

Cecil Township Municipal Authority
Monthly Meeting
December 15, 2015

The Cecil Township Municipal Authority held its regular monthly meeting on Tuesday, December 15, 2015 at the Cecil Township Municipal Building in Cecil, PA. Chairman Donald Gennuso called the meeting to order at 6:03 PM with Stephanie Lucchino, and Richard Barnes in attendance. Also present were Romel Nicholas, Gaitens, Tucceri and Nicholas; Eric Tissue, KLH Engineers; Walter O'Shinski P.E., Dennis Bell, Administrator and Gregory Gennuso, Assistant Administrator. Timothy Markovich and Blane Volovich were absent.

MINUTES OF NOVEMBER 17, 2015

The Board by a unanimous vote on a motion by Richard Barnes and a second by Stephanie Lucchino approved the minutes.

ENGINEER REPORT

RELEASE MAINTENANCE BOND FOR SOUTHPOINTE TOWN CENTER LP PROJECT

Walter O'Shinski recommended the release of the maintenance bond. The Board by a unanimous vote on a motion by Stephanie Lucchino and a second by Richard Barnes authorized the release

RELEASE MAINTENANCE BOND FOR MAPLE RIDGE PHASE 6

Walter O'Shinski recommended the release of the cash maintenance bond. The Board by a unanimous vote on a motion by Stephanie Lucchino and a second by Richard Barnes authorized the release.

ACCEPTANCE OF SANITARY SEWER CONSTRUCTED BY GEORGE ELISH

Walter O'Shinski informed the Board that all work and clerical items were completed and he recommends accepting the sewer. The Board by a unanimous vote on a motion by Richard Barnes and a second by Stephanie Lucchino accepted the sanitary sewer.

DISCUSS CONSIDERATION OF SERVICING SEVERAL HOMES IN SOUTH FAYETTE LOCATED ON CHARLES STREET

Walter O'Shinski informed the Board that several inquiries were made to South Fayette Municipal Authority about the possibility of providing public sewage to a

property just beyond the Cecil Township border. South Fayette's lines are too far away to service this property and South Fayette would be open to us servicing these customers. The number of properties that would be able to tap-in would be limited as it is at the end of a watershed. The Board would consider accepting these customers provided all costs to design, build, and tap-in were all covered by the homeowner/developer.

LAWRENCE PROJECT DESIGN UPDATE

Eric Tissue circulated a memo that updated the Board to the status on the project. The following items were contained in the memo:

- SE Technologies is in the process of conducting the Phase I Environmental Survey for the WWTP (Wastewater Treatment Plant) site. A copy of the Coal Status Report was circulated to the Board and showed a coal seam that exists at 140 feet below the surface and that the DEP has indicated no evidence of subsidence within 2000 feet of the site. Eric Tissue commented that these findings confirm that the site is conducive to a WWTP.
- Aerial Photography of the entire project has been completed, and control locations are scheduled to be provided to KLH by the end of this week. The survey crew will then provide elevation information for the control points from which the base mapping will be developed. The survey crew will also be on site over the next couple to weeks to begin field location and measurements of features that do not show up on aerial photogrammetry, such as storm sewers, catch basin depths, etc.
- KLH will be conducting the wildcat sewer verification in the near future.
- KLH's lead designer, Joe Gianvito is continuing to work on a Basis of Design Report that will provide guidance on the design of the Wastewater Treatment Plant. This report is being completed in conjunction with Walter O'Shinski and is scheduled to be completed just after the New Year.

SOLICITOR REPORT

Romel Nicholas brought a resolution to be signed for the amending of the personnel handbook so that it is consistent with current office policy in regards to sick, vacation, and personal days. Romel recommended adoption of this resolution identified as 2015-3. The Board by a unanimous vote on a motion by Stephanie Lucchino and a second by Richard Barnes approved the resolution.

Romel Nicholas informed the Board that he had successfully reviewed the service contract with H & H Water Controls. Romel also informed the Board that he provided Stephanie Lucchino with a copy of the transcript from the Deposition of Cowden vs Salvini to review. Romel also provided the Board with a graphic that shows the rate structure of several local Authorities, to illustrate our current rate position in the market.

Romel Nicholas also informed the Board that as he serves on several local Municipal Authority Boards and that a lot of those boards are currently updating their Rules and Regulations as well as implementing or updating their operation and

maintenance plans. Romel recommended that the Board consider a proactive line analysis and consider updating the Rules and Regulations while Walter O'Shinski's and Dennis Bell's experience can be used.

BUSINESS MANAGER REPORT

AUTHORIZE RESOLUTION 2015-4 TRANSFER OF FUNDS IN DEBT SERVICE RESERVE

Dennis Bell informed the Board that there is \$54,654.20 currently in the 2004 Debt Service Reserve Fund and these monies can be transferred to pay for the Debt Service charges in 2016. The Board by a unanimous vote on a motion by Richard Barnes and a second by Stephanie Lucchino authorized the resolution.

AUTHORIZE SIGNING CONTRACT WITH H & H WATER CONTROLS

Greg Gennuso informed the Board that the H & H Water controls service contract had been reviewed by the solicitor and was prepared for the Board to execute the contract. The Board by a unanimous vote on a motion by Richard Barnes and a second by Stephanie Lucchino authorized the execution of the service contract.

AUTHORIZE TRANSFER OF SIMPLE IRA FROM WELLS FARGO TO CONFLUENCE

Greg Gennuso requested this item be tabled as further investigation was needed.

FINANCIAL REPORT FOR OCTOBER 2015

Greg Gennuso reported that the financial report for the month of October 2015 was provided for the Board to review.

REVIEW OF CORRESPONDENCE

There were no comments on the correspondence.

PAYING OF EXPENSES/TRANSFER OF FUNDS ETC.

The Board by a unanimous vote on a motion by Richard Barnes and a second by Stephanie Lucchino, the Board authorized payment of expenses and transfers as follows:

DMR Review and Approval; Payment of Expenses/Invoices etc.
Employee Payroll; 941 Tax Deposit; Employee State Tax Payment
Discharge Monitoring Reports were approved for submission to the PADEP

ADJOURNMENT

There being no other business, the Board by a unanimous vote on a motion by Stephanie Lucchino and a second by Richard Barnes, the meeting was adjourned at 6:29 P.M. The next regular meeting is scheduled for 6:00 P.M. Tuesday, January 19, 2016.

Secretary