

Cecil Township Municipal Authority  
Monthly Meeting  
June 21, 2016

The Cecil Township Municipal Authority held its regular monthly meeting on Tuesday, June 21, 2016 at the Cecil Township Municipal Building in Cecil, PA. Chairman Donald V. Gennuso called the meeting to order at 6:00 PM with Timothy Markovich, Richard Barnes, and Blane Volovich in attendance. Also present were Attorney Romel Nicholas, Gaitens, Tucceri and Nicholas; Eric Tissue P.E., KLH Engineers; Walter O'Shinski P.E., and Gregory Gennuso, Administrator. Stephanie Lucchino was absent.

MINUTES OF MAY 17, 2016

The Board on a unanimous vote on a motion by Timothy Markovich and a second by Blane Volovich approved the minutes. Richard Barnes abstained.

ENGINEER'S REPORT

LAWRENCE ACT 537 PLAN UPDATE

Eric Tissue circulated a memo that updated the Board to the status of the project. The following items were contained in the memo:

- The survey crew continues to be on site conducting field edit in support of the gravity sewer and force main sewer design
- Walter O'shinski has provided KLH with as-built information from the Teodori WWTP site and existing sewers serving the Georgetown Estates development. A portion of the Lawrence service area will flow back to the proposed Teodori pump station through existing Georgetown Estates gravity sewers.
- The survey crew has also completed a plan to conduct the dye testing. A number of residents have been contacted and dye testing should occur in the near future.
- A design progress meeting was held with Walter yesterday. WWTP site access issues were discussed as well as specific equipment related issues. KLH is close to finalizing the proposed site plan at which point a meeting with the property owner will be scheduled to discuss the acquisition of property for construction and access.
- Sewer alignment issues were also discussed with regard to gravity service areas and potential grinder pump service areas.

Eric Tissue estimated completion of design to be September of 2016.

## AUTHORIZE EMERGENCY GENERATOR MAINTENANCE AGREEMENT WITH CUMMINS BRIDGEWAY

Walter O'Shinski addressed the Board about renewing our annual emergency maintenance contract with Cummins Bridgeway. This contract covers maintenance at four sites and it has been in place for numerous years. Walter recommended acceptance of this agreement. The Board by a unanimous vote on a motion by Richard Barnes and a second by Timothy Markovich authorized the maintenance agreement with Cummins Bridgeway.

## RIDGEWOOD HEIGHTS-PAYMENT RELEASE

Eric Tissue addressed the Board on Ridgewood Heights. There is only one punch item remaining, which is flushing the lines to remove mud from the manholes. Walter O'Shinski recommended conditional release of the payment to the developer contingent on the punch list being completed. The Board by a unanimous vote on a motion by Timothy Markovich and a second by Blane Volovich conditional approved the release of payment.

## SOLICITOR REPORT

Romel Nicholas informed the board that nothing further has come up on the Windsor Woods release matter.

Romel Nicholas informed the Board that he has spoken with Salvini's attorney in regards to the resurfacing of his driveway and explained to him that the statute of limitations has expired.

Romel Nicholas informed the Board that a safety manual was provided to Romel for review and once he is done with that he will forward the manual to Blane Volovich to review.

Romel Nicholas addressed the board on the two letters received from Jesse White, the counsel for L & Wastewater. The first letter was a letter of interest for the sale of the wastewater plant in the Monaco plan that L & S Wastewater currently runs. The Board by a unanimous vote on a motion by Blane Volovich and a second by Tim Markovich requested a letter be sent back to Jesse White and L & S Wastewater to request more information to gauge the interest the Authority may have in acquiring the plant.

The second letter was in reference to the tap in for 100 Circle Lane that was changed from L & S Wastewater's plant to being gravity fed into the Millers Run Plant. L& S Wastewater wanted to reassign this tap in to another customer on their waiting list. Walter O'Shinski informed the Board that there is an agreement between the Township and L & S Wastewater's original owner and that there are 12 tap-ins that were purchased by CTMA and that the tap-in cannot be reassigned as we own that capacity. The Board by a unanimous vote on a motion by Richard Barnes and a second by Blane Volovich requested a response letter that informed of our ownership of the capacity and that we are unwilling to relinquish ownership of that tap.

#### BUSINESS MANAGER REPORT

#### REFUND ANALYSIS OF THE 2011 BOND ISSUE- UPDATE

Greg Gennuso updated the Board on the refunding of the 2011 bond. The bond sale was complete and resulted in a 7.85% savings, which was well above the 2% minimum that was needed to proceed with the refunding per Resolution

#### FINANCIAL REPORT FOR APRIL 2016

Greg Gennuso reported that the financial report for the month of April 2016 was provided for the Board to review.

#### DISCUSS OPTIONS FOR MEDICAL COVERAGE

Greg Gennuso addressed the Board on the pending yearly renewal of the staff's medical insurance coverage. Greg presented the Board with two additional options to choose from as well as our current program which was increasing by 11%. The Board by a unanimous vote on a motion by Richard Barnes and a second by Blane Volovich elected to keep the same insurance program for the staff. Donald V. Gennuso abstained.

#### ATTENDING MEETINGS WHILE OUT OF TOWN

Chairman Donald Gennuso inquired about the possibility of attending the meeting while not in town, either via internet or phone. Romel Nicholas stated that with other Authority's that is common and recommended a Resolution to be ratified next meeting. The Board by a unanimous vote on a motion by Timothy Markovich and a second by Blane Volovich approved the drafting of the resolution for remote meetings.

#### REVIEW OF CORRESPONDENCE

There were no comments on the correspondence.

PAYING OF EXPENSES/TRANSFER OF FUNDS ETC.

The Board by a unanimous vote on a motion by Richard Barnes and a second by Timothy Markovich, the Board authorized payment of expenses and transfers as follows:

DMR Review and Approval; Payment of Expenses/Invoices etc.  
Employee Payroll; 941 Tax Deposit; Employee State Tax Payment  
Discharge Monitoring Reports were approved for submission to the PADEP

ADJOURNMENT

There being no other business, the Board by a unanimous vote on a motion by Richard Barnes and a second by Timothy Markovich, the meeting was adjourned at 6:43 P.M. The next regular meeting is scheduled for 6:00 P.M. Tuesday, July 19, 2016.

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Secretary