

Cecil Township Municipal Authority  
Monthly Meeting  
March 18, 2014

The Cecil Township Municipal Authority held its regular monthly meeting on Tuesday, March 18, 2014, at the Cecil Township Municipal Building in Cecil, PA. Chairman Donald Gennuso called the meeting to order at 6:00 PM with Blane Volovich, Richard Barnes and Timothy Markovich present. Absent was Stephanie Lucchino. Also present were Jeff Hollowood, Gaitens, Tucceri and Nicholas; Michael Sherrieb, KLH Engineers Inc., Walter O'Shinski P.E., Dennis Bell, Administrator and Gregory Gennuso, Assistant Administrator.

MINUTES OF FEBRUARY 18, 2014

The Board on a three to one vote on a motion by Timothy Markovich and a second by Blane Volovich approved the minutes of the meeting of February 18, 2014. Richard Barnes abstained.

ENGINEER REPORT

**RATIFY SIGNING SANDLEWOOD DRIVE GENERAL PERMIT APPLICATION  
AND SUBMISSION TO PADEP – PERMIT ISSUED**

Walter O'Shinski reported that the Sandlewood Drive General Permit Application was signed by Stephanie Lucchino and submitted to PADEP. He requested the Board ratify the action taken with the signing. The Board on a unanimous vote on a motion by Richard Barnes and a second by Blane Volovich ratified the signing and submission to PADEP of the Sandlewood Drive General Permit Application.

**HOMEWOOD SUITES SANITARY SEWER EASEMENT APPROVAL AND  
ACCEPTANCE (HORIZON VUE DRIVE)**

Walter O'Shinski requested the Board authorize signing a sanitary sewer easement for a sewer line extension to service the Homewood Suites property located on Horizon Vue Drive in Southpointe II. He state the easement has been signed by the Washington County Authority. The Board on a unanimous vote on a motion by Blane Volovich and a second by Richard Barnes authorized signing the sanitary sewer easement.

**SOUTHPOINTE PUMP STATION CONSTRUCTION UPDATE AND PAY  
ESTIMATE # 2 PHASE 2 OVERLOOK LIFT STATION AND MITCHELL PIPE  
BURSTING**

Michael Sherrieb reported to the Board that the MDC Mitchell pipe bursting

project is ninety-eight percent complete, however the construction on the pumping station has not been started. He further reported that the Morgan (Reserve) project has completed eighty percent of the pipe bursting. He stated the developer has been advised on an issue related to the installation of the sewer. The Overlook force main project is seventy-five percent completed and an easement is required with the Southpointe Golf Course. No pay estimates have been requested.

The Board on a unanimous vote on a motion by Richard Barnes and a second by Blane Volovich authorized pay estimate number 2 for the Overlook Phase 2 project with MDC Mitchell. The amount of the pay estimate is \$71,685.00.

Michael Sherrieb requested the Board authorize signing two sanitary sewer easements with the Meritage Group for the project known as Ironwood II. The easements are for sanitary sewer lines being constructed through the Southpointe Golf Club property and along Ironwood Drive. He requested the approval subject on the review by KLH Engineers. The Board on a unanimous vote on a motion by Blane Volovich and a second by Richard Barnes authorized signing the two sanitary sewer easements with the Meritage Group.

#### SOLICITOR REPORT

Jeff Hollowood referred to his monthly report previously circulated to the Board. He discussed the request from Southpointe MDC LLC for a second amendment to the sanitary sewer and construction agreement. The amendment would reallocate the eighty-one (81) EDU (Equivalent Dwelling Units) permitted until the off-site sewer project is completed. Jeff Hollowood stated their office requested letters from Rumbaugh and Sipple stating they have no objection to the reallocation of the sewer tap-ins. He recommended the conditional approval for the second amendment to the construction agreement.

The Board on a unanimous vote on a motion by Richard Barnes and a second by Timothy Markovich authorized the conditional approval and the signing of the second amendment to the sanitary sewer and construction with Southpointe MDC LLC.

Jeff Hollowood referred to the landlord/tenant shut off policy related to the Fleehler Apartment complex. He suggested that the property owner be notified of the outstanding sewer bills and that municipal liens be filed.

Jeff Hollowood advised the Board that the property condemnation have been filed on two properties located in the Sandlewood Drive and one property located in the Timbercrest Drive pumping station projects.

## AUTHORIZE RESOLUTION 2014-9 FOR ISSUANCE OF LIEN LETTER AND DYE TEST FEES

Jeff Hollowood advised the Board on Resolution 2014-9 in reference to Cecil Township Ordinance No 7 of 1993 regarding issuance of sewage lien letters, dye testing and issuance of document of certification and accompanying fees. The Board on a unanimous vote on a motion by Blame Volovich and a second by Richard Barnes authorized the issuance of a Municipal Authority sewage lien letter to accompany the Municipal Authority dye test certification letter and the changes as stated regarding a change in the Municipal Authority fee structure.

## BUSINESS MANAGER REPORT

### DISCUSS OFFICE RELOCATION

Dennis Bell advised the Board on a meeting with three township supervisors for the reconfiguring of the office space within the township building. He stated that the supervisors proposed constructing an additional to the township building to accommodate a new space for the Municipal Authority and the Police Department. He stated the township requested a listing of our office requirements and that information was provided to the township on March 14, 2014. Dennis Bell advised the Board that a new office would be at a minimum one year to reality. Timothy Markovich inquired on the status of the window and door in the Authority office space. He recommended that the Authority obtain quotations from contractors to make the improvements in our current space. The Board agreed to obtain pricing for changing the door and installing a new window.

### AUTHORIZE SLOVENIAN SAVINGS CERTIFICATE OF DEPOSIT RENEWAL

The Board on a unanimous vote on a motion by Richard Barnes and a second by Timothy Markovich authorized the reinvestment for one-year on CD # 13010664 at the interest rate of 1.95% with a yield of 2.00%.

### AUTHORIZE SIGNING OF SEWER SERVICE AND CONSTRUCTION AGREEMENT FOR OVERLOOK PHASE II & III

The Board on a unanimous vote on a motion by Timothy Markovich and a second by Blane Volovich authorized signing a sewer service and construction agreement for Phases II and III in the Overlook project.

### DISCUSS JANUARY 2014 FINANCIAL REPORT

Dennis Bell reported that the financial report for the month of January 2014 was provided for the Board to review.

CORRESPONDENCE

There were no comments on the correspondence.

PAYING OF EXPENSES/TRANSFER OF FUNDS ETC.

By a unanimous vote on a motion by Blane Volovich and a second by Richard Barnes, the Board authorized payment of expenses and transfers as follows.

DMR Review and Approval; Payment of Expenses/Invoices etc.  
Employee Payroll; 941 Tax Deposit; Employee State Tax Payment  
Discharge Monitoring Reports were approved for submission to the PADEP

ADJOURNMENT

There being no other business, on a unanimous vote on a motion by Timothy Markovich and a second by Blane Volovich the meeting was adjourned at 6:38 PM. The next regular meeting is scheduled for Tuesday, April 15, 2014 at 6:00 PM.

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Secretary