

Cecil Township Municipal Authority
Monthly Meeting
September 27, 2011

The Cecil Township Municipal Authority held its regular monthly meeting on Tuesday, September 27, 2011 at the Cecil Township Municipal Building. Chairman Donald Gennuso called the meeting to order at 6:00 PM with Leslie Peters and Richard Barnes present. Absent were Stephanie Lucchino and Blane Volovich. Also present was Romel Nicholas, Gaitens, Tucceri and Nicholas; Eric Tissue, KLH Engineers Inc., Walter O'Shinski P.E. and Dennis Bell, Administrator.

MINUTES OF AUGUST 16, 2011

The Board on unanimous vote on motion by Richard Barnes and second by Leslie Peters approved the minutes of the meeting of August 16, 2011.

COMMENTS FROM THE FLOOR

Mr. Richard Godfrey addressed the Board on a sewer back-up at him home on Windcrest Drive, Cecil PA. He expressed concern for being unable to contact any staff member through the 911 system. Walter O'Shinski stated that contact information was provided to 911 in 2005 but for some reason the information was not in their system. He stated that a list was faxed to 911 and it has been confirmed by the 911 supervisor that the contact information was entered into their system. Mr. Godfrey suggested something be placed on the Authority website.

2011 SEWER REVENUE BOND SALE

Mr. Ryan Brockman with PFM reviewed the results of the negotiated bond sale with the Board. The refinance was for all of the 2004 outstanding bonds and accrued interest and totaled \$7,605,000. The Board had previously set a minimum net savings target of \$350,000 after all expenses were paid. Mr. Brockman stated the timing was excellent on this refinance with the municipal bond market at an historical eighteen year low.

The bond yield on the issue is 3.517102 with interest rates ranging from .75 to 4.10 percent over the remaining term. The net savings on the refinance is \$790,020 and the savings will be used to reduce the annual debt service payment with most of the savings being taken during the years 2012 through 2015.

The Board on unanimous vote on motion by Richard Barnes and second by Leslie Peters authorized and directed the issuance of the 2011 Bonds in the amount of \$7,605,000 and delivery to the Underwriter according to the terms and conditions of the Bond Purchase Proposal.

ENGINEER REPORT

DISCUSS INCOME SURVEY FOR LAWRENCE

Walter O'Shinski discussed the meeting held with Todd Colley with RUS and Emily Shade with PA DEP for conducting an income survey in the Village of Lawrence. He stated that Senate Engineering agreed to complete the 537 Study at no additional costs to Washington County Redevelopment Authority but that an alternative plan must be selected by the Authority. Todd Colley provided the attendees with the RUS guidelines for conducting the income survey. The question for timing on conducting an income survey prior to RUS adopting the income guidelines based on the 2010 Census and having the results accepted by RUS was asked of Todd Colley. Todd Colley could not answer the question and suggested the question be addressed in an email to him, so that he may forward the request to USDA headquarters for an answer.

Walter O'Shinski stated the Washington County Planning Commission submitted to the Census Bureau a request to refine the income data specifically for the project area to be surveyed. He stated that according to Rich Cleveland with the Planning Commission the request will not be answered until sometime in 2012.

The Board decided to table the issue until we have an answer from RUS on the impact of conducting the survey prior to the RUS establishing their new guidelines based on the 2010 Census.

CHARTIERS TOWNSHIP CAPACITY REQUEST

Walter O'Shinski discussed with the Board a request made by Tate Engineering for a developer to build 43 town houses on Valley Road in Chartiers Township. He stated the capacity remaining in the sanitary line to service the Brush Run watershed is approximately 382 EDU. He stated a service agreement dated June 6, 1985 was between the Authority and Chartiers Township Municipal Authority is no longer valid as the Chartiers Township Authority was dissolved. Romel Nicholas stated there is no successor language in the original agreement so a new service agreement would need to be prepared.

