

Cecil Township Municipal Authority
Monthly Meeting
October 18, 2011

The Cecil Township Municipal Authority held its regular monthly meeting on Tuesday, October 18, 2011 at the Cecil Township Municipal Building. Chairman Donald Gennuso called the meeting to order at 6:06 PM with Stephanie Lucchino, Blane Volovich and Leslie Peters present. Absent was Richard Barnes. Also present was Romel Nicholas, Gaitens, Tucceri and Nicholas; Michael Sherrieb, KLH Engineers Inc., Walter O'Shinski P.E. and Dennis Bell, Administrator.

MINUTES OF SEPTEMBER 27, 2011

The Board on unanimous vote on motion by Donald Gennuso and second by Blane Volovich approved the minutes of the meeting of September 27, 2011.

ENGINEER REPORT

VALLEYCREST PROJECT CONTRACT AWARD

Michael Sherrieb advised the Board on the bid opening held on October 7, 2011 by the Washington County Redevelopment Authority. He provided to the Board the bid tabulations with the low bill presented by Border Patrol, LLC of Hopedale, PA. The base bid amount was \$183,696.80 with a deduct amount of \$25,000 if a section of line through a filled area was open cut. A portion of the project will be paid by Washington County Local Share funds previously awarded for Millers Run. KLH recommended that since a portion of the line is being construction in an area that has experienced a land slide that the best option would be to bore this area. Walter O'Shinski stated he would obtain from Washington County Redevelopment Authority the value of the funds that must be paid by the Authority for the project.

The Board on a three to one vote on motion by Blane Volovich and second by Stephanie Lucchino authorized the construction costs with the base bid as proposed by Border Patrol LLC and the additional fees for inspections. Leslie Peters abstained as she was not present to here the presentation made by Michael Sherrieb. A letter will be sent to the Redevelopment Authority regarding this matter.

RELEASE OF CONSTRUCTION FUNDS FOR HEIRENDT PROJECT

Michael Sherrieb advised the Board that the sewer lines have been installed and tested on the Heirendt project. He requested the Board consider releasing the letter of credit posted as a performance bond and the Board accept the sewer lines. Walter O'Shinski advised the Board that several close out documents including an eighteen month maintenance bond are required and the developer has been advised.

The Board on unanimous vote on motion by Blane Volovich and second by Leslie Peters authorized release of the funds for the construction cost, accepting the sanitary sewer lines contingent on all close out documents and the maintenance bond being provided.

RELEASE OF CONSTRUCTION FUNDS FOR GEORGETOWN ROAD PROJECT

Michael Sherrieb stated the sewer lines have been installed and that the air test and vacuum test have been completed. He stated the mandrill test will be completed after November 8, 2011. Walter O'Shinski stated the Authority is holding funds in escrow to pay the contractor and requested the Board authorize release of 85 percent of the installed costs. The Board on unanimous vote on motion by Blane Volovich and second by Leslie Peters authorized the release of 85 percent of the costs to Stewart Contracting Inc.

UPDATE MISSION HILLS PLAN

Paul Scarmazzi, developer for Mission Hills requested the Board release the performance bond and accept the sewer lines at the Mission Hills subdivision. Walter O'Shinski stated that close out documents are needed including the as-built plan and easement agreements. Romel Nicholas stated he reviewed and approved the escrow agreement for providing the collateral for the eighteen month maintenance bond.

The Board on a 3 to 1 vote on motion by Leslie Peters and second by Blane Volovich authorized release of the sequestered obligation for the performance funds and accepted the sanitary sewers contingent on the developer providing the closing documents. Stephanie Lucchino abstained.

LAWRENCE ACT 537 UPDATE

Walter O'Shinski discussed the emails received from Todd Colley with RUS indicating that most income surveys are valid for two years. He advised the Board that approximately \$10,000 remains from the Washington County Local Share account and that the Washington County Redevelopment Authority has indicated a decision must be made on whether the Authority will proceed with an income survey. Blane Volovich stated that since funds are available and he would be in favor of proceeding with the income survey.

The Board on a 3 to 1 vote on motion by Blane Volovich and second by Leslie Peters authorized a letter to the Washington County Redevelopment Authority requesting an extension of time for and approval to use the remaining funds for a project specific income survey. Stephanie Lucchino voted NO.

