

Cecil Township Municipal Authority  
Monthly Meeting  
February 19, 2013

The Cecil Township Municipal Authority held its regular monthly meeting on Tuesday, February 19, 2013 at the Cecil Township Municipal Building in Cecil, PA. Chairman Donald Gennuso called the meeting to order at 6:00 PM with Stephanie Lucchino and Blane Volovich present. Absent were Richard Barnes and Timothy Markovich. Also present was Jeff Hollowood, Gaitens, Tucceri and Nicholas; Michael Sherrieb, KLH Engineers Inc., Walter O'Shinski P.E. and Dennis Bell, Administrator.

MINUTES OF JANUARY 15, 2013

The Board on a unanimous vote on a motion by Blane Volovich and second by Stephanie Lucchino approved the minutes of the meeting of January 15, 2013.

ENGINEER REPORT

REQUEST FOR DECK ENCROACHMENT FOR LOT 127 MISSION HILLS

Walter O'Shinski addressed the Board on a request for a deck encroachment for Lot 127A in the Mission Hills Plan. Dave Scarmazzi indicated the planned deck would encroach into the sanitary sewer easement but the support posts would remain outside of the easement. The developer indicated that they are willing to grant an additional ten foot easement along the property line to give better access to the sanitary sewers. The Authority's standard deck encroachment agreement and an easement agreement would be prepared for signatures and recording. The developer will provide the Authority with the drawing so that the agreements may be prepared. The developer agreed to record the documents.

The Board on a unanimous vote on a motion by Blane Volovich and second by Stephanie Lucchino authorized the deck encroachment and additional sanitary sewer easement.

SIGNING SOUTHPOINTE SEWER RELOCATION MAINTENANCE BOND AS OBLIGEE

Walter O'Shinski advised the Board on a request by the Washington County Authority for signing a maintenance bond for the road widening and sewer relocation completed in Southpointe. He stated that both the Washington County Authority and Cecil Township Municipal Authority are obligee's for the project. The Board on a motion by Blane Volovich and second by Stephanie Lucchino authorized signing the maintenance bond.

## SIGNING CHAPTER 94 REPORTS FOR 2012

Walter O'Shinski advised the Board on the three annual Chapter 94 reports for the Teodori, Cherrybrook and Millers Run Sewer Systems. He stated the 2012 reports were circulated to the Board and requested the Board authorize signing the reports for forwarding to the PA DEP. He stated that an additional waste load management report was provided to the Canonsburg-Houston Joint Authority. The Board on a unanimous vote on a motion by Stephanie Lucchino and second by Blane Volovich authorized signing the Chapter 94 reports.

## LOCAL SHARE GRANT AWARD AND PROJECT DISCUSSION

Walter O'Shinski advised the Board on the award of a Washington County Local Share grant in the amount of \$250,000. The grant is to be used for constructing gravity sewer lines to replace the Timbercrest Drive and Ridgewood Heights pumping stations. The Board on a unanimous vote on a motion by Stephanie Lucchino and second by Blane Volovich authorized notifying Washington County Redevelopment Authority that the funds will be applied to funding the Ridgewood Heights pumping station replacement project with an alternate bid being requested to replace both pumping facilities and that both projects should be designed and prepared for bidding.

## DISCUSS LAWRENCE 537 PLAN IMPLEMENTATION

Walter O'Shinski stated that Senate Engineering is working on project costs to complete the Lawrence 537 Plan and that the information will be available for the next Authority meeting. Donald Gennuso stated that Cecil Township Supervisors have pledged one million dollars toward the project.

The Board on a unanimous vote on a motion by Blane Volovich and second by Stephanie Lucchino stated the intent of the Authority is to pledge one million dollars of Authority funds toward the Lawrence project.

The Board suggested that with the pledges an amount of two million five hundred thousand dollars is needed to bring the monthly user fees into what is considered an affordable range of fifty to sixty dollars per month. The Board requested a letter be addressed to the Board of Supervisors making the case for obtaining the additional funds.

