

Cecil Township Municipal Authority
Monthly Meeting
December 15, 2009

The Cecil Township Municipal Authority held their regular monthly meeting on Tuesday, December 15, 2009 at the Cecil Township Municipal Building. Chairman Donald V. Gennuso called the meeting to order at 6:05 PM with Kenneth Heirendt and Stephanie Lucchino present. Absent were Brian Altland and Blane Volovich. Also present was Romel Nicholas, Gaitens, Tucceri and Nicholas; Eric Tissue, KLH Engineers; Walter O'Shinski P.E. and Dennis Bell, Administrator.

MINUTES OF NOVEMBER 17, 2009

The Board on a two to one vote on motion by Stephanie Lucchino and second by Kenneth Heirendt approved the minutes of the meeting of November 17, 2009. Donald Gennuso abstained.

ENGINEER REPORT

UPDATE ON LOCAL SHARE GRANT PROJECT

Walter O'Shinski advised the Board that Widmer Engineering has complete the as-built plans for the McConnell Road Sewer Line project. A deed of dedication will be provided to the Authority upon signing by the Washington County Redevelopment Authority at their meeting scheduled for December 16, 2009. Both the as-built plans and the deed will be provided to the Authority after that date. A final walk-through will be scheduled.

Walter O'Shinski requested the Board authorize acceptance of the Mc Connell Road sewer line subject to all documents being provided to the Authority. The Board on unanimous vote on motion by Stephanie Lucchino and second by Kenneth Heirendt authorized acceptance of the sewer line.

UPDATE ON MILLERS RUN PROJECT

Michael Sherrieb with KLH Engineers advised the Board that the final payment on the EPA appropriation was received. The amount of the final payment was \$573,800 deposited on November 18, 2009.

Michael Sherrieb advised the Board that two sanitary sewer easement agreements have been signed by the two property owners. He stated payment to the property owners was made by Lone Pine Construction. The properties were impacted by the overflow sewer line at the Millers Run main pumping station. The documents will be recorded.

The Board on a two to one vote on motion by Kenneth Heirendt and second by Donald Gennuso authorized the chairman to sign the deed of sanitary sewer easement. Stephanie Lucchino abstained.

Michael Sherrieb requested the Board to authorize Pay Estimate # 13 in final payment to Lone Pine Construction in the amount of \$20,000.00. The Board on unanimous vote on motion by Kenneth Heirendt and second by Stephanie Lucchino authorized pay estimate # 13 in the amount of \$20,000.00 to Lone Pine Construction contingent upon receipt of all releases and maintenance bonds being provided and review by the solicitor and the engineers.

COMMENTS FROM THE FLOOR

Two representatives from Representative Jesse White's office addressed the Board. They stated that Representative White has scheduled a meeting with officials from the DCED regarding the uses for the H2O PA funds. Donald Gennuso thanked them for the update and he advised them of the Authority willingness to continue working with Representative White on the H2O PA grant funds.

SOLICITOR'S REPORT

Romel Nicholas provided the Board with his written monthly report. He stated all of his discussion will be held for executive session.

BUSINESS MANAGERS REPORT

DISCUSS 2010 BUDGET

Dennis Bell provided a draft of the 2010 budget and recommended a committee of two members work with him on reviewing the budget. Donald Gennuso and Stephanie Lucchino agreed to serve on the budget committee. A meeting will be scheduled within the next few weeks.

DISCUSS OCTOBER 2009 FINANCIAL REPORT

Dennis Bell discussed the financials for October 2009.

CORRESPONDENCE

Walter O'Shinski stated an invoice was received from Widmer Engineering for additional inspections on the Mc Connell Road Sewer Line project. He stated the amount was above the contract amount due to the change for open cutting the road and rock. The

Board on unanimous vote on motion by Kenneth Heirendt and second by Stephanie Lucchino authorized payment of \$1,380.00 to Widmer Engineering for inspection service. The check is to be held until all work on the project is completed including the walk-through inspection.

PAYING OF EXPENSES/TRANSFER OF FUNDS ETC.

A unanimous vote on motion by Stephanie Lucchino and second by Kenneth Heirendt the Board authorized payment of expenses and transfers as follows.

Brush Run Expense/Transfer MM to Checking
Teodori Expenses/Transfer MM to Checking
Southpointe Expenses/Transfer MM to Checking
CherryBrook Expenses/Transfer MM to Checking
Millers Run Expenses/Transfer MM to Checking
Employee Time Reports/Payroll; 941 Employee Tax Deposit
Payment of Invoices
Discharge Monitoring Reports were approved for submission to the PA DEP

EXECUTIVE SESSION

The Board entered on unanimous vote on motion by Kenneth Heirendt and second by Stephanie Lucchino entered into an executive session at 6:40 PM to discuss the Flecher litigation and Sitarik matters; the district magistrate hearings; and a personnel issue. The Board ended the executive session at 8:20 PM

PERSONNEL

The Board on unanimous vote on motion by Kenneth Heirendt and second by Stephanie Lucchino authorized adopting changes to the employee handbook as recommended by the staff.

ADJOURNMENT

There being no other business by unanimous vote on motion by Stephanie Lucchino and second by Kenneth Heirendt the meeting was adjourned at 8:25 PM. The next regular meeting and reorganization meeting is scheduled for Tuesday, January 19, 2010 at 6:00 PM.

Secretary