

Cecil Township Municipal Authority  
Monthly Meeting  
September 19, 2017

The Cecil Township Municipal Authority held its regular monthly meeting on Tuesday, September 19, 2017 at the Cecil Township Municipal Building in Cecil, PA. Chairman Donald V. Gennuso called the meeting to order at 5:00 PM with Donald V Gennuso, Richard Barnes, Blane Volovich, and Frank Ziembra in attendance. Also present were Attorney Romel Nicholas, Gaitens, Tucceri and Nicholas; Eric Tissue, KLH Engineers, Walter O'Shinski P.E, and Gregory Gennuso, Administrator. Timothy Markovich was absent.

MINUTES OF AUGUST 15, 2017

The Board on a unanimous vote on a motion by Frank Ziembra and a second by Richard Barnes approved the minutes of August 15, 2017.

ENGINEER'S REPORT

LAWRENCE UPDATE

Eric Tissue informed the Board that there was no news on the Lawrence wastewater treatment plant project. Solicitor Romel Nichols had a matter to be discussed later in executive session.

MACK INDUSTRIES UPDATE

Walter Oshinski informed the Board that Tom Setzer from Mack Industries had emailed and informed him that we should here about the results of the structural engineer's report sometime this week. Frank Ziembra asked if we knew the estimate schedule date for the repairs. Walt responded that we did not know yet and that schedule will probably be tied to what is found in the structural engineer's report.

DISCUSS NVR REQUEST

Walter O'Shinski informed the Board that representatives from NVR were present to address the Board. Mark Pocci, operation manager from NVR requested that the model home be started prior to the sanitary sewers being approved. The model will be built and the home would not be connected until the sewers were complete and approved. Walter O'Shinski had a reluctance to approve this based on past experience with this builder and developer, in which we granted the approval and they connected to the sewer anyway. Walter explained that we are lacking numerous items from the developer before the builder can proceed: lack of signed easements, posting of maintenance bond, release of lien from contractors, all the constructions of the sewers are not completed as of yet, nor is the testing completed and the set of as-built plans that we did receive had errors that needed corrected. Walter further explained that the developer could have this done in a week but has shown no urgency to complete these items. Walter O'Shinski recommended to the Board to give approval contingent on all of the regulatory items being completed by the developer. The Board on a unanimous vote on a motion by

Richard Barnes and a second by Blane Volovich authorized the approval contingent on all regulatory items being completed and acceptable to Walter O'Sshinski.

#### PAYMENT REQUEST FROM HORIZON PROPERTIES

Walter O'Shinski informed the Board that a contractor hit the force main during an excavation in Southpointe for a new building. The field staff went out and marked the location from the as-built plans but the plans showed a different location of the force main, 20 feet from where it was supposed to be located, which led to the incident. The repair bill from Horizon Properties for \$5,625 was sent to CTMA. Walter O'Shinski explained that the developer installed the force main in the wrong location and should be liable for the repairs. Walter has already sent a letter to the developer and the designing engineer informing them of the situation and requesting payment.

#### AUTHORIZE OVERLOOK PHASE 5 PAYMENT ESTIMATE NO. 3

Eric Tissue addressed the Board on pay estimate number 3 for the Overlook at Southpointe. Eric reviewed the estimate and recommended approval of pay estimate 3 for \$ 27,830.27. The Board on a unanimous vote on a motion by Blane Volovich and a second by Richard Barnes authorized the approval.

#### SOLICITOR REPORT

Romel Nicholas informed the Board that he has been in conversations with McConnell Trails LLC about the license agreement they are working to complete with the Montour Trails. Romel has several issues with the agreement and is working through those issues with the McConnell Trails attorneys.

Romel Nicholas answered a question the Board had expressed previously about the interest charged on penalty accounts. After researching, Romel was able to confirm that the percentages charged were legally acceptable and were in fact common percentage charged by neighboring communities.

#### BUSINESS MANAGER REPORT

##### AUGUST 2017 FINANCIAL REPORT

Greg Gennuso circulated the August 2017 financial report for review.

##### UPDATE ON DEPOSITS WITH SLOVENIAN AND ACT 72

Greg Gennuso addressed the Board about a situation that the Auditors brought to the Board's attention at the July 18<sup>th</sup> meeting. The concern the Auditors had was if Slovenian Savings and Loan had sufficient collateral to cover the money invested that is above the FDIC limits of \$250,000 and if they would be willing to issue a separate letter supporting the collateralization. After corresponding with Slovenian Savings, Greg Gennuso was able to report that Slovenian Savings and Loan was not willing to issue an

additional letter, but rather referred us to their audited financial statements and 5 star rating from Bauer Financial for the past 35 years, along with above market rates for our deposits. The Board requested the financial audited statements from Slovenian Savings and Loan be sent to the Auditors for review and requested Greg Gennuso to inquire about rates at area banks for comparison.

#### RENEWAL OF CD's 00-13017918 & 00-13019917 MATURING 10/16/17 & 10/20/17

Greg Gennuso stated that CD # 00-13017918 matures on October 16, 2017 and CD # 00-13019917 matures on October 20, 2017 and recommended renewal for one year at the interest rate of 1.95% with a yield of 2.00% with no penalty for early withdrawal. The Board on a unanimous vote on a motion by Richard Barnes and a second by Blane Volovich authorized the renewal of the CDs.

#### EXECUTIVE SESSION FOR PERSONNEL AND REAL ESTATE

At 5:55 pm, the Board on a unanimous vote on a motion by Richard Barnes and a second by Blane Volovich entered into an executive session for real estate and personnel. The Board exited the executive session at 6:45 pm.

The Board on a unanimous vote on a motion by Richard Barnes and a second by Frank Ziemba authorized the raise for the operator effective next payroll period as discussed in executive session.

#### REVIEW OF CORRESPONDENCE

There were no comments on the monthly correspondence.

#### PAYING OF EXPENSES/TRANSFER OF FUNDS ETC.

The Board by a unanimous vote on a motion by Blane Volovich and a second by Richard Barnes, authorized payment of expenses and transfers as follows:

DMR Review and Approval; Payment of Expenses/Invoices etc.  
Employee Payroll; 941 Tax Deposit; Employee State Tax Payment  
Discharge Monitoring Reports were approved for submission to the PADEP

#### ADJOURNMENT

There being no other business, the Board by a unanimous vote on a motion by Richard Barnes and a second by Blane Volovich, the meeting was adjourned at 6:45 P.M. The next regular meeting is scheduled for 5:00 P.M. Tuesday, October 17, 2017.

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Secretary