

Cecil Township Municipal Authority
Monthly Meeting
March 21, 2017

The Cecil Township Municipal Authority held its regular monthly meeting on Tuesday, March 21, 2017 at the Cecil Township Municipal Building in Cecil, PA. Chairman Donald V. Gennuso called the meeting to order at 5:05 PM with Richard Barnes and Frank Ziembra in attendance. Also present were Attorney Romel Nicholas, Gaitens, Tucceri and Nicholas; Eric Tissue, KLH Engineers, Walter O'Shinski P.E, and Gregory Gennuso, Administrator. Chairman Donald V. Gennuso attended the meeting remotely by phone. Blane Volovich and Timothy Markovich were absent.

MINUTES OF FEBRUARY 21, 2017

The Board on a unanimous vote on a motion by Frank Ziembra and a second by Richard Barnes approved the minutes of February 21, 2017.

ENGINEER'S REPORT

DISCUSS DECK EASEMENT ENCROACHMENTS AT MAPLE RIDGE PLAN

Walter O'Shinski informed the Board that he and Greg Gennuso had met with the township manager, Don Gennuso and township zoning officer, Bruce Bosle and at that meeting we requested copies of the permits for the nine decks that are constructed in the easement. Bruce Bosle is in the process of providing the copies. Romel Nicholas will follow up with the township solicitor on the status of the permits and the possible issuance of an ordinance. We also were able to get a procedure in place with the Township for future easement issues. Once the copy of the permits are received letters will go out to the nine homeowners requesting them to contact the office to execute an encroachment agreement with the Authority.

WINDSOR WOODS PHASE 4B-APPROVAL OF SANITARY SEWER EASEMENTS

Walter O'Shinski informed the Board that some minor items need completed for Phase 4B, one of those items being the approval of the easements. Walter O'Shinski reviewed the information and recommended approval. The Board on a unanimous vote on a motion by Frank Ziembra and a second by Richard Barnes approved the easement.

WINDSOR WOODS PHASE 4B-APPROVE REDUCTION IN PERFORMANCE BOND FOR WORK PERFORMED

Walter O'Shinski informed the Board that he received the maintenance bond today and once all the work has been completed and accepted that a reduction in the performance bond would be acceptable as the maintenance bond would cover any issues. The Board on a unanimous vote on a motion by Frank Ziembra and a second by Richard Barnes approved the reduction of the maintenance bond.

WINDSOR WOODS PHASE 4B- CONDITIONAL ACCEPTANCE OF WINDSOR WOODS 4B SANITARY SEWERS

Walter O'Shinski recommended conditional acceptance of the sanitary sewers, contingent upon receipt of the standard acceptance information. The Board on a unanimous vote on a motion by Frank Ziembra and a second by Richard Barnes conditionally accepted the sanitary sewer for Windsor Woods phase 4B

LAWRENCE PLAN UPDATE

Eric Tissue circulated a memo that updated the Board on the status of the project. The following items were contained in the memo:

- Sewer design is complete.
- All electrical work has been completed and remaining structural work is nearing completion.
- Eric Tissue has contacted the regional PENNVEST Project Specialist, Dan Mikesic, to schedule a meeting to discuss potential funding viability and options for the project. We are awaiting a response on his availability.

DISCUSS FURTHER PLANT REPAIRS BY MACK INDUSTRIES

Eric Tissue updated the Board that KLH's structural engineer reviewed the report that Mack Industries prepared on the repairs at the Millers Run Wastewater Plant and issued a memo that recommended at the minimum continued monitoring of the situation and at the maximum investigating some of the remaining welds. The Board requested the KLH structural engineer to further evaluate what needs to be done and to review the design detail for possible alternatives to welding.

SOLICITOR REPORT

Romel Nicholas requested an executive session for discussion of property acquisition matters. The Board on a unanimous vote on a motion by Richard Barnes and a second by Frank Ziembra entered into executive session at 5:14 pm. At 5:20 we returned from executive session.

BUSINESS MANAGER REPORT

DISCUSS RATES

Greg Gennuso distributed a comparison of sewer rates for local municipal authorities and an analysis of the Authorities operating costs for 2016. Chairman Donald V Gennuso recommend this be tabled until a full Board would be available to discuss the matter.

PHONE CONTRACT

Greg Gennuso presented the Board with quotes for the phone service. Greg Gennuso recommend remaining with our existing carrier, Earthlink, which was also the lower quote. The Board on a unanimous vote on a motion by Richard Barnes and a second by Frank Ziembra approved the new phone contract.

J & S INVESTEMENTS REQUESTING CREDIT FOR LEAK

Greg Gennuso informed the Board that J & S Investments, which had a credit approved last month, will not be receiving an actual read for the time period in question. Walter O'Shinski explained the next actual read would be used to calculate the credit and no Board action was necessary.

VALERIE KORODY REQUESTING CREDIT FOR LEAK

Greg Gennuso circulated a letter to the Board in which Valarie Korody requested a credit for a leak that came from her toilet. The Board elected to not give a credit as all of the water did end up being treated in the sanitary sewer.

REVIEW OF CORRESPONDENCE

There were no comments on the monthly correspondence.

PAYING OF EXPENSES/TRANSFER OF FUNDS ETC.

The Board by a unanimous vote on a motion by Frank Ziembra and a second by Richard Barnes, authorized payment of expenses and transfers as follows:

DMR Review and Approval; Payment of Expenses/Invoices etc.
Employee Payroll; 941 Tax Deposit; Employee State Tax Payment
Discharge Monitoring Reports were approved for submission to the PADEP

ADJOURNMENT

There being no other business, the Board by a unanimous vote on a motion by Richard Barnes and a second by Frank Ziembra, the meeting was adjourned at 6:20 P.M. The next regular meeting is scheduled for 5:00 P.M. Tuesday, April 18, 2017.

Secretary