

Cecil Township Municipal Authority  
Monthly Meeting  
November 17, 2015

The Cecil Township Municipal Authority held its regular monthly meeting on Tuesday, November 17, 2015 at the Cecil Township Municipal Building in Cecil, PA. Chairman Donald Gennuso called the meeting to order at 6:00 PM with Stephanie Lucchino, Richard Barnes, Timothy Markovich, and Blane Volovich in attendance. Also present were Romel Nicholas, Gaitens, Tucceri and Nicholas; Eric Tissue, KLH Engineers; Walter O'Shinski P.E., Dennis Bell, Administrator and Gregory Gennuso, Assistant Administrator.

MINUTES OF OCTOBER 20, 2015

The Board on a 4 to 1 vote on a motion by Richard Barnes and a second by Blane Volovich approved the minutes. Stephanie Lucchino abstained.

SOLICITOR REPORT

Romel Nicholas circulated his monthly report to the Board. He stated the Right to Know request submitted by Ms. Alice Dagg was received and answered.

Romel Nicholas brought a resolution to be signed for the destruction of records initiated from last month's meeting. The resolution references exhibit A which is a comprehensive list of items that are being kept and destroyed. Romel requested a motion to execute the resolution 2015-2. The Board by a unanimous vote on a motion by Blane Volovich and a second by Richard Barnes approved the resolution.

Finally, Romel Nicholas updated the Board on the deposition for the Cowden vs Salvini property matter. He stated that a draft transcript of the deposition was received and reviewed by Greg Gennuso and that a final draft of the transcript is not yet available for the board to review.

ENGINEER REPORT

**AUTHORIZE PAY RELEASE #3 FOR \$ 1,665 TO GEORGE ELISH**

Walter O'Shinski updated the Board that only clerical items remained to be completed for the Elish Sewer Extension and he recommended the release of pay estimate #3 in the amount of \$1,665 to George Elish. The Board by a unanimous vote on a motion by Tim Markovich and a second by Blane Volovich authorized the pay release.

## LAWRENCE PROJECT DESIGN UPDATE

Eric Tissue circulated a memo that updated the Board to the status on the project. The following items were contained in the memo:

- KLH met with Walter O'Shinski to discuss the scope of the project and the preliminary actions that will take place to facilitate design.
- Walter O'Shinski has provided information on existing flow and loadings to the Teodori Wastewater Treatment Plant.
- KLH has met with SE Technologies with regard to performing a Phase I Environmental Survey of the proposed Wastewater Treatment Plant property. The Phase I survey is mostly a desktop analysis to determine the historical use of the property to determine if any red flag issues exist. This includes an analysis of the impact of mining. It typically results in a Phase II analysis which involves soil profile analysis of the site, so that permission to access the property is needed.
- KLH has authorized Land and Mapping Services to proceed with the aerial mapping. They indicated that this would be done in mid-November.
- KLH have begun the process of obtaining property, utility and road right of way information for the sewer system.
- KLH's lead designer, Joe Gianvito has commenced a Basis of Design Report that will provide guidance on the design of the Wastewater Treatment Plant. This report is completed in conjunction with Walter O'Shinski and is scheduled to be completed by the end of the year.

## ACCEPT SANITARY SEWER EASEMENT FROM BIANCO SCHOOL OF BASEBALL AND AUTHORIZE VACATING A PORTION OF AN EXISTING 15' FORCE MAIN EASEMENT

Walter O'Shinski informed the Board that construction of the project to relocate a portion of the existing force main that was in conflict with the proposed Bianco School of Baseball building expansion has been completed. A portion of the force main was abandoned and replaced with a new 8" gravity sanitary sewer. A portion of the 15' force main easement where the building has been constructed will need to be vacated and this document should be prepared by the solicitor. The Board by unanimous vote on a motion by Timothy Markovich and a second by Blane Volovich authorized the solicitor to prepare vacating easement document.

Walter also informed the Board that a new easement for the relocated gravity sewer must be executed and recorded. The Board by unanimous vote on a motion by Richard Barnes and a second by Stephanie Lucchino authorized this new easement.

## DISCUSS PROPOSED H & H CONTROLS OPERATION CONTRACT

Walter O'Shinski informed the Board that a proposal for continued operation of the wastewater plants by H & H Water Controls, Inc. was received and that the proposal reflects a 2% increase from the current contract. Walter recommends accepting this proposal. The Board by 4 to 1 vote on a motion by Richard Barnes and a

second by Timothy Markovich approved the new proposal subject to a review of the contract by the solicitor. Blane Volovich abstained.

### BUSINESS MANAGER REPORT

#### FINANCIAL REPORT FOR SEPTEMBER 2015

Greg Gennuso reported that the financial report for the month of September 2015 was provided for the Board to review.

#### 2016 BUDGET

Dennis Bell requested two members to serve as a committee to review and discuss the budget for 2016. The volunteers will be Donald Gennuso and Stephanie Lucchino.

### REVIEW OF CORRESPONDENCE

There were no comments on the correspondence.

### PAYING OF EXPENSES/TRANSFER OF FUNDS ETC.

The Board by a unanimous vote on a motion by Richard Barnes and a second by Blane Volovich, the Board authorized payment of expenses and transfers as follows:

DMR Review and Approval; Payment of Expenses/Invoices etc.  
Employee Payroll; 941 Tax Deposit; Employee State Tax Payment  
Discharge Monitoring Reports were approved for submission to the PADEP

### ADJOURNMENT

There being no other business, the Board by a unanimous vote on a motion by Richard Barnes and a second by Timothy Markovich, the meeting was adjourned at 6:35 PM. The next regular meeting is scheduled for 6:00 P.M. Tuesday, December 15, 2015.

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Secretary