

Cecil Township Municipal Authority
Monthly Meeting
September 20, 2016

The Cecil Township Municipal Authority held its regular monthly meeting on Tuesday, September 20, 2016 at the Cecil Township Municipal Building in Cecil, PA. Chairman Donald V. Gennuso called the meeting to order at 6:00 PM with Blane Volovich and Richard Barnes in attendance. Also present were Attorney Christine Seymour, Gaitens, Tucceri and Nicholas; Eric Tissue P.E., KLH Engineers; Walter O'Shinski P.E, and Gregory Gennuso, Administrator. Stephanie Lucchino and Timothy Markovich were absent.

MINUTES OF AUGUST 16, 2016

The Board on a unanimous vote on a motion by Richard Barnes and a second by Donald V. Gennuso approved the minutes of August 16, 2016. Blane Volovich abstained but approved the minutes for the purpose of publication.

DISCUSS POSSIBILITY OF REFUNDING 2012 BONDS

Mike McCaig addressed the Board on the possibility of refunding the 2012 bonds. Mike explained that the fact that rates are extremely low right now is what precipitated this possibility and that this would be an advance refunding as the bonds are not callable until August of 2017. The Authority would be able to do this by placing the 2012 bonds in an escrow account and this would defease these bonds. The only downside to this is that we cannot refund these bonds until after a full 5 years. This refunding should net over a 3% savings. The Board by a unanimous vote on a motion by Blane Volovich and a second by Richard Barnes approved a motion to authorize Public Financial Management (PFM), RBC Capital Markets, Dinsmore & Shohl, and GTN Law to proceed with work related to the refunding, for debt service savings, of the Authority's Guaranteed Sewer Revenue Bonds, Series of 2012.

COMMENTS FROM THE FLOOR 1

Chairman Donald V. Gennuso opened the floor for comments. James Eckels requested some forgiveness on his three (3) sewage liens that are on this home in Cecil. Mr. Eckels is currently in the process of refinancing and will be paying off these liens in that process. The Board elected to offer a settlement of a modest one-time discount to only one of the liens, the lien for unpaid sewage.

ENGINEER'S REPORT

LAWRENCE ACT 537 PLAN UPDATE

Eric Tissue circulated a memo that updated the Board to the status of the project. The following items were contained in the memo:

- A preliminary layout of gravity and force main sewers has been completed and reviewed with Walter on August 11th. Some potential revisions to alignment were discussed and will be reevaluated.
- At the current proposed WWTP location, approximately 200 piles at 60 feet deep would be required. Because the cost of the piles is estimated to exceed \$700,000, we have evaluated and decided to move the treatment plant site to the adjacent area which is 30 feet lower in elevation. This will reduce the cost of the piles roughly in half. The design of the plant does not change dramatically by the move.
- We still have not had any meetings with Mr. Deblasio and his representative to discuss the acquisition of the property. It was expressed that the property owner is interested in selling the entire 12 acre property and not a part of it. It is currently listed at \$2.5million. The Authority only requires a 1-1.5 acre parcel. Solicitor Christine Seymour recommended an appraisal be completed for the parcel of land in which we are looking to use for the WWTP. The Board on a motion by Richard Barnes and a second by Blane Volovich approved a motion that authorizes an appraisal to be completed after KLH has prepared a site plan showing the area required for the project.
- Preliminary design also continues on the Teodori Pump station and the associated force main.
- A status meeting is scheduled this Thursday with Walter O'Shinski to review the design of the project components.

WINDCREST DRIVE SANITARY SEWER DESIGN PROPOSAL

Eric Tissue informed the Board that a proposal for Windcrest Drive Sanitary sewer replacement was provided for the Board to review. A small projects grant not to exceed \$500,000 may be available to be used for this project. This project would be for about 600 feet of line, no permitting would be needed and it appears best to replace the line where it is currently located. The design for this project has a not to exceed amount of \$6,400. The Board by a unanimous vote on a motion by Blane Volovich and a second by Richard Barnes, approved KLH to begin design on this project.

Further, The Board authorized KLH to submit the application for the grant contingent on a not to exceed amount of \$2,500. The Board by a unanimous vote on a motion by Richard Barnes and a second by Blane Volovich, approved this motion.

OVERLOOK PHASE 4 PAY ESTIMATE #1

Eric Tissue informed the Board that Allegheny Excavating was seeking a contingent release of pay estimate #1 for \$199,481.32. Eric explained that all of the testing needs to be completed, all wye locations need to be mapped and the as-built

drawings need to be completed before a pay estimate would be approved. The Board by a unanimous vote on a motion by Blane Volovich and a second by Richard Barnes, approved the contingent release of the Phase 4 pay estimate 1.

SOUTHERN BELTWAY IMPACT ON CHERRYBROOK SEWER SYSTEM

Walter O'Shinski addressed the Board on the effect the Southern Beltway will have on the Cherrybrook sewer system. Walter O'Shinski informed the board that the beltway will impact eight (8) existing homes, these eight homes would be eliminated along with the sewers to the homes. A relocation agreement between the Authority and the turnpike commission needs to be completed and the language on the agreement needs to be reviewed by the solicitor so that it is acceptable by the Board. Walter also wanted to recover the frames and covers from the contractor, which would also have to be included in the agreement. Walter O'Shinski asked the solicitor if they could research if any monetary compensation is available due to the fact that Authority is losing 8 customers.

