

Cecil Township Municipal Authority  
Monthly Meeting  
SEPTEMBER 18, 2012

The Cecil Township Municipal Authority held its regular monthly meeting on Tuesday, September 18, 2012 in the Cecil Township Municipal Building. Chairman Donald Gennuso called the meeting to order at 6:05 PM with Stephanie Lucchino and Blane Volovich present. Absent were Leslie Peters and Richard Barnes. Also present were Jeff Hollowood, Gaitens, Tucceri and Nicholas; Eric Tissue, KLH Engineers Inc., Walter O'Shinski P.E. and Dennis Bell, Administrator.

MINUTES OF JULY 17, 2012

The Board on a 2 – 0 vote on motion by Blane Volovich and second by Donald Gennuso approved the minutes from the July 17, 2012 meeting. Stephanie Lucchino abstained, as she was absent from the meeting.

MINUTES OF AUGUST 21 2012

The Board on a 2 – 0 vote on motion by Stephanie Lucchino and second by Donald Gennuso approved the minutes from the August 21, 2012 meeting. Blane Volovich abstained, as he was absent from the meeting.

ENGINEER REPORT

VALLEYCREST CONSTRUCTION UPDATE

Michael Sherrieb reported that the restoration work has been completed however due to the recent heavy rain fall; he will review the area to determine if any of the restoration work needs to be redone.

MILLERS RUN REMEDIATION

Michael Sherrieb reported that 75% of the contract work is complete; and that all of the excavation and line work and the surface restoration are complete. He stated that a guard rail, the Brookside Drive slide, a concrete sidewalk and paving still remain to be completed. The pipe located near the S.R. 50 pumping station requires a slip lining.

Donald Gennuso inquired on how is the working going and have there been any resident complaints. Michael Sherrieb stated that the complaints have been nonexistent. He stated that the Salvini property issues are being reviewed.

MATT GIGLOTTI – PROPOSED FIELD HOUSE

Matt Giglotti addressed the Board for obtaining sanitary sewer service to property

located at 281 Georgetown Road, Canonsburg PA. He stated the plans are to build a field house similar to one that he currently owns on Cecil Henderson Road. He indicated that the adjoining property has sewer service through the Teodori STP. He discussed the anticipated flows from this planned facility making a comparison to what flows exist at the facility on Cecil Henderson Road.

Walter O'Shinski stated a sewer line extension would be required to provide service to the property. He stated a property survey would be needed and that a planning module may need to be submitted to the PA DEP. He stated that the property is currently a residence and the new plan calls for a commercial establishment. He suggested that a report would be required to show the planned peak flows and the number using the facilities during an average day and a day that would generate higher flows. Matt Giglotti indicated that there would be no concession facilities and that only restroom and water fountains would be in the facility. He further stated that no showers will be installed.

Walter O'Shinski advised the Board that the area is not in the current Teodori service area and an amendment to the service map would be required. Walter suggested that Matt Giglotti speak with Emily Shade with PA DEP to determine if a formal planning module would be needed. He also stated that an easement would be needed from the adjoining property owner.

#### OVERLOOK AT SOUTHPOINTE AND IRONWOOD II DEVELOPERS REQUEST TO PURCHASE CONNECTION PERMITS

Jeff Hollowood referred to a September 7, 2012 email from James Venture with PVE Sheffler for a status report concerning tap-in approval so that it may be submitted to the developer's lending institution. He suggested a letter to the developers of the both the Overlook at Southpointe and Ironwood II projects indicating that ten (10) and seven (7) tap-in permits may be reserved but that the taps cannot be issued until the sanitary sewer line is installed and accepted.

The Board on unanimous vote on motion by Blane Volovich and second by Stephanie Lucchino authorized a letter be addressed to Sipple Enterprises for the Overlook at Southpointe and The Meritage Group for the Ironwood II development.

