

Cecil Township Municipal Authority
Monthly Meeting
June 18, 2013

The Cecil Township Municipal Authority held its regular monthly meeting on Tuesday, June 18, 2013, at the Cecil Township Municipal Building in Cecil, PA. Chairman Donald Gennuso called the meeting to order at 6:00 PM with Stephanie Lucchino, Blane Volovich and Richard Barnes present. Absent was Timothy Markovich. Also present was Jeff Hollowood, Gaitens, Tucceri and Nicholas; Michael Sherrieb, KLH Engineers Inc., Walter O'Shinski P.E. and Dennis Bell, Administrator.

MINUTES OF MAY 21, 2013

The Board on a three to zero vote on a motion by Richard Barnes and second by Stephanie Lucchino approved the minutes of the meeting of May 21, 2013. Blane Volovich abstained.

ENGINEER REPORT

RATIFY ACCEPTANCE OF VALLEYCREST DRIVE SEWER DEED OF DEDICATION

Walter O'Shinski advised the Board on a request by the Department of Community and Economic Development (DCED) for recording a deed of dedication transferring the facilities constructed on Valleycrest Drive to the Authority. He stated the Washington County Authority requested the recording fee of \$134.00 be paid to them for the recording of the document. The Board on a unanimous vote on a motion by Richard Barnes and second by Stephanie Lucchino authorized ratifying the recording of the deed of dedication for the Valleycrest Drive facility.

AUTHORIZE SIGNING STREAM CROSSING PERMIT APPLICATION FOR SANDLEWOOD PUMP STATION PROJECT

Michael Sherrieb requested the Board authorize signing a PA DEP Stream Crossing Permit application for the construction of gravity sewer lines to eliminate the Sandlewood Pumping Station project. He stated the funds for the project received a Local Share grant previously approved by Washington County. The Board on a unanimous vote on a motion by Richard Barnes and second by Blane Volovich authorized signing the Stream Crossing Permit application.

AUTHORIZE SIGNING OCCUPANCY PERMIT FOR MONTOUR TRAIL

Michael Sherrieb requested the Board authorize signing an Occupancy Permit with the Montour Trail Association for a gravity sewer line to be constructed under the Montour Trail as a part of the Sandlewood Pumping Station project. The Board on a unanimous vote on a motion by Blane Volovich and second by Richard Barnes authorized signing the occupancy permit application with the Montour Trail Association.

ACQUISITION OF PRIVATE PROPERTY FOR THE SANDLEWOOD AND TIMBERCREST SEWER PROJECTS

Michael Sherrieb requested an Executive Session to discuss the issue of property acquisition for construction the gravity sewer lines in the Sandlewood and Timbercrest Sewer projects.

LAWRENCE 537 STUDY

Walter O'Shinski advised the Board that an updated report was received but not in sufficient time for the Board to be copied on the report. He stated Michael Malak with Senate Engineering will be at the July 2013 meeting to present the report to the Board.

SOLICITOR REPORT

Jeff Hollowood referred to his monthly report. He stated that Resolution 2013-1 amending the lien policy approved at the May 2013 meeting has been circulated to the Board. He advised the Board that the Sitarik matter is now complete.

Jeff Hollowood discussed with the Board the process for water shut off to properties where only one water service is available to service a multi-unit apartment building. He stated we will be following the guidelines established under the Utility Service Tenants Rights Act, 68 P.S. 399.1 to terminate service to the property.

BUSINESS MANAGER REPORT

HEALTH AMERICA INSURANCE COVERAGE RENEWAL

Dennis Bell reported to the Board on the proposal received from Health America for healthcare coverage renewal for the year beginning on August 6, 2013 through August 5, 2014. He stated the planned increase is approximately twenty-six percent over the current premiums. Following a discussion, the Board suggested investigating other options. The Board on a unanimous vote on a motion by Richard Barnes and second by Blane Volovich authorized signing a renewal for the best option selected, so that the insurance coverage will not be interrupted.

AUTHORIZE SALARY RESOLUTION 2013-2

The Board on a unanimous vote on a motion by Richard Barnes and second by Stephanie Lucchino authorized Resolution 2013-2.

DISCUSS APRIL 2013 FINANCIAL REPORT

Dennis Bell reported that the financial report for the month of April 2013 was provided for the Board to review.

CORRESPONDENCE

There were no comments on the correspondence.

PAYING OF EXPENSES/TRANSFER OF FUNDS ETC.

By a unanimous vote on a motion by Blane Volovich and second by Stephanie Lucchino, the Board authorized payment of expenses and transfers as follows.

DMR Review and Approval; Payment of Expenses/Invoices etc.
Employee Payroll; 941 Tax Deposit; Employee State Tax Payment
Discharge Monitoring Reports were approved for submission to the PA DEP

COMMENTS FROM THE FLOOR

No comments from the floor.

EXECUTIVE SESSION

The Board on a unanimous vote on a motion by Stephanie Lucchino and second by Richard Barnes entered into an Executive Session at 6:48 PM to discuss property acquisition related to the Sandlewood and Timbercrest Pumping Station projects. The Board returned to the general session at 6:58 PM.

The Board on a unanimous vote on a motion by Blane Volovich and second by Richard Barnes authorized the Solicitor to contact the property owners to obtain easements for the construction of the sewer line that will eliminate the Sandlewood and Timbercrest Pumping stations.

ADJOURNMENT

There being no other business, on a unanimous vote on a motion by Richard Barnes and a second by Blane Volovich, the meeting was adjourned at 7:00 PM. The next regular meeting is scheduled for Tuesday, July 16, 2013 at 6:00 PM.

Secretary