The Board on unanimous vote on motion by Leslie Peters and second by Richard Barnes authorized Walter O'Shinski to discuss with the Chartiers Township manager for negotiating a new service agreement. The agreement would include language related to a transportation charge. The issuance of the taps would be subject to a new service agreement.

MAPLE RIDGE PHASE 4 SEWER ACCEPTANCE

Walter O'Shinski advised the Board that the sewer lines servicing phase 4 of the Maple Ridge subdivision have been inspected and tested. He stated that as-built plans and easements have been received but that an 18 month maintenance bond must be

posted by the developer.

The Board on unanimous vote on motion by Richard Barnes and second by Leslie Peters accepting the sanitary sewer for phase 4 contingent on the posting of the maintenance bond.

FLEEHER SYSTEM

Michael Sherrieb updated the Board on the Valleycrest pumping station project. He stated that the request for bids was advertised on September 23 and 26, 2011 and that a bid opening is scheduled for October 7, 2011. The plans call for the winning bidder to execute the agreement within 15 days and have the construction completed within 60 days. He stated all work should be completed by the December 26, 2011.

Walter O'Shinski suggested a notice be sent to the three property owners whose lateral lines will be relocated. Michael Sherrieb stated he is working on the drawings and that he will make contact with each of the homeowners.

Walter O'Shinski advised the Board that a property located on Hillcrest Drive is not connected to the sanitary system. He stated a lateral sewer line will need to be provided to the property so that the owner may make his connection. He stated that the Fleechers have not provided a customer list or a list of problem areas in their system per the agreement. Romel Nicholas stated a letter was addressed to Attorney Betzner regarding this and that he would investigate the status with Attorney Hollowood.

Walter O'Shinski advised the Board on a main line sewer backup on Windcrest Drive and that the line was flushed. He stated the backup was due to grease buildup in the line. The backup resulted in sewage in the garage at 60 Windcrest Drive. Walter stated an attempt to camera the main sewer line was not successful as sags are in the line. Donald Gennuso suggested an assessment needs to be completed on the entire Fleeher sewer lines so as to determine which areas have the worst problems and that a list may be developed for prioritizing the work. KLH Engineers will report to the Board on the best method for proceeding with this work.

SOLICITOR REPORT

Romel Nicholas stated the monthly report was circulated to the Board prior to the meeting. He stated that no hearing date has been established on the Sitarik matter which is now in federal court. He discussed the issue with the non-compliance with the Valley Brook Country Club related to material entering into the treatment plant from the club. He stated the Authority's request for an inspection has not been granted and he recommended filing an action against the club.

The Board on unanimous vote on motion by Leslie Peters and second by Richard Barnes authorized the solicitor to file a complaint against the Valley Brook Country Club citing violations of the Authority's Rules and Regulations stated in Section 504

Subsection E and the Cecil Township Ordinance under Article 18.

BUSINESS MANAGER REPORT

AUTHORIZE RENEWAL CD 0013017918 WITH SLOVENIAN SAVINGS

The Board on unanimous vote on motion by Richard Barnes and second by Leslie Peters authorized renewing for a one year period Certificate of Deposit number 0013017918 in the amount of \$1,081,008.03 maturing on October 16, 2011. The interest rate will be 1.95 percent with a yield of 2.00 percent.

JULY 2011 FINANCIAL REPORT

Dennis Bell stated the financial report for the month of July 2011 was provided for the Board to review.

CORRESPONDENCE

No comments were made on the correspondence.

PAYING OF EXPENSES/TRANSFER OF FUNDS ETC.

A unanimous vote on motion by Richard Barnes and second by Leslie Peters the Board authorized payment of expenses and transfers as follows.

DMR Review and Approval; Payment of Expenses/Invoices etc.
Employee Payroll; 941 Tax Deposit; Employee State Tax Payment
Discharge Monitoring Reports were approved for submission to the PA DEP

ADJOURNMENT

There being no other business by unanimous vote on motion by Richard Barnes and second by Leslie Peters the meeting was adjourned at 7:12 PM. The next regular meeting scheduled for Tuesday, October 18, 2011 at 6:00 PM.

Secretary