## SALVINI PROPERTY ISSUE

Michael Sherrieb advised the Board that a settlement has been reached between Sitarik Contracting and Robert Salvini for damage done to his appliances during the construction of the Millers Run project. He stated the issue regarding the driveway is not settled due to a property dispute.

## SOLICITOR REPORT

Jeff Hollowood referred to his monthly report. He referenced the Board to item number 9 relating to a change in the Authority's property lien policy. He referred to Resolution 2-2006 authorizing and ratifying all actions permitted by law for necessary enforcement and collection proceedings and the need to make adjustment to the resolution. He provided the Board with a draft resolution establishing additional policy guidelines for the administration of its adopted collection proceedings. The Board deferred action on the resolution.

Jeff Hollowood requested an executive session to discuss the Moore property matter.

## BUSINESS MANAGER REPORT

### AUTHORIZE RENEWAL CD 13013879 AND 13013254 WITH SLOVENIAN SAVINGS

Dennis Bell advised the Board on the maturity of CD 13013879 on March 9 and CD 13013254 on March 14, 2013. The Board on a unanimous vote on a motion by Blane Volovich and second by Stephanie Lucchino authorized renewing the certificates of deposit for a one-year term at the interest rate of 1.95% and a yield of 2.00% with no penalty for early withdrawal.

### AUTHORIZE RELEASE FROM DEVELOPER ESCROW \$990.00 TO RIZ CONSULTING

The Board on a unanimous vote on a motion by Stephanie Lucchino and second by Blane Volovich authorized the release of \$990.00 from the developer escrow to Riz Consulting for work completed on the Mylan building in Southpointe 2.

### AUTHORIZE TRANSFER FROM DEVELOPER ESCROW \$117,863.59 TO PNC BANK SWEEP ACCOUNT

The Board on a unanimous vote on a motion by Blane Volovich and second by Stephanie Lucchino authorized the transfer from the developer escrow account to the sweep account in the amount of \$117,863.59. Dennis Bell stated the transfer reflects expenses charged to the developers for project work in 2012.

### DISCUSS ALL COVERED PROPOSAL

Dennis Bell discussed the contract proposal from All Covered for the purchase of a computer server and hardware, installation and maintenance. The Board on a

unanimous vote on a motion by Stephanie Lucchino and second by Blane Volovich authorized the purchase at the quoted cost of \$9,337.00.

#### DECEMBER 2012 FINANCIAL REPORT

Dennis Bell reported that the financial report for the month of December 2012 was provided for the Board to review.

#### CORRESPONDENCE

There were no comments on the correspondence.

#### PAYING OF EXPENSES/TRANSFER OF FUNDS ETC.

By a unanimous vote on a motion by Stephanie Lucchino and second by Blane Volovich, the Board authorized payment of expenses and transfers as follows.

DMR Review and Approval; Payment of Expenses/Invoices etc.  
Employee Payroll; 941 Tax Deposit; Employee State Tax Payment  
Discharge Monitoring Reports were approved for submission to the PA DEP

#### COMMENTS FROM THE FLOOR

No comments from the floor.

#### EXECUTIVE SESSION

The Board entered into an executive session at 7:05 PM to discuss a legal issue related to the Moore property. The Board returned to the general session at 7:12 PM.

#### MOORE PROPERTY MATTER

The Board on a unanimous vote on a motion by Blane Volovich and second by Stephanie Lucchino authorized the solicitor to make a counteroffer to Mr. & Mrs. Moore as discussed in the executive session.

## ADJOURNMENT

There being no other business, on a unanimous vote on a motion by Stephanie Lucchino and second by Blane Volovich, the meeting was adjourned at 7:13 PM. The next regular meeting is scheduled for Tuesday, March 19, 2013 at 6:00 PM.

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Secretary