

Cecil Township Municipal Authority  
Monthly Meeting  
October 17, 2017

The Cecil Township Municipal Authority held its regular monthly meeting on Tuesday, October 17, 2017 at the Cecil Township Municipal Building in Cecil, PA. Chairman Donald V. Gennuso called the meeting to order at 5:00 PM with Donald V Gennuso, Richard Barnes, and Frank Ziembra in attendance. Also present were Attorney Romel Nicholas, Gaitens, Tucceri and Nicholas; Eric Tissue, KLH Engineers, , and Gregory Gennuso, Administrator. Walter O'Shinski P.E, Blane Volovich and Timothy Markovich were absent.

MINUTES OF SEPTEMBER 19, 2017

The Board on a unanimous vote on a motion by Richard Barnes and a second by Frank Ziembra approved the minutes of September 19, 2017.

ENGINEER'S REPORT

LAWRENCE UPDATE

Eric Tissue informed the Board that there was no news on the Lawrence wastewater treatment plant project. Chairman Donald V Gennuso asked if we had heard from Pennvest in response to the letter we sent months ago, to which Eric Tissue said we did not and that he would call Pennvest to inquire about the letter.

SOLICITOR'S REPORT

WINDSOR WOODS PHASE 4

Romel Nicholas asked Eric Tissue if the Authority can release the payment bond and the performance bond. Romel received confirmation that the sub-contractor on the project were paid in full and recommended a motion to release the payment bond. Romel Nicholas did not have enough information to recommend release of the performance bond, but recommended a motion to release the performance bond on the approval of Walter O'Shinski. The Board on a unanimous vote on a motion by Richard Barnes and a second by Frank Ziembra authorized the release of the bonds contingent on Walter O'Shinski' s approval.

HORIZON PROPERTIES MISMARKING UPDATE

Romel Nicholas updated the Board on the issue from last meeting in which a main line was mismarked and struck during construction of a new building by Horizon properties. Romel informed the Board that PVE Sheffler, the engineering firm which generated the as-built plans, paid the full amount of \$5,625 for reimbursement to Horizon Properties. Romel Nicholas also sent a follow up letter to PVE, requesting that they confirm there are no other inaccurately depicted lines on the plans submitted to Cecil Township Municipal Authority. The Board requested Eric Tissue to follow up with PVE Sheffler on the response to Romel's letter and to request accurate as-built plans.

## MACK INDUSTRIES UPDATE

Romel Nicholas informed the Board that the structural engineer's report was received from Mack Industries. Romel Nicholas generated a response letter to be sent to Mack Industries that outlines CTMA's position on the work to be done, that CTMA is willing to work with them, and that CTMA would only be open to any kind of release of liability after this work was finished. Frank Ziemba had a concern if the seventeen weld pockets that were already repaired were done by a certified welder. A letter composed by Eric Tissue will be sent to Mack asking if after the welds are corrected the plant would have a normal life and no other issues exist.

## MCCONNELL TRAILS UPDATE

Romel Nicholas informed the Board that he has been in conversations with McConnell Trails LLC about the license agreement they are working to complete with the Montour Trails. Romel has several issues with the agreements and generated a redline agreement that he wants Walter O'Shinski to review and comment on, before addressing McConnell Trail's attorneys.

## LAWRENCE PLANT UPDATE

Romel Nicholas informed the Board that he has left two calls with the counsel for the Lawrence property and is currently waiting for a response. Romel Nicholas also requested to get quotes for a title search on the property.

## BUSINESS MANAGER REPORT

### SEPTEMBER 2017 FINANCIAL REPORT

Greg Gennuso circulated the September 2017 financial report for review.

### UPDATE ON DEPOSITS WITH SLOVENIAN AND ACT 72

Greg Gennuso updated the Board on the situation that the Auditors brought to the Board's attention at the July 18<sup>th</sup> meeting. The concern the Auditors had was if Slovenian Savings and Loan had sufficient collateral to cover the money invested that is above the FDIC limits of \$250,000 and if they would be willing to issue a separate letter supporting the collateralization. Greg Gennuso received the financial audit report from Slovenian Savings and Loan and forwarded it to the Auditors for their recommendation.

### DISCUSS H & H MAINTENANCE AGREEMENT

Greg Gennuso informed the Board that H&H Water Control's maintenance contract is set to expire in January of 2018, and with the addition of the new operator the Authority is now in a position to take over the maintenance of the plants. Greg Gennuso informed the Board that Walter O'Shinski expressed confidence that with the current staff we are capable of handling the maintenance duties. Romel Nicholas reviewed the H & H contract and a 60 day written notice is required to terminate the contract. The Board

on a unanimous vote on a motion by Richard Barnes and a second by Frank Ziembra authorized the termination of the H & H contract.

#### REVIEW OF CORRESPONDENCE

There were no comments on the monthly correspondence.

#### PAYING OF EXPENSES/TRANSFER OF FUNDS ETC.

The Board by a unanimous vote on a motion by Frank Ziembra and a second by Richard Barnes, authorized payment of expenses and transfers as follows:

DMR Review and Approval; Payment of Expenses/Invoices etc.  
Employee Payroll; 941 Tax Deposit; Employee State Tax Payment  
Discharge Monitoring Reports were approved for submission to the PADEP

#### ADJOURNMENT

There being no other business, the Board by a unanimous vote on a motion by Richard Barnes and a second by Frank Ziembra, the meeting was adjourned at 6:09 P.M. The next regular meeting is scheduled for 5:00 P.M. Tuesday, November 14, 2017.

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Secretary