

Cecil Township Municipal Authority
Monthly Meeting
May 20, 2014

The Cecil Township Municipal Authority held its regular monthly meeting on Tuesday, May 20, 2014, at the Cecil Township Municipal Building in Cecil, PA. Chairman Donald Gennuso called the meeting to order at 6:00 PM with Richard Barnes, Stephanie Lucchino, and Timothy Markovich present. Absent was Blane Volovich. Also present were Jeff Hollowood, Gaitens, Tucceri and Nicholas; Michael Sherrieb, KLH Engineers Inc., Walter O'Shinski P.E., Dennis Bell, Administrator and Gregory Gennuso, Assistant Administrator.

MINUTES OF APRIL 15, 2014

The Board by a unanimous vote on a motion by Richard Barnes and a second by Stephanie Lucchino approved the minutes of the meeting of April 15, 2014.

ENGINEER REPORT

REVIEW AND ACCEPT CHEMICAL BIDS

Walter O'Shinski reported that the chemical bid process was complete and the bid tabulation circulated to the board. He stated that Sal Chemical was the low bidder for five chemicals and Jet Inc. was the low bidder for the Dechlor and Chlorine Tablets. He requested the board approve the bids. The Board by a unanimous vote on a motion by Timothy Markovich and a second by Stephanie Lucchino authorized the purchase of chemicals based on the bid tabulation.

AUTHORIZE EMERGENCY REPAIRS TO BRUSH RUN EXPOSED INTERCEPTOR PIPE

Walter O'Shinski reported that an emergency repair is required in the stream bed behind the property at 1333 SR 980 Road. The interceptor pipe is exposed in the stream caused by bank erosion. The concern is for the pipe to float and or debris causing breakage of the pipe. Michael Sherrieb stated the pipe will be encased in concrete. He stated rip-rap stone will be in place to prevent further stream bank erosion. Michael Sherrieb advised the board that an application to PADEP for an emergency permit has been completed and forwarded to PADEP.

Walter O'Shinski stated three (3) proposals will be obtained for the work. Richard Barnes inquired if it would be better to move the sanitary line for prevent further erosion. Michael Sherrieb stated it would be more expensive to move the line. The Board by a unanimous vote on a motion by Richard Barnes and a second by Stephanie Lucchino approved the emergency repair.

Michael Sherrieb advised the board of a temporary construction easement for access through the Russell and Dian Yost property to complete the interceptor line repair be authorized. The Board by a unanimous vote on a motion by Timothy Markovich and a second by Stephanie Lucchino authorized the signing of a temporary construction easement with Russell and Dian Yost.

Michael Sherrieb advised the board of a temporary construction easement for access through property owned by James and Erica Ferguson Bandi, 1333 SR 980 Road Canonsburg, PA. The Board by a unanimous vote on a motion by Richard Barnes and a second by Stephanie Lucchino authorized the signing of a temporary construction easement with James and Erica Ferguson Bandi.

Michael Sherrieb advised the board of a temporary construction easement for access through property owned by Dominick and Grace DiMatteo. The Board by a unanimous vote on a motion by Richard Barnes and a second by Stephanie Lucchino authorized the signing of a temporary construction easement with Dominick and Grace DiMatteo.

Walter O'Shinski requested authorization to accept Yost Trucking and Supply as the low bidder for the rip rap stone required for the emergency repair. The low bid price was \$32 per ton. The Board by a unanimous vote on a motion by Timothy Markovich and a second by Stephanie Lucchino authorized the purchase of the rip rap stone from Yost Trucking and Supply.

UPDATE ON 2014 CHJA TAP-IN ALLOCATION REQUEST

Walter O'Shinski reported that Canonsburg Houston Joint Authority (CHJA) treatment plant was in hydraulic overload and 2014 tap-ins have been placed on hold. He stated that he met with Katherine Gilmartin of the CHJA and that the data provided by the flow meters was inaccurate and additional monitoring is being completed for PADEP. In the interim, Walter O'Shinski advised the Board that he requested thirty (30) emergency tap-ins for short-term use but that CHJA could only agree to provide fifteen (15) tap-ins. He stated the emergency tap-ins are for projects in progress with applications completed.

UPDATE ON SOUTHPOINTE PUMP STATION-PIPE BURSTING PROJECT

Michael Sherrieb reported on the work completed in three areas where deficiencies existed in the Southpointe force main project. He stated the work at fairway 11 is complete and AstroTurf will be installed where required. The work from manhole 11 to 9A requires repair to three (3) segments of the line and the work is ongoing. He stated the repair for the sanitary line from manhole 11 to the Union Building will require a bore under Southpointe Boulevard and the work has not started.

Michael Sherrieb requested the Board authorize three pay estimates for work completed to date so that the funds may be released for payment. The Board by a

unanimous vote on a motion by Richard Barnes and a second by Stephanie Lucchino authorized Pay Estimate # 5 from Allegheny Excavation in the amount of \$14,685.30.

The Board by a unanimous vote on a motion by Timothy Markovich and a second by Stephanie Lucchino authorized Pay Estimate # 6 from Allegheny Excavation in the amount of \$40,836.60.

The Board by a unanimous vote on a motion by Richard Barnes and a second by Stephanie Lucchino authorized Pay Estimate # 7 from Allegheny Excavation in the amount of \$45,128.70.

