

Cecil Township Municipal Authority  
Monthly Meeting  
March 19, 2013

The Cecil Township Municipal Authority held its regular monthly meeting on Tuesday, March 19, 2013 at the Cecil Township Municipal Building in Cecil, PA. Chairman Donald Gennuso called the meeting to order at 6:00 PM with Blane Volovich, Richard Barnes and Timothy Markovich present. Absent was Stephanie Lucchino. Also present was Jeff Hollowood, Gaitens, Tucceri and Nicholas; Michael Sherrieb, KLH Engineers Inc., Walter O'Shinski P.E. and Dennis Bell, Administrator.

MINUTES OF FEBRUARY 19, 2013

The Board on a three to one vote on a motion by Blane Volovich and second by Timothy Markovich approved the minutes of the meeting of February 19, 2013. Richard Barnes abstained.

ENGINEER REPORT

MAPLE RIDGE PHASE 4 BOND RELEASE AFTER APRIL 4, 2013

Walter O'Shinski advised the Board that the Maple Ridge Phase 4 eighteen (18) month maintenance period expires on April 4, 2013 and recommended the Board authorize release of the maintenance bond on or after that date. The Board on a unanimous vote on motion by Richard Barnes and second by Blane Volovich authorized the release of the bond.

DISCUSS LAWRENCE 537 PLAN – SENATE ENGINEERING PROPOSAL

Walter O'Shinski stated the proposal from Senate Engineering was provided with a cost of \$4,500.00 to complete the Lawrence 537 Plan. The proposal contains the scope of work to be completed by Senate Engineering. The Board on a unanimous vote on motion by Richard Barnes and second by Timothy Markovich authorized the signing of the proposal.

SOUTHPOINTE PIPE BURSTING CONSTRUCTION DELAY REQUEST AND  
CAPACITY ALLOCATION AND EASEMENT APPROVAL – MITCHELL  
DEVELOPMENT

Walter O'Shinski reported to the Board on the status of the Southpointe pump station project with Mitchell Development. He stated pipe bursting to increase the line size from 10 to 15 inch pipe is needed to accommodate the planned development in Southpointe. He stated in addition construction of a force main to the Canonsburg-Houston Joint Authority plant is required. He stated the developer is delaying the work

until the fall of 2013 due to work required in the golf course. He stated the agreement with Mitchell Development authorized a total of eighty-one (81) EDU, as capacity is available for the flow for these EDU without having to complete the planned infrastructure improvements. Jeff Hollowood stated that the developers must comply with the executed agreements.

Walter O'Shinski stated two easements are required for the sewer line construction through the golf course and on property along Southpointe Boulevard. The easements are with Southpointe Golf Club Inc. and Southpointe Retail North LP and have been prepared for signature. The Board on a unanimous vote on a motion by Richard Barnes and second by Blane Volovich authorized signing the two deeds of sanitary sewer easement.

#### REPORT TIMBERCREST DRIVE AND SANDLEWOOD DRIVE PUMP STATION REPLACEMENT; PLANNING MODULE EXEMPTION APPROVAL FROM PA DEP

Michael Sherrieb advised the Board that the planning module exemption for the elimination of the Timbercrest and Sandlewood pump station has been approved by PA DEP. He stated survey work will begin in early April so that the final design may be completed. He stated KLH Engineers are reviewing the property deeds for property acquisition. Donald Gennuso stated the Board approved the Sandlewood project with an alternative bid for the Timbercrest project. Walter O'Shinski stated the project can not go to construction until after August 2013 based on requirements established by the Washington County Authority.

#### SOLICITOR REPORT

Jeff Hollowood referred to his monthly report. He referenced the Board to Item 10 Billante sewage bill and the payment received. Item 9 relating to a change in the Authority's property lien policy. Item 11 status conference on April 16, 2013 regarding the Sitarik matter. Item 15 just compensation for Moore.

#### BUSINESS MANAGER REPORT

#### AUTHORIZE SIGNING SEWER SERVICE & CONSTRUCTION AGREEMENT – MORGAN MANAGEMENT FOR THE RESERVE AT SOUTHPOINTE

The Board on a unanimous vote on a motion by Blane Volovich and second by Richard Barnes authorized signing the Sewer Service and Construction Agreement for The Reserve At Southpointe.

## DISCUSS FREEDOM SYSTEMS WASTEWATER BILLING

Dennis Bell updated the Board on billing issues related to the change from PA-American Water Company to Freedom Systems Corp. He stated that billing problems have occurred but the general consensus is that improvements are occurring both in how the accounts are maintained within our office and how financial reports including deposits are being made on a timely basis. He stated credit card acceptance has not been implemented but within the next few months we should have a program for accepting the cards.

## JANUARY 2013 FINANCIAL REPORT

Dennis Bell reported that the financial report for the month of January 2013 was provided for the Board to review.

## CORRESPONDENCE

There were no comments on the correspondence.

## PAYING OF EXPENSES/TRANSFER OF FUNDS ETC.

By a unanimous vote on a motion by Richard Barnes and second by Blane Volovich, the Board authorized payment of expenses and transfers as follows.

DMR Review and Approval; Payment of Expenses/Invoices etc.  
Employee Payroll; 941 Tax Deposit; Employee State Tax Payment  
Discharge Monitoring Reports were approved for submission to the PA DEP

## COMMENTS FROM THE FLOOR

No comments from the floor.

## EXECUTIVE SESSION

The Board on a unanimous vote on motion by Blane Volovich and second by Richard Barnes entered into an executive session at 6:40 PM to discuss a personnel issue. The Board returned to the general session at 6:55 PM.

## PERSONNEL HIRING

The Board on a unanimous vote on a motion by Timothy Markovich and second by Blane Volovich authorized the advertisement of a part-time customer service representative at an hourly wage of \$11.00 to \$12.50 depending on experience.

## ADJOURNMENT

There being no other business, on a unanimous vote on a motion by Richard Barnes and second by Blane Volovich, the meeting was adjourned at 6:58 PM. The next regular meeting is scheduled for Tuesday, April 16, 2013 at 6:00 PM.

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Secretary