AUTHORIZE SIGNING OVERLOOK SANITARY SEWER EASEMENT

Walter O'Shinski addressed the Board on the sanitary sewer easement for Phase 4 of the Overlook at Southpointe development. Walter explained that a draft of the documents was reviewed, but revisions are needed and he anticipated these revisions to be completed before the next meeting. The Board by a unanimous vote on a motion by Blane Volovich and a second by Richard Barnes, conditionally authorized the sanitary sewer easement contingent on the completed revisions.

SOLICITOR REPORT

Christine Seymour informed the Board that a finalized first draft of the safety manual draft will be provided for staff to review.

Christine Seymour informed the Board that Romel Nicholas had reviewed the set aside agreement for the Overlook and was waiting for clarification for a document that was to be attached that was missing.

Christine Seymour informed the Board, on the Falconi matter. Falconi's council sent correspondence to the office informing us that they are looking to sell some property to Columbia Gas. The property in question has a municipal claim for a deferred settlement claim of around \$30,000. Christine Seymour responded to Falconi's council by letter and informed them that we cannot release the property without some payment, or we would be willing to state that for now we will not expect payment but we would want an agreement with Columbia Gas that they would not sell the land or connect to sewer, and if they did that portion of the deferred assessment would be due to the Authority. We are still waiting for a response from Falconi's council.

BUSINESS MANAGER REPORT

AUTHORIZE RENEWAL OF CD 00-13017918

Greg Gennuso stated that CD # 00-13017918 matures on October 16, 2016 and recommended renewal for one year at the interest rate of 1.95% with a yield of 2.00% with no penalty for early withdrawal. The Board by a unanimous vote on a motion by Richard Barnes and a second by Blane Volovich authorized the renewal.

UPDATE PROPERTY ACQUISITION ON MILLERS RUN

Greg Gennuso deferred to Eric Tissue to address the feasibility report that was prepared for the possible property acquisition on Millers Run. Eric Tissue reviewed the report that was circulated to the Board and informed them that the property is currently zoned residential and would need to be rezoned. Also there are set backs that would need to be modified to in order to support an adequately sized office building. An estimate of \$250,000 to \$300,000 was provided as a cost for the building. Greg Gennuso is going to find out what the next steps in the process are whether to go to zoning board or go to the planning commission.

FURTHER COMMENTS FROM THE FLOOR

The Chairman interrupted the business manager's report to take additional comments from the floor. Marion Miller a property owner at 3240 Millers Run addressed the board on the possibility of having the liens forgiven on her property. Ms. Miller explained that she felt it was the Authority's fault for the flooding that occurs at the property when it rains, as we ran the sewer in the road in front of the property. It was explained to Ms. Miller that the Authority has nothing to do with the storm water that affects her property and the numerous liens against the property could not be forgiven.

UPDATE ON PMAA CONFERENCE

Greg Gennuso informed the Board that he attended the PMAA conference and it was a pleasant experience. Greg was able to meet several vendors that may be of service as far as the credit card collection is concerned. Greg is still collecting information and will be presenting the results in a future meeting.

DISCUSS PURCHASE OF OFFICE FURNITURE

Greg Gennuso addressed the Board on the need of a couple of chairs and a small table to be able to meeting with customers in a more professional setting. The Board by a unanimous vote on a motion by Richard Barnes and a second by Blane Volovich authorized Greg Gennuso to purchase the furniture.

DISCUSS PURCHASE OF PHONE MAINTENANCE AGREEMENT

Greg Gennuso addressed the Board on two quotes that were provided for phone maintenance. Our phone system is one year old and has run out of its initial one year coverage plan. The Board by a unanimous vote on a motion by Blane Volovich and a second by Richard Barnes authorized the gold level phone maintenance plan.

DISCUSS ELECTRICITY BROKER

Greg Gennuso informed the Board and circulated a quote from a broker for numerous electricity providers. The Board recommended if we do propose to move forward with this that we get a copy of the agreement for the solicitor to review, prior to moving forward.

FINANCIAL REPORT FOR JULY 2016

Greg Gennuso reported that the financial report for the month of July 2016 was provided for the Board to review.

REVIEW OF CORRESPONDENCE

There were no comments on the correspondence.

PAYING OF EXPENSES/TRANSFER OF FUNDS ETC.

The Board by a unanimous vote on a motion by Blane Volovich and a second by Richard Barnes, the Board authorized payment of expenses and transfers as follows:

DMR Review and Approval; Payment of Expenses/Invoices etc.
Employee Payroll; 941 Tax Deposit; Employee State Tax Payment
Discharge Monitoring Reports were approved for submission to the PADEP

ADJOURNMENT

There being no other business, the Board by a unanimous vote on a motion by by Richard Barnes and a second by Blane Volovich, the meeting was adjourned at 7:54 P.M. The next regular meeting is scheduled for 6:00 P.M. Tuesday, October 18, 2016.

Secretary