

Cecil Township Municipal Authority
Monthly Meeting
September 15, 2015

The Cecil Township Municipal Authority held its regular monthly meeting on Tuesday, September 15, 2015 at the Cecil Township Municipal Building in Cecil, PA. Chairman Donald Gennuso called the meeting to order at 6:00 PM with Richard Barnes, Stephanie Lucchino, Timothy Markovich, and Blane Volovich in attendance. Also present were Romel Nicholas, Gaitens, Tucceri and Nicholas, Eric Tissue, KLH Engineers, Walter O'Shinski P.E., Dennis Bell, Administrator and Gregory Gennuso, Assistant Administrator.

MINUTES OF AUGUST 18, 2015

The Board on a four to one vote on a motion by Richard Barnes and a second by Stephanie Lucchino approved the minutes. Timothy Markovich abstained.

ENGINEER REPORT

UPDATE ON SANDLEWOOD DRIVE SEWER PROJECT

Eric Tissue updated the Board on the Sandlewood Drive project. The contractor completed the punch list to finish the project. R & B Contractors accepted the actual damages in lieu of the liquidated damages claim. There is a remediation claim with Chuck Menke that needs to be closed out. Eric Tissue requested approval of Pay Estimate #3 for the Sandlewood project in the amount of \$38,499.75. The Board by a unanimous vote on a motion by Blane Volovich and a second by Timothy Markovich authorized Pay Estimate # 3.

Eric Tissue also requested approval of Pay Estimate # 3 for the Timbercrest project in the amount of \$4,724.57. The Board by a unanimous vote on a motion by Richard Barnes and a second by Blane Volovich authorized Pay Estimate # 3.

UPDATE SOUTHPOINTE LAND SLIDE

Walter O'Shinski advised the Board of status on the landslide on Southpointe Blvd. He stated that pumping at the site continues until the repair to the sanitary sewer line is complete. He stated that the Township will be beginning on September 16th or 17th to repair the landslide. The sewer line cannot be repaired until the landslide is repaired and there are concerns whether the township's fix at the top of slope will remediate the any problems at the toe of slope where the sewer line needs to be repaired. A geotechnical engineer was hired, GeoMechanics Inc. to review the slide area and the repairs being made and advise to whether any additional steps are needed.

UPDATE ON LAWRENCE DESIGN PROJECT - ENGINEERING SELECTION PROCESS

Walter O'Shinski updated the Board on the Lawrence Project Engineering Selection proposals. We received nine (9) proposals with varying qualifications and fees and a point system was instituted to decide whom would be awarded the job. Eric Tissue provided cost estimates for the geotechnical work, the wetlands delineation, and the right of way plans. Donald Gennuso requested a comparison quote of onsite processing versus trucking and digesting at the Millers Run Plan.

DISCUSS CHEMICAL BIDS

Walter O'Shinski updated the Board on the results of the chemical bids. He explained that we only received one bid for one chemical and it was substantially higher than what we are currently paying. Walter requested the Board reject this bid proposal and advertise the chemical bids again so that we can receive a more thorough bid comparison. The Board by a unanimous vote on a motion by Richard Barnes and a second by Blane Volovich rejected the chemical bid and approved the re-bid.

AUTHORIZE SIGNING SEQUESTERED ACCOUNT AGREEMENT FOR RIDGEWOOD HEIGHTS SECTION 5 AS PERFORMANCE GUARANTEE

Walter O'Shinski recommended authorizing the sequestered account agreement with Ridgewood Heights Section 5. This sequestered account agreement is a guarantee with a bank in lieu of a performance bond. The Board on a unanimous vote on a motion by Blane Volovich and a second by Tim Markovich authorized the sequestered account agreement for Ridgewood Heights Section 5.

SOLICITOR REPORT

Romel Nicholas stated his monthly report was circulated to the Board. He stated that two (3) items need addressed. He stated the Right of Entry Agreement for the sanitary sewer line repair in Southpointe has been prepared and sent to the property owner for their review and signature. The second item was in regards to the pending litigation and Romel Nicholas requested an executive session to discuss the matter.

BUSINESS MANAGER REPORT

AUTHORIZE SIGNING CONSTRUCTION AGREEMENT- RIDGEWOOD HEIGHTS

The Board by a unanimous vote on a motion by Richard Barnes and a second by Stephanie Lucchino authorized the signing of the construction agreement.

AUTHORIZE RENEWAL OF CD 13017918 AND CD 13019917

Greg Gennuso informed the Board that the following Certificates of Deposit are due for their annual renewal. The Board by a unanimous vote on a motion by Richard Barnes and a second by Blane Volovich authorized the renewal of CD's 13017918 and 13019917 with Slovenian Savings for a period of one year at the interest rate of 1.95% and a yield of 2.00%, but requested we wait to advise the bank until after the Federal Reserve meeting on Thursday September 17, 2015 as a potential rate increase was possible.

FINANCIAL REPORT FOR JULY 2015

Greg Gennuso reported that the financial report for the month of July 2015 was provided for the Board to review.

REVIEW OF CORRESPONDENCE

There were no comments on the monthly correspondence.

EXECUTIVE SESSION

The Board by a unanimous vote on a motion by Stephanie Lucchino and a second by Timothy Markovich entered into an executive session at 6:40 PM to discuss a litigation matter and the engineer selection for Lawrence project. The Board returned to the general session at 7:10PM.

AUTHORIZE A CORPORATE DESIGNEE

The Board by a unanimous vote on a motion by Richard Barnes and a second by Timothy Markovich authorized Greg Gennuso as the corporate designee.

AUTHORIZE CONSULTING ENGINEERING FIRM FOR LAWRENCE DESIGN

The Board by a unanimous vote on a motion by Blane Volovich and a second by Richard Barnes authorized KLH Engineers to be awarded the contract for the design phase of the Lawrence project with two contingencies. The first contingency is that Donald Gennuso and Walter O'Shinski have a meeting with KLH Engineers. The second contingency is that Walter O'Shinski and Romel Nicholas are satisfied with the proposal presented by KLH Engineers.

PAYING OF EXPENSES/TRANSFER OF FUNDS ETC.

By a unanimous vote on a motion by Timothy Markovich and a second by Richard Barnes, the Board authorized payment of expenses and transfers as follows:

DMR Review and Approval; Payment of Expenses/Invoices etc.
Employee Payroll; 941 Tax Deposit; Employee State Tax Payment
Discharge Monitoring Reports were approved for submission to the PADEP

ADJOURNMENT

There being no other business, by a unanimous vote on a motion by Timothy Markovich and a second by Richard Barnes, the meeting was adjourned at 7:12 PM. The next regular meeting is scheduled for 6:00 P.M. Tuesday, October 20, 2015.

Secretary