#### MAPLE RIDGE PHASE 6 DEVELOPMENT REQUEST

Lynn Foltz, developer of the Maple Ridge subdivision addressed the Board regarding Phase 6 in the development. He stated the preconstruction meeting was held with construction scheduled to begin. He requested the Board give consideration to his signing an amendment to the sewer service and construction agreement for Maple Ridge Phase 6. The amendment provides that no performance bond is required with the understanding that no tap-ins will be permitted for this phase of the project. He stated an amendment to the Sewer Service and Construction Agreement is needed to address the financial collateral as defined in Article VII of the agreement. Walter O'Shinski advised

the Board that no lots may be sold as the subdivision plans have not been released for recording.

The Board on unanimous vote on motion by Stephanie Lucchino and second by Blane Volovich authorized signing the Sewer Service and Construction Agreement with Amendment for the Maple Ridge Phase 6 project.

Lynn Foltz requested the Board authorize release of the tap-in permits upon completion of construction and testing of the sanitary sewer lines for Phase 6 with the understanding that KLH Engineers and Walter O'Shinski sign off that all developer requirements have been met.

The Board on unanimous vote on motion by Blane Volovich and second by Stephanie Lucchino authorized a conditional approval for release of the tap-in permits subject to completion of all punch list items related to Maple Ridge Phase 6 have been satisfied.

#### SOLICITOR REPORT

Jeff Hollowood referred to the solicitor report circulated to the Board prior to the meeting. He recommended an executive session to discuss potential litigation.

#### REQUEST FOR RELEASE OF FUNDS TO MARION FLEEHER

Jeff Hollowood advised the Board of a request made for release of funds being held in escrow on the acquisition of the Fleeher system. Ronald Fleeher and Terri Ferragonio addressed the Board regarding the release of \$10,000 owed to their mother Marion Fleeher and requested that a lien be filed on her property. Jeff Hollowood stated the funds were deposited to assure that all aspects of the consent order were complied with and at this date, the WQM Permit Transfer is the outstanding matter that needs to be completed. Jeff Hollowood suggested that the funds remain in escrow until the WQM Permit has been transferred. Terri Ferragonio suggested the removing of the pumping station may not have been appropriate since the permits have not been transferred.

#### BUSINESS MANAGER REPORT

#### AUTHORIZE SIGNING PRE-DEVELOPER AGREEMENT WITH SIPPLE ENTERPRISES

The Board on unanimous vote on motion by Blane Volovich and second by Stephanie Lucchino authorized signing a pre-developer agreement with Sipple Enterprises for the Overlook at Southpointe project.

**AUTHORIZE SIGNING SEWER SERVICE & CONSTRUCTION AGREEMENT  
WITH THE MERITAGE GROUP FOR IRONWOOD II**

The Board on unanimous vote on motion by Stephanie Lucchino and second by Blane Volovich authorized a conditional authorization for signing the Authority's standard Sewer Service and Construction Agreement with The Meritage Group for the development known as Ironwood II. The authorization is based on the fact that the construction plans have not been submitted by the developer for review and that if any changes are requested by the developer to the standard agreement, the matter will need to be readdressed with the Board. The agreement requires ten percent funding for the developer escrow account.

**AUTHORIZE SIGNING SEWER SERVICE & CONSTRUCTION AGREEMENT  
WITH MITCHELL DEVELOPMENT COMPANY FOR THE OVERLOOK AT  
SOUTHPOINTE**

The Board on unanimous vote on motion by Blane Volovich and second by Stephanie Lucchino authorized a conditional authorization for signing the Authority's standard Sewer Service and Construction Agreement with Mitchell Development for the development known as The Overlook at Southpointe. The authorization is based on the fact that the construction plans have not been approved by the consulting engineer and that if any changes are requested by the developer to the standard agreement, the matter will need to be readdressed with the Board. The agreement requires ten percent funding for the developer escrow account.

**AUTHORIZE SIGNING SEWER SERVICE & CONSTRUCTION AGREEMENT AND  
AMENDMENT WITH FOLTZ DEVELOPMENT FOR MAPLE RIDGE PHASE 6**

The Board on unanimous vote on motion by Stephanie Lucchino and second by Blane Volovich authorized signing a Sewer Service and Construction Agreement with an amendment for the Maple Ridge Phase 6 project.

