

Cecil Township Municipal Authority  
Monthly Meeting  
June 17, 2014

The Cecil Township Municipal Authority held its regular monthly meeting on Tuesday, June 17, 2014 at the Cecil Township Municipal Building in Cecil, PA. Chairman Donald Gennuso called the meeting to order at 5:58 PM with Richard Barnes, Stephanie Lucchino, and Blane Volovich present. Absent was Timothy Markovich. Also present were Jeff Hollowood, Gaitens, Tucceri and Nicholas; Michael Sherrieb, KLH Engineers Inc., Walter O'Shinski P.E., Dennis Bell, Administrator and Gregory Gennuso, Assistant Administrator.

MINUTES OF MAY 20, 2014

The Board on a motion by Richard Barnes and a second by Stephanie Lucchino approved the minutes of the meeting of May 20, 2014. Abstaining was Blane Volovich.

ENGINEER REPORT

UPDATE ON SOUTHPOINTE PIPE BURSTING REPAIRS AND PUMP STATION

Michael Sherrieb reported on the progress of the force main, pumping station, and pipe bursting project. The force main project is at 95% completion, the pump station is at 45% completion with the Mitchell Development pipe bursting 100% complete. The Morgan Management portion of the pipe bursting is at 87% complete. One section of the sanitary sewer expansion and replacement project under Southpointe Boulevard remains to be completed and tested.

Mike Sherrieb requested a motion to approve the Pay Estimate #2 for the Morgan Management portion of the Southpointe pipe bursting contract in the amount of \$86,485.50. The Board by a unanimous vote on a motion by Blane Volovich and a second by Richard Barnes authorized the pay estimate #2.

Mike Sherrieb requested a motion to approve the Pay Estimate #3 for the Southpointe pumping station and the Mitchell Development portion of the pipe bursting contract in the amount of \$175,497.66. The Board by a unanimous vote on a motion by Richard Barnes and a second by Blane Volovich authorized the pay estimate #3.

Mike Sherrieb requested a motion to approve the Pay Estimate #8 for the Southpointe force main contract in the amount of \$75,384.80. The Board by a unanimous vote on a motion by Blane Volovich and a second by Richard Barnes authorized the pay estimate #8.

## UPDATE ON SANDLEWOOD AND TIMBERCREST DRIVE SEWER PROJECT

Mike Sherrieb reported that he is working with the Washington County Redevelopment Authority to secure bids and that he would have those bids prepared to submit to the board at the next meeting on July 15, 2014.

## RELEASE CASH MAINTENANCE BOND - HEIRENDT PLAN

Walter O'Shinski recommended that the board authorize release the cash maintenance bond on the Heirendt project for \$2,502.00. He stated that the construction is complete and that the sewer lines have already been accepted by the Authority. The Board by a unanimous vote on a motion by Richard Barnes and a second by Blane Volovich authorized the release of the cash maintenance bond for \$2,502.00 to Alfred Heirendt.

## UPDATE ON BRUSH RUN SEWER EMERGENCY REPAIR

Mike Sherrieb reported that the emergency repair on the interceptor line along 980 Road in Canonsburg, PA were slated to start on June 18, 2014. Mike Sherrieb requested the Board to authorize signing the Chapter 105 General Permit Registration for the GP-3 stream bank rehabilitation final permit with PADEP. The Board by a unanimous vote on a motion by Richard Barnes and a second by Blane Volovich authorized the signing of the permit.

Mike Sherrieb also requested the Board to authorize the signing of the PASPGP-4 Cumulative Impacts Project Screening Form with PADEP. The Board by a unanimous vote on a motion by Blane Volovich and a second by Richard Barnes authorized the signing of the form.

Walter O'Shinski reported that Stewart Contracting supplied the low bid on the emergency repair at a bid of \$12,800. Walter O'Shinski requested the board ratify acceptance of the bid on the emergency repair. The Board by a unanimous vote on a motion by Blane Volovich and a second by Stephanie Lucchino ratified acceptance of the bid for the emergency repairs.

## TEODORI PLANT AERATION SYSTEM REPAIR

Walter O'Shinski reported that the aeration system in the Teodori Plant needs to be cleaned to help achieve the Ammonia Nitrogen limits required from the PADEP. The diffusers at the plant were being cleaned and during that cleaning a pipe broke and needed to be repaired. Also found during the cleaning is that the piping leading to the diffusers were corroded and needed replaced before another pipe broke. Walter O'Shinski received a quote from CWM Environmental to replace the corroded piping to allow for periodic cleaning of the diffusers without incident.

Walter O'Shinski requested the Board to authorize repair of the diffusers at a cost

of \$ 2,007.46. The Board by a unanimous vote on a motion by Richard Barnes and a second by Stephanie Lucchino authorized the repair.

#### COMMENTS FROM THE FLOOR

Donald Gennuso requested any comments from the floor. The floor abstained at this time waiting until after the solicitors report.

