

Cecil Township Municipal Authority  
Monthly Meeting  
June 14, 2011

The Cecil Township Municipal Authority held its' regular monthly meeting on Tuesday, June 14, 2011 at the Cecil Township Municipal Building. Chairman Donald Gennuso called the meeting to order at 6:02 PM with Stephanie Lucchino, Blane Volovich, Leslie Peters and Richard Barnes present. Also present was Romel Nicholas, Gaitens, Tucceri and Nicholas; Michael Sherrieb, KLH Engineers Inc., Walter O'Shinski P.E. and Dennis Bell, Administrator.

MINUTES OF MAY 17, 2011

The Board on a four to one vote on motion by Leslie Peters and second by Blane Volovich approved the minutes of the meeting of May 17, 2011. Stephanie Lucchino abstained.

ENGINEER REPORT

ACCEPTANCE OF DEED OF DEDICATION FOR ELM DRIVE PROJECT

Walter O'Shinski advised the Board that the deed of dedication for the Elm Drive Grinder Pump project was received from Washington County Redevelopment Authority. He stated the deed does not require recording as the sewer line was constructed in the road right of way. He stated the Authority would only be responsible for the common portion of the force main.

The Board on unanimous vote on motion by Blane Volovich and second by Leslie Peters authorized acceptance of the sewer line in the Elm Drive project.

AUTHORIZE SIGNING STREAM ENCROACHMENT FOR VALLEYCREST DRIVE SEWER RELOCATION PROJECT

Michael Sherrieb reported on the stream encroachment agreement received for the sewer line relocation and elimination of the pump station on Valleycrest Drive, Cecil PA. Walter O'Shinski stated a portion of the project will be paid by Local Share funds through Washington County. The project will be bid through the Washington County Redevelopment Authority.

The Board on unanimous vote on motion by Richard Barnes and second by Leslie Peters authorized signing of the stream encroachment agreement.

## DISCUSS LETTER FROM FLEEHER REGARDING 165 MC CONNELL ROAD

Walter O'Shinski stated he had a telephone conversation with Jerry Hatfield the property owner at 165 Mc Connell Road for obtaining sewer service for his property. The Board tabled this matter until the July meeting which Mr. Hatfield indicated that he would attend and address the Board.

## AUTHORIZE SIGNING REVISED SANITARY SEWER EASEMENT AGREEMENT AND ACCEPTANCE OF SANITARY SEWERS IN ALTO PIANO FOR PHASES 3, 6, 8 AND 9

The Board on unanimous vote on motion by Stephanie Lucchino and second by Leslie Peters authorized signing the revised sanitary sewer easement agreement for Alto Piano Phases 3, 6, 8 and 9 and acceptance of the sanitary sewers to service the properties.

## AUTHORIZE PARTIAL RELEASE FROM LETTER OF CREDIT IN THE AMOUNT OF \$211,993 FOR MISSION HILLS

The Board on unanimous vote on motion by Blane Volovich and second by Leslie Peters authorized a release of \$211,993 from the performance bond letter of credit being held for construction of sewers at the Mission Hills subdivision. The request was made by the developer - Paul Scarmazzi.

Michael Sherrieb reported the sewers are installed and tested and the Authority is awaiting the final documents to close out the project. The balance remaining on the Letter of Credit is \$40,000.

## DISCUSS VIRGINIA BISHOP PROPERTY – INTERCEPTOR SEWER ACCESS RESTORATION

Michael Sherrieb discussed with the Board an issue presented by Virginia Bishop for property located on Millers Run Road, Cecil PA. She stated that the building foundation has been damaged by water caused by the work done by Sitarik Contracting. Michael Sherrieb stated the contractor had a private agreement with the property owner for access on their driveway during the construction project. He stated the driveway was not a part of the easement agreement signed with the Authority. Romel Nicholas stated all work previously reported for restoration work has been completed and the issue is a private matter.

## MOORE EASEMENT AGREEMENT

Michael Sherrieb stated he had a conversation with Mr. & Mrs. Moore regarding the easement right of way through their property on Moore Lane. He stated the Moore's expressed concern for a shed located in the proposed right of way and the damage that may be done to the shed if it is moved. He also stated there is concern for damage that

may occur to their driveway.

