

Cecil Township Municipal Authority
Monthly Meeting
February 16, 2016

The Cecil Township Municipal Authority held its regular monthly meeting on Tuesday, February 16, 2016 at the Cecil Township Municipal Building in Cecil, PA. Chairman Donald Gennuso called the meeting to order at 6:00 PM with Stephanie Lucchino, Blane Volovich, and Richard Barnes in attendance. Also present were Attorney Romel Nicholas, Gaitens, Tucceri and Nicholas; Eric Tissue P.E., KLH Engineers; Walter O'Shinski P.E., Dennis Bell, Administrator and Gregory Gennuso, Assistant Administrator. Timothy Markovich was absent.

MINUTES OF JANUARY 19, 2016

The Board on a unanimous vote on a motion by Richard Barnes and a second by Blane Volovich approved the minutes.

ENGINEER'S REPORT

LAWRENCE ACT 537 PLAN UPDATE

Eric Tissue circulated a memo that updated the Board to the status of the project. The following items were contained in the memo:

- SE Technologies completed the Phase I Environmental Survey for the WWTP site. The report identified four Recognized Environmental Concerns:
 - History of coal mining and supporting infrastructure that included operations that could have released hazardous substances and or petroleum products.
 - Underlying coal mine system and associated mine spoils could potentially produce carbon dioxide or methane that could escape into occupied buildings.
 - Mine spoil leading to potential Acid Mine Drainage
 - Combined storm and sanitary sewer discharges along Georgetown Road could possibly release chemical discharge which can potentially infiltrate the site property.

The presence of these concerns warrants additional investigation through a Phase II analysis that will include soil borings, surface water sampling and air sampling from under building slabs.

- Land and Mapping Services has completed the base mapping for the project.
- KLH will be conducting the wildcat sewer verification beginning next week.
- Basis of Design Report has been reviewed with Walter. The report discussed the

projected influent hydraulic flows and organic loadings and how they are proposed to be processed. A proposed site layout is provided and specific equipment is recommended. A preliminary cost estimate was also prepared.

- The preliminary cost estimate evaluated two treatment plant alternatives, one based on CTMA's preferences for equipment and process and the other that would include the minimum process to meet permit requirements. The estimated construction cost for the first option was \$ 5.4 million. The estimated construction cost for the second option was \$3.89 million. Eric Tissue commented that the cost will probably fall somewhere in between the two cost estimates and is further evaluating the design options.

AUTHORIZE SIGNING AND SUBMISSION OF 2015 CHAPTER 94 REPORTS TO PADEP

Walter O'Shinski requested the signing and submission for the 2015 Chapter 94 reports for all three treatment plants. The Board by a unanimous vote on a motion by Richard Barnes and a second by Blane Volovich approved the signing and submission of the Chapter 94 reports.

RELEASE LETTER OF CREDIT FOR WOODCLIFF DRIVE SANITARY SEWER 18 MONTH MAINTENANCE GUARANTEE

Walter O'Shinski informed the Board that the 18 month period is about to expire and there are no maintenance issues that need addressed. Walter requested the release of the letter of credit for the Woodcliff Drive Sanitary Sewer. The Board by a unanimous vote on a motion by Blane Volovich and a second by Stephanie Lucchino released the letter of credit.

DISCUSS USER RATES

Walter O'Shinski informed the Board that the Authority is currently subsidizing the costs associated with the Millers Run Wastewater Treatment plant since the system came on line. There has not been a rate increase since 2008. The costs are currently being subsidized with the \$5 million dollar H2O grant. Walter has generated several rate stabilization scenarios for the Board to review and decide upon how they wish to handle the situation. The Board elected to designate a committee of two to determine some solutions to the rate stabilization financial situation. Donald Gennuso and Richard Barnes volunteered to man the committee and in order to prepare for that meeting the Board requested Greg Gennuso to gather neighboring sanitary sewer rates.

SOLICITOR REPORT

Romel Nicholas informed the Board that there is nothing new to report on the Salvini v Cowden litigation.

Romel Nicholas addressed the board on Resolution 2010-9. This resolution was made at the October 19, 2010 meeting, and reads as follows: “The Board on a unanimous vote on a motion by Ken Heirendt and a second by Stephanie Lucchino authorize the solicitor to prepare a resolution for the tap-in fee and user fees for the Flecher subdivision being the same as the reduce rates established for existing customers of the Ridgewood Heights and Windsor Woods subdivisions.” Romel requested a motion to memorialize the resolution and to ratify it. The Board by a unanimous vote on a motion by Stephanie Lucchino and a second by Blane Volovich ratified the resolution.

BUSINESS MANAGER REPORT

AUTHORIZE WITHDRAWAL OF CD 13013879 MATURING MARCH 9, 2016

Greg Gennuso informed the Board that after expenses were paid this month our sweep account would be low on funds and with the large bond payments coming due in August withdrawing this CD would replenish the sweep account. The Board by a unanimous vote on a motion by Stephanie Lucchino and a second by Richard Barnes authorized the withdrawal of CD 13013879.

AUTHORIZE TRANSFER FROM COMMUNITY BANK TAP-IN TO SWEEP ACCOUNT

Greg Gennuso stated that there is an additional \$30,000 in the tap-in account that can be transferred to the sweep account. The Board by a unanimous vote on a motion by Richard Barnes and a second by Stephanie Lucchino authorized the transfer.

CERTIFICATE OF DEPOSIT RENEWAL WITH SLOVENIAN SAVINGS

Greg Gennuso stated that CD # 00-13013254 matures on March 14, 2016 and recommended renewal for one year at the interest rate of 1.95% with a yield of 2.00% with no penalty for early withdrawal. The Board by a unanimous vote on a motion by Richard Barnes and a second by Blane Volovich authorized the renewal.

AUTHORIZE SIGNING LETTER TO M & T BANK ON EXCESS REVENUE FUNDS

Greg Gennuso and Dennis Bell informed the Board that there are no excess funds available in Millers Run and therefore have to make the bond holder, M & T Bank, aware of that fact in a letter. The Board by a unanimous vote on a motion by Blane Volovich and a second by Richard Barnes authorized the letter to M & T Bank.

FINANCIAL REPORT FOR DECEMBER 2015

Greg Gennuso reported that the financial report for the month of December 2015 was provided for the Board to review.

REVIEW OF CORRESPONDENCE

There were no comments on the correspondence.

PAYING OF EXPENSES/TRANSFER OF FUNDS ETC.

The Board by a unanimous vote on a motion by Richard Barnes and a second by Blane Volovich, the Board authorized payment of expenses and transfers as follows:

DMR Review and Approval; Payment of Expenses/Invoices etc.
Employee Payroll; 941 Tax Deposit; Employee State Tax Payment
Discharge Monitoring Reports were approved for submission to the PADEP

ADJOURNMENT

There being no other business, the Board by a unanimous vote on a motion by Blane Volovich and a second by Richard Barnes, the meeting was adjourned at 6:56 P.M. The next regular meeting is scheduled for 6:00 P.M. Tuesday, March 15, 2016.

Secretary