

Cecil Township Municipal Authority
Monthly Meeting
April 18, 2017

The Cecil Township Municipal Authority held its regular monthly meeting on Tuesday, April 18, 2017 at the Cecil Township Municipal Building in Cecil, PA. Chairman Donald V. Gennuso called the meeting to order at 5:00 PM with Donald V Gennuso, Richard Barnes, Blane Volovich, Timothy Markovich, and Frank Ziemba in attendance. Also present were Attorney Romel Nicholas, Gaitens, Tucceri and Nicholas; Eric Tissue, KLH Engineers, Walter O'Shinski P.E, and Gregory Gennuso, Administrator.

MINUTES OF MARCH 21, 2017

The Board on a unanimous vote on a motion by Richard Barnes and a second by Frank Ziemba approved the minutes of March 21, 2017. Blane Volovich and Timothy Markovich abstained.

ENGINEER'S REPORT

LAWRENCE PLAN UPDATE

Eric Tissue circulated a memo that updated the Board on the status of the project. Eric Tissue was able to schedule a meeting with the regional PENNVEST Project Specialist, Dan Mikesic, on May 11, 2017 at the DEP Pittsburgh office.

ACCEPT MANHOLE INSTALLATION FOR CFS BANK AT SOUTHPOINTE

Walter O'Shinski informed the Board that CFS Bank installed a manhole in order to provide a connection for service. Walter O'Shinski recommends accepting the installation of the manhole. The Board on a unanimous vote on a motion by Blane Volovich and a second by Timothy Markovich accepted the manhole installation.

DISCUSS DECK EASEMENT ENCROACHMENTS AT MAPLE RIDGE PLAN

Walter O'Shinski informed the Board that letters have gone out to the nine homeowners requesting them to contact the office by April 21, 2017 to execute an encroachment agreement with the Authority. Four of the nine homeowners have contacted the office already and are willing to execute the encroachment agreement. Walter O'Shinski requested the Board to authorize the execution of these agreements as they are received rather than waiting for a meeting as is typically done. The Board also requested an additional letter be sent to the homeowners who did not respond to the original letter. The Board on a unanimous vote on a motion by Richard Barnes and a second by Blane Volovich authorized the execution of the agreements as received and the mailing of a follow up letter.

DISCUSS FURTHER PLANT REPAIRS BY MACK INDUSTRIES

Walter O'Shinski informed the Board that Mack Industries had given us email quotes on the cost to repair the joint pockets at the plant. These quotes reflected a best case and worst case scenario. Mack Industries also gave a quote for an engineering analysis of short term and long term repairs for the plant. Eric Tissue informed the Board that the KLH structural engineer, Greg Wagner, had reviewed the situation and had recommended whatever repair is done an assessment of the stresses on those repairs must be done. It is unknown if it is a design flaw or if the welds were done inadequately or if it is a combination of the two. Romel Nicholas recommended that an engineer's report is necessary to show what the root cause of the problem. Romel further recommended that Mack do that report at no cost to the Authority. The Board requested Eric Tissue to write the letter to Mack Industries.

SOLICITOR REPORT

Romel Nicholas requested an executive session for discussion of property acquisition matters.

BUSINESS MANAGER REPORT

DISCUSS RATES

Greg Gennuso distributed a comparison of sewer rates for local municipal authorities and an analysis of the Authorities operating costs for 2016. The Board reviewed the information and requested further information on the breakdown of commercial accounts and will vote on any changes at the next meeting.

CD 00-13019161 RENEWAL

Greg Gennuso stated that CD # 00-13019161 matures on April 22, 2017 and recommended renewal for one year at the interest rate of 1.95% with a yield of 2.00% with no penalty for early withdrawal. The Board on a unanimous vote on a motion by Richard Barnes and a second by Frank Ziemba authorized the renewal of the CD.

DISCUSS TAP IN POLICY

Greg Gennuso informed the Board that an issue on tap ins has been brought to light on a property in Muse. A trailer that was tapped in to the system was razed and now a new home is to be constructed on that land. The question is whether a new tap-in fee is required. The Board decided to not charge a tap-in fee on this property as it was already paid by the previous owner. The Board tabled a resolution for this policy until next meeting. They wanted to determine if it is possible to continue to bill property owners the base rate even if water is shut off to the property.

REVIEW OF CORRESPONDENCE

There were no comments on the monthly correspondence.

PAYING OF EXPENSES/TRANSFER OF FUNDS ETC.

The Board by a unanimous vote on a motion by Richard Barnes and a second by Blane Volovich, authorized payment of expenses and transfers as follows:

DMR Review and Approval; Payment of Expenses/Invoices etc.
Employee Payroll; 941 Tax Deposit; Employee State Tax Payment
Discharge Monitoring Reports were approved for submission to the PADEP

EXECUTIVE SESSION FOR PERSONNEL AND PROPERTY ACQUISITION MATTERS

The Board by a unanimous vote on a motion by Richard Barnes and a second by Timothy Markovich entered into executive session at 6:20pm.

The Board came out of executive session at 6:33pm with two motions.

The Board by a unanimous vote on a motion by Richard Barnes and a second by Blane Volovich approved the personnel matters that were discussed in executive session.

The Board by a unanimous vote on a motion by Timothy Markovich and a second by Blane Volovich authorized Romel Nicholas to get an appraisal on the property in Lawrence.

ADJOURNMENT

There being no other business, the Board by a unanimous vote on a motion by Richard Barnes and a second by Timothy Markovich, the meeting was adjourned at 6:35 P.M. The next regular meeting is scheduled for 5:00 P.M. Tuesday, May 16, 2017.

Secretary