The Board on a unanimous vote on motion by Stephanie Lucchino and second by Richard Barnes authorized the following motion regarding the Valleycrest Pump Station outstanding right of way – Moore Revocable Trust/ James M. and Linda J. Moore, Trustees; trust instrument 200619712 / parcel identification number 140-007-00-00-0054-01. Due to the exigent circumstances raised by the Engineer, the motion to ratify the tender of the proposed right of way to the Moore Revocable Trust containing consideration in the amount of (Three Hundred and Eighty (380) Dollars, further to allow and/or ratify the additional offer of attendant to the above right of way as set forth below:

- Replacement of shed to be removed by contemplated construction with reasonable substitute.
- Installation of gravel driveway (2B Stone) in place of existing grass driveway from Moore Lane to the subject property owner's garage.
- These additional items offered to be memorialized in an offer letter from Cecil Township Municipal Authority to the Moore Revocable Trust, care of James M. and Linda J. Moore, Trustees of Moore Revocable Trust.

#### **LONE PINE CONSTRUCTION PAYMENT**

Michael Sherrieb stated the repairs to the Millers Run pumping station Jib Crane is complete and final inspections and testing will be done. He stated the Authority held \$20,000 in construction funds from Lone Pine Construction Company until the work was completed. He requested the release of \$18,000 from the construction funds upon confirmation that the inspection and testing were successful.

The Board on unanimous vote on motion by Richard Barnes and second by Leslie Peters authorized release of \$18,000 to Lone Pine Construction Company. The balance remaining to be paid to Lone Pine is \$2,000 after painting has been completed.

#### **AUTHORIZE CONSTRUCTION AGREEMENT FOR OVERLOOK**

Walter O'Shinski stated the developers of the Overlook project in Southpointe will be completing the project in phases beginning with the partial installation of a force main along Southpointe Boulevard. He stated the decision was based on the widening of the roadway as part of a Washington County Redevelopment project. He requested the Board authorize approving a sewage service and construction agreement.

The Board on unanimous vote on motion by Blane Volovich and second by Leslie Peters authorized signing a Sewage Service and Construction Agreement with Mitchell Development Company.

#### **COMMENTS FROM THE FLOOR**

Christine Kief and Cindy Bodnar discussed with the Board options available to Ms. Kief for funding her portion of the private sewer project known as Georgetown Road

Sewer Line Extension. Ms. Bodnar stated that Ms. Kief never received a copy of the Sewer Service and Construction Agreement and requested another copy be mailed to her home. She inquired on how the project would proceed and what are the upfront costs needed by the property owners. Walter O'Shinski stated an estimated \$1,600 would be required from each property owner. He further stated the estimated construction costs are \$18,500 with Brooks and Blair Homes committing \$15,666 toward the project.

The Solicitor requested a letter from Ms. Christine Kief stated that she agrees to a municipal lien on her property in lieu of payment of the upfront construction costs.

The Board on unanimous vote on motion by Blane Volovich and second by Richard Barnes authorized filing a municipal lien in lieu of receiving the payment of Ms. Kief construction costs.

### SOLICITOR REPORT

Romel Nicholas stated the monthly report was circulated to the Board prior to the meeting.

Romel Nicholas advised the Board that preparation of a conveyance document needs to be prepared and requested authorization to work with KLH Engineers to prepare the necessary documents to make the transfer official. The Board on unanimous vote on motion by Blane Volovich and second by Richard Barnes authorized the work to be done.

Romel Nicholas advised the Board that the issues with the surety company for claims filed against Sitarik Construction Company are now in the federal court. He stated a hearing will be held in an attempt to resolve the outstanding issues.

### BUSINESS MANAGERS REPORT

#### DISCUSS PERSONNEL ISSUE

Dennis Bell discussed with the Board the two candidates for work in the wastewater treatment plants. He recommended the Board give consideration to hiring C. Zachary Burnfield. The Board on unanimous vote on motion by Stephanie Lucchino and second by Leslie Peters authorized hiring a C. Zachary Burnfield on a full time basis a wage of Fifteen Dollars per hour.

#### APRIL 2011 FINANCIAL REPORT

Dennis Bell stated the financial report for the month of April 2011 was provided for the Board to review.

## CORRESPONDENCE

There were no comments on the correspondence.

## PAYING OF EXPENSES/TRANSFER OF FUNDS ETC.

A unanimous vote on motion by Leslie Peters and second by Blane Volovich the Board authorized payment of expenses and transfers as follows.

DMR Review and Approval; Payment of Expenses/Invoices etc.  
Employee Payroll; 941 Tax Deposit; Employee State Tax Payment  
Discharge Monitoring Reports were approved for submission to the PA DEP

## ADJOURNMENT

There being no other business by unanimous vote on motion by Stephanie Lucchino and second by Leslie Peters the meeting was adjourned at 7:40 PM. The next regular meeting scheduled for Tuesday, July 19, 2011 at 6:00 PM.

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Secretary