement should be in Fuchs name with a clause that would transfer ownership to the Municipal Authority.

**MACK INDUSTRIES UPDATE**

Eric Tissue and Romel have been working together to issue a letter to Mack industries on the repairs. Eric sent the letter out last week and no response from this letter has been received. Mack is scheduled to begin repairs at the plant on November 27, 2017. Romel Nicholas informed the Board that he had received a letter from Mack that may jeopardize this start date. The letter requests CTMA to waive any future claims, which CTMA is not willing to do. The letter also states that previous repair welds were not subject to a certified welder, which was an issue that was raised by Frank Ziembra, if the previous 17 welds were not certified they should be exposed so that the welding expert can review them while on site. Frank Ziembra also wanted to make sure a full engineering report would be done for the Authority. Romel Nicholas recommended a conference call with Mack to come to an understanding on these issues prior to the work starting on November 27<sup>th</sup>. Romel Nicholas inquired if Walter O'Shinski could be available to assist on this call, which Greg Gennuso said he would call Walt and make sure he is available.

## SIGNING APPROVAL OF OVERLOOK PHASE 6 SET ASIDE AGREEMENT

Eric Tissue informed the Board that Allegheny Excavating is ready to begin phase 6 of the Overlook at Southpointe. We have received the set aside agreement that needs to be signed and the requested escrow check. The Board on a unanimous vote on a motion by Blane Volovich and a second by Richard Barnes authorized the signing of the set aside agreement for Phase 6 of the Overlook.

## CONDITIONAL APPROVAL OF OVERLOOK PHASE 5

Eric Tissue addressed the Board on the conditional approval of Phase 5. This is the remainder of Phase 5, conditional approval of the earlier section was addressed at the September 19, 2017 meeting. The builders are requesting this phase be conditionally approved in the same manner as the earlier section. Eric Tissue explained that a maintenance bond, and the review and recording of the easements were the two clerical items which needed to be completed. Eric Tissue recommended to the Board to give approval contingent on all of the regulatory items being completed by the developer. The Board on a unanimous vote on a motion by Blane Volovich and a second by Frank Ziemba authorized the approval contingent on all regulatory items being completed.

## SOLICITOR'S REPORT

### ELECTRICITY BACKBILLING

Romel Nicholas informed the Board, that he and Greg Gennuso had a conference call with the correct representative at the Electric Company and were finally able to determine a reduced amount to settle the back billing at the Teodori plant. The representative has given Greg Gennuso the amount to pay and has followed up with an email that closes this item.

### DECK ENCROACHMENT

Romel Nicholas informed the Board that the Township has added verbiage to its building permit application to address preventing encroachments on the Authority's sanitary sewer easements. This item is currently being reviewed and if acceptable will be presented next meeting.

### MCCONNELL TRAILS UPDATE

Romel Nicholas updated the Board on the license agreement McConnell Trails are working to complete with the Montour Trails. Romel Nicholas has provided a redline agreement to McConnell Trails and to Walter O'Shinski for review. In phone conversations, Romel asked Walter O'Shinski if this crossing is material enough to adhere to the language that is being requested, to which Walter agreed it is a material enough crossing and the language is required.

## WINDSOR WOODS UPDATE

Romel Nicholas informed the Board that a payment bond for the project can be released. This was confirmed after receiving written affirmation that all subcontractors were satisfied. Eric Tissue verified that all of the work so far was completed and nothing else was required. Romel recommended that the payment bond be released. The Board on a unanimous vote on a motion by Richard Barnes and a second by Blane Volovich authorized the release of the payment bond for Windsor Woods.

## BUSINESS MANAGER REPORT

### OCTOBER 2017 FINANCIAL REPORT

Greg Gennuso circulated the October 2017 financial report for review.

### 2018 BUDGET

Greg Gennuso requested a committee of two to help review the budget for 2018. Donald V. Gennuso and Frank Ziembra volunteered for the committee.

### WINTER MORATORIUM

Greg Gennuso explained to the Board that the water company has released its winter moratorium for the shut off of water. The Board agreed to follow the water company's winter moratorium.

## REVIEW OF CORRESPONDENCE

There were no comments on the monthly correspondence.

## PAYING OF EXPENSES/TRANSFER OF FUNDS ETC.

The Board by a unanimous vote on a motion by Richard Barnes and a second by Blane Volovich, authorized payment of expenses and transfers as follows:

DMR Review and Approval; Payment of Expenses/Invoices etc.  
Employee Payroll; 941 Tax Deposit; Employee State Tax Payment  
Discharge Monitoring Reports were approved for submission to the PADEP

## ADJOURNMENT

There being no other business, the Board by a unanimous vote on a motion by Richard Barnes and a second by Frank Ziembra, the meeting was adjourned at 5:45 P.M. The next regular meeting is scheduled for 5:00 P.M. Tuesday, December 19, 2017.

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Secretary