

Cecil Township Municipal Authority  
Monthly Meeting  
August 15, 2017

The Cecil Township Municipal Authority held its regular monthly meeting on Tuesday, July 18, 2017 at the Cecil Township Municipal Building in Cecil, PA. Chairman Donald V. Gennuso called the meeting to order at 5:01 PM with Donald V Gennuso, Richard Barnes, Blane Volovich, and Frank Ziembra in attendance. Also present were Attorney Romel Nicholas, Gaitens, Tucceri and Nicholas; Eric Tissue, KLH Engineers, Walter O'Shinski P.E, and Gregory Gennuso, Administrator. Timothy Markovich was absent.

MINUTES OF JULY 18, 2017

The Board on a unanimous vote on a motion by Frank Ziembra and a second by Richard Barnes approved the minutes of July 18, 2017.

COMMENTS FROM THE FLOOR

Ken and Susan Mura from 1891 Reissing Road inquired to the Board if any plans were being made to extend the service on Reissing Road. Donald V Gennuso informed them that no plans were made to extend service in that area. Walter O'Shinski further informed them that the area they were in was possibly serviced by the Midway sewer authority and not by Cecil Township Municipal Authority.

ENGINEER'S REPORT

LAWRENCE UPDATE

Eric Tissue updated the Board on the Lawrence wastewater treatment plant. Eric Tissue communicated with the Washington County Planning Commission on any new possible financing options that would be available and concluded that no new grant sources exist, except for the programs we were already aware of with Local Share Act. Eric Tissue further commented that local representatives had helped with small grants on some other projects KLH had been a part of and is hopeful our letter to the local representatives will yield some results. Donald V Gennuso requested Greg Gennuso to follow up with the Township response to the Pennvest letter.

MACK INDUSTRIES UPDATE

Solicitor Romel Nicholas requested this to be discussed in executive session.

AUTHORIZE SIGNING CHERRYBROOK NPDES PERMIT RENEWAL  
APPLICATION AND SUBMISSION TO PADEP

Walter O'Shinski explained to the Board that the NPDES permit is a five year permit with the PA DEP to regulate effluent limitations, and this permit is set to expire in December. A new application and submission is prepared and ready for submission. The Board on a unanimous vote on a motion by Richard Barnes and a second by Frank Ziembra authorized the signing and submission of the application.

## AUTHORIZE SIGNING OVERLOOK PHASE 6 CONSTRUCTION AGREEMENT

Walter O'Shinski informed the Board that the developer is eager to start construction on phase 6 for the Overlook and Walter recommends signing the construction agreement. The Board on a unanimous vote on a motion by Frank Ziembra and a second by Richard Barnes authorized signing the construction agreement.

## AUTHORIZE SIGNING WINDSOR WOODS PHASE 5 PRE-DEVELOPER AGREEMENT

Walter O'Shinski informed the Board that the developer in Windsor Woods is getting ready to develop on phase 5. Walter recommends signing the pre-developer agreement. The Board on a unanimous vote on a motion by Richard Barnes and a second by Frank Ziembra authorized signing the pre-developer agreement. Blane Volovich abstained.

## SOLICITOR REPORT

Romel Nicholas informed the Board that he has been in communication with First Energy in regards to the back bill that was received, and is currently waiting for someone with First Energy with the authority to negotiate a resolution.

Romel Nicholas informed the Board that the Salvini matter is still pending with a response due from Salvini's council.

## BUSINESS MANAGER REPORT

### JULY 2017 FINANCIAL REPORT

Greg Gennuso circulated the July 2017 financial report for review.

## AUTHORIZE SIGNING A LETTER TO M & T BANK ON EXCESS REVENUE FUNDS

Greg Gennuso requested the Board authorize a letter to M & T Bank that states that no excess funds are available after payment of the debt service, to be transferred into the Capital Improvement Reduction funds. The Board on a unanimous vote on a motion by Richard Barnes and a second by Blane Volovich authorized the letter.

## RATIFY INSURANCE RENEWAL WITH EMC

Greg Gennuso circulated the general insurance renewal with EMC and explained that the new policy premium had only increased \$172 from last year but with the addition of a new employee to the workers compensation the premium increased \$1,718. This policy renewed as of August 6, 2017. The Board on a unanimous vote on a motion by Richard Barnes and a second by Blane Volovich ratified the insurance policy.

## CYPHER AND CYPHER PROPOSAL FOR AUDIT SERVICES FOR 2017,2018, & 2019

Greg Gennuso circulated a proposal for audit services for Cypher and Cypher. Cypher and Cypher are our current auditors and their proposal acceptance is not due until January, but any new proposals would need to be quoted. The Board on a unanimous vote on a motion by Blane Volovich and a second by Frank Ziemba accepted the proposal from Cypher and Cypher.

## DISCUSS MOVING NOVEMBER MEETING

Greg Gennuso presented for discussion the moving of the November meeting up a week to the 14<sup>th</sup> of November. The meeting is currently on November 21<sup>st</sup> which is the same week as Thanksgiving and both Donald V Gennuso and Greg Gennuso will not be in town for the meeting. The Board on a unanimous vote on a motion by Richard Barnes and a second by Frank Ziemba approved moving the November meeting to Tuesday November 14, 2017 at 5 pm. Greg Gennuso will advertise the new date in the Observer Reporter.

## EXECUTIVE SESSION FOR PROFESSIONAL SERVICES AND REAL ESTATE

At 5:22 pm, the Board on a unanimous vote on a motion by Richard Barnes and a second by Blane Volovich entered into an executive session for professional services and real estate. The Board exited the executive session at 6:05 pm.

The Board on a unanimous vote on a motion by Richard Barnes and a second by Frank Ziemba authorized the conditional approval of a welding expert to be selected by KLH.

## REVIEW OF CORRESPONDENCE

There were no comments on the monthly correspondence.

## PAYING OF EXPENSES/TRANSFER OF FUNDS ETC.

The Board by a unanimous vote on a motion by Blane Volovich and a second by Frank Ziemba, authorized payment of expenses and transfers as follows:

DMR Review and Approval; Payment of Expenses/Invoices etc.  
Employee Payroll; 941 Tax Deposit; Employee State Tax Payment  
Discharge Monitoring Reports were approved for submission to the PADEP

## ADJOURNMENT

There being no other business, the Board by a unanimous vote on a motion by Blane Volovich and a second by Richard Barnes, the meeting was adjourned at 6:07 P.M. The next regular meeting is scheduled for 5:00 P.M. Tuesday, September 19, 2017.

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Secretary