

Cecil Township Municipal Authority
Monthly Meeting
July 19, 2016

The Cecil Township Municipal Authority held its regular monthly meeting on Tuesday, July 19, 2016 at the Cecil Township Municipal Building in Cecil, PA. Chairman Donald V. Gennuso called the meeting to order at 6:00 PM with Stephanie Lucchino, Timothy Markovich, Richard Barnes, and Blane Volovich in attendance. Also present were Attorney Romel Nicholas, Gaitens, Tucceri and Nicholas; Eric Tissue P.E., KLH Engineers and Gregory Gennuso, Administrator. Walter O'Shinski P.E. was absent.

MINUTES OF JUNE 21, 2016

The Board on a unanimous vote on a motion by Timothy Markovich and a second by Blane Volovich approved the minutes. Stephanie Lucchino abstained.

ENGINEER'S REPORT

LAWRENCE ACT 537 PLAN UPDATE

Eric Tissue circulated a memo that updated the Board to the status of the project. The following items were contained in the memo:

- The survey crew has completed conducting field edit in support of the gravity sewer and force main sewer design
- A preliminary layout of gravity and force main sewers has been completed and will be reviewed with Walter as soon as a status meeting can be scheduled. If the proposed preliminary alignment is acceptable, scheduling meetings for public review can be considered.
- The survey crew has also completed a plan to conduct the dye testing. A number of residents have been contacted and dye testing should occur in the near future.
- A preliminary site plan has been developed for the WWTP and will be reviewed with Walter at the next status meeting. We are awaiting the results of the geotechnical report. Following a review of the preliminary site plan, a meeting will be scheduled with the property owner to discuss the use of the site.
- Preliminary design has also commenced on the Teodori Pump station. Walter has provided updated flow information to assist in determination of pump station capacity.

SOLICITOR REPORT

Romel Nicholas informed the Board that letters were sent back to Jesse White in regards to the tap-in and interest in the Monaco WWTP and no response written or verbal has yet been received from these letters.

Romel Nicholas informed the Board that another overture from Mr. Salvini was presented to him from Eric Tissue. Mr. Salvini has now reached out to KLH engineers in regards to his driveway. Romel informed the board that after the first overture from Mr. Salvini, Romel reached out to Salvini's attorney from the Salvini v Cowden deposition and nothing further progressed from that. Romel will now reach out again to Salvini's attorney and see if he still represents Mr. Salvini. Romel would further ask for Mr. Salvini to submit in writing anything that he would expect from the Board.

Romel Nicholas informed the Board that he prepared a Resolution for the Remote Attendance of meetings. . The Board by a unanimous vote on a motion by Richard Barnes and a second by Blane Volovich adopted the Resolution.

Romel Nicholas informed the Board that incremental work on the safety manual was provided and some additional questions are required from Walter and Greg and then once he is done with that he will forward the manual to Blane Volovich to review.

BUSINESS MANAGER REPORT

RATIFY RESOLUTION 2016-2 FOR REMOTE PARTICIPATION IN MEETINGS

This items was covered in the Solicitors report.

AUTHORIZE CONFIRMATION OF CONTACT INFORMATION FOR M&T BANK

Greg Gennuso addressed the Board on a need of a new Confirmation of Contact Information for M & T Bank. M&T Bank requested updated contact information for any banking that may need to be done with them. M& T now requires a phone call to verify certain transactions for fraud prevention. The Board by a unanimous vote on a motion by Stephanie Lucchino and a second by Richard Barnes approved the signing of the confirmation of contact information.

PMAA ATTENDANCE

Greg Gennuso informed the Board that this year's PMAA conference is in Pittsburgh on August 29-31 and that he would like to attend the conference. The Board by a unanimous vote on a motion by Richard Barnes and a second by Stephanie Lucchino approved attendance to the conference.

FINANCIAL REPORT FOR MAY 2016

Greg Gennuso reported that the financial report for the month of May 2016 was provided for the Board to review.

REVIEW OF CORRESPONDENCE

There were no comments on the correspondence.

PAYING OF EXPENSES/TRANSFER OF FUNDS ETC.

The Board by a unanimous vote on a motion, the Board authorized payment of expenses and transfers as follows:

DMR Review and Approval; Payment of Expenses/Invoices etc.
Employee Payroll; 941 Tax Deposit; Employee State Tax Payment
Discharge Monitoring Reports were approved for submission to the PADEP

ADJOURNMENT

There being no other business, the Board by a unanimous vote on a motion by by Timothy Markovich and a second by Richard Barnes, the meeting was adjourned at 6:23 P.M. The next regular meeting is scheduled for 6:00 P.M. Tuesday, August 16, 2016.

Secretary