SOLICITOR REPORT

Romel Nicholas stated the monthly report was circulated to the Board prior to the meeting. He stated a review was completed on the escrow agreement for Mission Hills. He stated on the Sitarik matter motions are being provided to the court. He stated correspondence with Attorney Betzner for obtaining lists on the Fleeher customers and problem areas in the sewer lines has not been provided. It was agreed that the Authority will provide a customer list to the solicitor and obtain agreement from the Fleeher that the list is accurate.

Walter O'Shinski advised the Board that a cost estimate for cleaning and televising the sanitary sewer lines in the Fleeher subdivision would cost \$1.50 per lineal foot with an estimated 20,000 feet of pipe. He further stated that a fee of \$200 per break-in connection point would be required for those connections that prevent a camera from passing the obstruction. The estimated costs for doing the entire system could be in excess of \$60,000. Donald Gennuso recommended we contact various agencies to determine if this type of project could be funded by a grant.

BUSINESS MANAGER REPORT

DISCUSS FLEEHER CUSTOMER TAP-IN FEE

Dennis Bell advised the Board on the expiration of the time for residents in the Fleeher subdivision for paying tap-in fees. He inquired if the next step would be to address a letter to the 43 property owners. The Board on unanimous vote on motion by Stephanie Lucchino and second by Leslie Peters authorized the solicitor to prepare letter of notification for our intention to file a municipal lien for the tap-in fee.

AUTHORIZE REFUND OF \$8,593.78 TO JND PROPERTIES FOR PRISTINE FIELDS FROM DEVELOPER ESCROW

The Board on unanimous vote on motion by Blane Volovich and second by Leslie Peters authorized releasing a total of \$8,593.78 from the developer escrow accounts for the projects known as Pristine Fields Phase 7, Park Place and Lot 139/140.

AUTHORIZE CLOSING FIRST COMMONWEALTH BANK ACCT NO 7110-153058

The Board on unanimous vote on motion by Stephanie Lucchino and second by Leslie Peters authorized closing the First Commonwealth Bank Account Number 7110-153058 in the amount of \$3,096.57 and transferred the funds to the PNC Sweep Account.

AUTHORIZE CLOSING PLGIT/ARM ACCT NO 478-00

The Board on unanimous vote on motion by Blane Volovich and second by Leslie Peters authorized closing the PLGIT/ARM Account Number 478-00 in the amount of \$4,907.67 and transfer the funds into the PNC Sweep Account.

AUTHORIZE TRANSFER FROM PNC BANK TAP-IN ACCOUNT TO PNC BANK SWEEP ACCOUNT

The Board on unanimous vote on motion by Stephanie Lucchino and second by Leslie Peters authorized transferring \$250,000 from the PNC Tap-In Account to the PNC Sweep Account.

AUTHORIZE PURCHASE OF CERTIFICATE OF DEPOSIT WITH SLOVENIAN SAVINGS

The Board on unanimous vote on motion by Blane Volovich and second by Leslie Peters authorized the purchase of a certificate of deposit in the amount of \$450,000 for a one-year term at the interest rate of 1.95 percent with a yield of 2.00 percent.

AUGUST 2011 FINANCIAL REPORT

Dennis Bell stated the financial report for the month of August 2011 was provided for the Board to review.

COMMENTS FROM THE FLOOR

CORRESPONDENCE

No comments were made on the correspondence.

PAYING OF EXPENSES/TRANSFER OF FUNDS ETC.

A unanimous vote on motion by Blane Volovich and second by Leslie Peters the Board authorized payment of expenses and transfers as follows.

DMR Review and Approval; Payment of Expenses/Invoices etc.
Employee Payroll; 941 Tax Deposit; Employee State Tax Payment
Discharge Monitoring Reports were approved for submission to the PA DEP

ADJOURNMENT

There being no other business by unanimous vote on motion by Stephanie Lucchino and second by Leslie Peters the meeting was adjourned at 7:22 PM. The next regular meeting scheduled for Tuesday, November 15, 2011 at 6:00 PM.

Secretary