UPDATE ON SANDLEWOOD AND TIMBERCREST DRIVE SEWER PROJECT

Michael Sherrieb requested the Board authorize the bid advertisement for the Sandlewood and Timbercrest Pump Station projects through the Washington County Redevelopment Authority. The Board by a unanimous vote on a motion by Timothy Markovich and a second by Stephanie Lucchino authorized the public bid.

SOLICITOR REPORT

Jeff Hollowood referred to his monthly report previously circulated to the Board. He advised the Board that the amendment to the Southpointe Force Main and Pump Station contract related to the substitution of the Jib Crane has been received but the payment has not yet been received. The payment of \$ 45,000 is due by the end of construction. In addition, the 2nd agreement related to the reassigning of twenty-two (22) EDU's to The Reserve at Southpointe was executed. An addendum to the 2nd agreement was prepared that clarifies the current availability of capacity and acknowledged the moratorium on tap-ins until such time as the remedial measures are completed as previously approved by the Board. The addendum requires the developer execution. Jeff Hollowood requested conditional approval for signing the addendum to the 2nd agreement. The Board by a unanimous vote on a motion by Richard Barnes and a second by Stephanie Lucchino authorized the signing of the addendum to the 2nd agreement upon receipt from the developer.

Jeff Hollowood stated that he spoke with Attorney James Lieker regarding the service agreement between Chartiers Township and Cecil Township Municipal Authority. He stated the matter is still under review by the Chartiers Township engineer but he added has been for the past 1 ½ years. Jeff Hollowood requested the Board give Chartiers Township one additional month to complete their review. He recommended an agreement imposing unilateral transportation fees to Chartiers Township be prepared for adoption at the June 2014 meeting.

Jeff Hollowood stated that an order scheduling a final hearing for the completion of the Chapter 13 bankruptcy for Herman and Rebecca Hamler d/b/a/ Hamler Sound Video has been scheduled for June 26, 2014. He stated funds are outstanding for

property liens and his office will investigate with the trustee.

Jeff Hollowood stated the condemnations have been filed for the Sandlewood Drive and Timbercrest Drive pumping station projects and that no preliminary objections were received on these condemnations. The sanitary sewer easement with the Carter's has been received and the settlement and release agreement is pending. Upon receipt of the settlement and release agreement, the solicitor will file a relinquishment with the court of common pleas on the Carter condemnation previously filed.

Jeff Hollowood recommended that the Authority repair the Cherrybrook STP Flow Control box damaged by CWM and the costs be offset by deducting the amount from the next CWM bill for services rendered. Walter O'Shinski stated that CWM has agreed to replace the entire bottom of the box.

BUSINESS MANAGER REPORT

DIRECT DEPOSIT FOR PAYROLL THROUGH COMMUNITY BANK

Dennis Bell requested the approval of the use of direct deposit for payroll checks versus issuing checks every pay period. The Board by a unanimous vote on a motion by Timothy Markovich and a second by Stephanie Lucchino authorized the use of direct deposit for payroll.

AUTHORIZE RESOLUTION 2014-10 SALARIES FOR 2014

Dennis Bell requested the approval of Resolution 2014-10 Salaries For 2014. The Board by a unanimous vote on a motion by Richard Barnes and a second by Stephanie Lucchino authorized Resolution 2014-10.

DISCUSS MARCH 2014 FINANCIAL REPORT

Dennis Bell reported that the financial report for the month of March 2014 was provided for the Board to review.

CORRESPONDENCE

Richard Barnes requested that meeting agenda items be printed for the meeting. Greg Gennuso stated that we will continue to email correspondence to the members and he will print any agenda items for the board to review at the meeting.

ADDITIONAL SPACE REQUEST FOR THE AUTHORITY

Donald Gennuso reported that he had met with the township manager and discussed the progress of the new space for the Authority. The township manager informed him that the supervisors wanted to have a meeting with Board. There was

concern over the proper number of members that could be present for this meeting. Donald Gennuso requested that Jeff Hollowood confirm with the John Smith, Solicitor for Cecil Township, to determine the number of the board members that could be present for a meeting.

Donald Gennuso stated that the township manager confirmed the new addition had a cost estimate of \$250,000-\$275,000 and that the township suggested increasing the rent to \$2,000 a month. The Board recommended a letter be sent to the township manager stating that we would agree to pay \$2,000 a month in rent and utilities for the new space on a five-year lease with two five-year lease options. He requested the item be placed on the township agenda for their June 2014 meeting and advise the Board of their decision in writing by the Authority's June 17, 2014 meeting.

ADDITIONAL COMMENTS FROM THE FLOOR

No comments from the floor.

PAYING OF EXPENSES/TRANSFER OF FUNDS ETC.

By a unanimous vote on a motion by Timothy Markovich and a second by Stephanie Lucchino, the Board authorized payment of expenses and transfers as follows:

DMR Review and Approval; Payment of Expenses/Invoices etc.
Employee Payroll; 941 Tax Deposit; Employee State Tax Payment
Discharge Monitoring Reports were approved for submission to the PADEP

ADJOURNMENT

There being no other business, on a unanimous vote on a motion by Stephanie Lucchino and a second by Richard Barnes the meeting was adjourned at 6:45 PM. The next regular meeting is scheduled for Tuesday, June 17, 2014 at 6:00 PM.

Secretary