**CONSIDER REQUEST FOR WASTEWATER ADJUSTMENT – MATT &  
GRETCHEN MC DANIEL**

Dennis Bell presented to the Board a request received from Matthew and Gretchen Mc Daniel for a one-time adjustment to the wastewater bill due to exterior watering on their property located at 1044 Greenfield Drive, Canonsburg PA. The adjustment recommended is for 62,700 gallons of water and the equivalent adjustment after a service fee of \$429.58. He indicated a letter to the property owners will be mailed indicating that no future adjustments will be made and that a deduction meter should be installed with the appropriate paperwork filed with the Authority.

The Board on a 2 – 1 vote on motion by Blane Volovich and second by Donald Gennuso authorized the adjustment to the wastewater bill. Stephanie Lucchino voted

NO.

#### CONSIDER REQUEST FOR WATEWATER ADJUSTMENT – JESSE WHITE

Dennis Bell presented to the Board a request received from Jesse White for a one-time adjustment to the wastewater bill due to water used to fill his swimming pool. The adjustment recommended is for 11,400 gallons of water and the equivalent adjustment after a service fee of \$57.65. He indicated a letter to the property owner will be mailed indicated that no future adjustments will be made and that a pool filling application should be filed with the Authority.

The Board on a 2 – 1 vote on motion by Blane Volovich and second by Donald Gennuso authorized the adjustment to the wastewater bill. Stephanie Lucchino voted NO.

#### AUTHORIZE RENEWAL CD 13017918 WITH SLOVENIAN SAVINGS

The Board on unanimous vote on motion by Stephanie Lucchino and second by Blane Volovich authorized the renewal for a one-year term of CD 13017918 with Slovenian Savings at the interest rate of 1.95% with a yield of 2.00% with no penalty for early withdrawal.

#### AUTHORIZE SIGNING HEALTHAMERICA GROUP HEALTH INSURANCE AGREEMENT FOR 2012 AND 2013

The Board on unanimous vote on motion by Stephanie Lucchino and second by Blane Volovich authorized the renewal of the health insurance contract with Health America for a one-year term beginning on August 6, 2012 through August 5, 2013.

#### DISCUSS AGREEMENT FOR CREDIT CARD ACCEPTANCE WITH MUNICIPALPAY

Dennis Bell inquired from the solicitor if a review was completed on the Municipay Agreement for credit card acceptance. He stated the acceptance of credit cards would be offered to the customer after January 1, 2013. Jeff Hollowood concurred that a review was completed and that it is appropriate to sign the agreement.

The Board on unanimous vote on motion by Stephanie Lucchino and second by Blane Volovich authorized signing the agreement with Municipay to provide credit card acceptance.

#### JULY 2012 FINANCIAL REPORT

Dennis Bell reported that the financial report for the month of July 2012 was provided for the Board to review.

## CORRESPONDENCE

No comments were made on the correspondence.

## COMMENTS FROM THE FLOOR

There were no comments from the floor.

## PAYING OF EXPENSES/TRANSFER OF FUNDS ETC.

By a unanimous vote on a motion by Blane Volovich and second by Stephanie Lucchino, the Board authorized payment of expenses and transfers as follows.

DMR Review and Approval; Payment of Expenses/Invoices etc.  
Employee Payroll; 941 Tax Deposit; Employee State Tax Payment  
Discharge Monitoring Reports were approved for submission to the PA DEP

## EXECUTIVE SESSION

The Board on unanimous vote on motion by Stephanie Lucchino and seconded by Blane Volovich the Board entered into an Executive Session at 7:00 PM to discuss a possible litigation matter. The Board returned to the general session at 7:18 PM.

## AUTHORIZE LOCAL SHARE APPLICATION

The Board on unanimous vote on motion by Stephanie Lucchino and second by Blane Volovich authorized KLH Engineers to prepare a Local Share Application to remove the Timbercrest Drive and Ridgewood Heights pumping stations. It was agreed that the fee is not to exceed \$1,500.00.

## ADJOURNMENT

There being no other business, by a unanimous vote on a motion by Blane Volovich and second by Stephanie Lucchino, the meeting was adjourned at 7:19 PM. The next regular meeting is scheduled for Tuesday, October 16, 2012 at 6:00 PM.

---

Secretary