#### SOLICITOR REPORT

Jeff Hollowood referred to his monthly report circulated to the Board:

Jeff Hollowood stated that the developers have submitted acknowledgements and addenda to their sales contract in support of their request to allow construction to begin prior to the completion of the corrective action plan for the repair to the pipe bursting segments of sewer at Southpointe. Jeff Hollowood commented further that these addenda would protect the Authority from any future liability. He stated that the main conditions for approval are that no certificates of occupancy would be issued by Cecil Township and no work would be undertaken on the individual lateral lines until the repaired sections of the sewer were accepted by the Authority.

#### COMMENTS FROM THE FLOOR

Attorney Katherine Gallagher representing Ryan/Heartland homes addressed the board and requested that the board allow fourteen (14) tap-ins for the Overlook @ Southpointe subdivision and twenty-two (22) tap-ins for the Ironwood II subdivision be issued to Ryan Homes and Heartland Homes in compliance with contract addenda that Jeff Hollowood recommended for approval.

Jeff Hollowood requested conditional approval to release the tap-ins, so long as the executed addenda is included with the permits. The Board by a unanimous vote on a motion by Stephanie Lucchino and a second by Richard Barnes authorized the conditional release of the taps.

Jeff Hollowood stated that he received a response from Solicitor James Liekar regarding the service agreement between Chartiers Township and Cecil Township Municipal Authority. He stated the requested revisions from Chartiers Township are unacceptable and Attorney Liekar has been notified. Jeff Hollowood stated that we are still waiting for comments from the Chartiers Township engineer on the agreement. Jeff Hollowood requested the Board give Chartiers Township one additional month to complete their review. If no response is received by the July meeting, his recommendation is to impose transportation fees for the properties using the Cecil Township Municipal Authority sewer lines.

Jeff Hollowood reported on his conversation with the Cecil Township solicitor regarding the additional office space. He stated that Attorney John Smith indicated that the supervisors intend to move forward with the construction plans to expand the municipal building and negotiate a lease with the Authority. He recommended a committee of two members schedule a meeting with township representatives. He further stated that under no circumstances can three or more board members meet without the meeting being advertised. Jeff Hollowood recommended that committee members negotiate the terms of a lease and that his office would prepare the lease agreement.

Jeff Hollowood reported that the Sandlewood Drive and Timbercrest Easements are completed and recorded, including the agreement with the Carters.

## BUSINESS MANAGER REPORT

### DISCUSS OFFICE SPACE

Donald Gennuso confirmed that \$12,000 to design the new addition had been approved by the township supervisors and that any design changes would have to be provided to the architect. Dennis Bell stated his concern with the step-up from the planned addition into the existing township hallway as it would not be handicapped accessible. He also commented that the two private offices have no exterior windows and he suggested skylights be placed for additional lighting. Richard Barnes was concerned over the lack of privacy in the general office area as there is no private meeting area. Stephanie Lucchino expressed concerned with the cost per square foot for the rent. She informed the board that square footage for the Cecil Plaza is advertised at \$13.50 per square foot and that Class A office space in Southpointe is quoted at between \$16-24 per square foot. These square footage estimates brought the board to question the requested monthly rental of two-thousand (\$2000.) dollars for the planned one-thousand (1,000) square fee which equates to twenty-four (\$24.00) per square foot.

Donald Gennuso recommended that a scaled drawing be emailed to all board members and the staff agree on any structural changes for the space. Donald Gennuso also requested a meeting with the township be scheduled, to discuss a lease for the new office space and one that would be more in line with current market conditions.

### DISCUSS WILLIAM CHEROKEE WATER LEAK REFUND REQUEST

Greg Gennuso reported that William Cherokee had a leak and that the water did not go through the sanitary sewer and he was requesting a refund of \$98.00 on his sewer bill. The Board by a unanimous vote on a motion by Stephanie Lucchino and a second by Richard Barnes authorized the refund.

The Board by a unanimous vote on a motion by Blane Volovich and a second by Richard Barnes authorized the administrator authority to issue a refund for up to one-hundred (\$100.00) dollars. The Board previously authorized an amount of seventy-five (\$75.00) dollars.

#### DISCUSS APRIL 2014 FINANCIAL REPORT

Dennis Bell reported that the financial report for the month of April 2014 was provided for the Board to review.

#### CORRESPONDENCE

Stephanie Lucchino inquired about the status on the Right-to Know request for property located in the Fleehler subdivision. Dennis Bell stated the request was from William Forbes, PE with Forensic Analysis and Engineering Corporation. The property is located on Windcrest Drive and is the property where the home was built over the township storm line. He stated the request for information was completed and mailed to Mr. Forbes.

#### ADDITIONAL COMMENTS FROM THE FLOOR

No additional comments from the floor.

#### PAYING OF EXPENSES/TRANSFER OF FUNDS ETC.

By a unanimous vote on a motion by Richard Barnes and a second by Blane Volovich, the Board authorized payment of expenses and transfers as follows:

DMR Review and Approval; Payment of Expenses/Invoices etc.  
Employee Payroll; 941 Tax Deposit; Employee State Tax Payment  
Discharge Monitoring Reports were approved for submission to the PADEP

#### ADJOURNMENT

There being no other business, on a unanimous vote on a motion by Blane Volovich and a second by Richard Barnes the meeting was adjourned at 7:00 PM. The next regular meeting is scheduled for Tuesday, July 15, 2014 at 6:00 PM.

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Secretary