

Cecil Township Municipal Authority
Monthly Meeting
March 17, 2009

The Cecil Township Municipal Authority held its' regular monthly meeting on Tuesday, March 17, 2009 at the Cecil Township Municipal Building. Chairman Donald Gennuso called the meeting to order at 6:00 PM with Stephanie Lucchino, Blane Volovich and Kenneth Heirendt present. Absent was Brian Altland due to business schedule. Also present was Romel Nicholas, Gaitens, Tucceri and Nicholas; Eric Tissue, KLH Engineers; Walter O'Shinski P.E. and Dennis Bell, Administrator.

MINUTES OF FEBRUARY 17, 2009

The Board on a three to one vote on motion by Blane Volovich and second by Stephanie Lucchino approved the minutes of the meeting of February 17, 2009. Kenneth Heirendt abstained.

ENGINEER REPORT

WIDMER ENGINEERING – UPDATE ON LOCAL SHARE GRANT PROJECTS

Kevin Wilmot with Widmer Engineering presented the Mc Connell Road Sanitary Sewer Extension project plan to the Board. He stated a completed draft plan including construction drawings and contract project manual was provided to Walter O'Shinski for his review. Upon review and approval the plan will be advertised for construction bids. He stated the Redevelopment Authority of Washington County will control all aspects of the project. He stated a temporary construction easement for the service lateral stream crossing is needed.

The Board on unanimous vote on motion by Blane Volovich and second by Stephanie Lucchino authorized notifying the Redevelopment Authority when the plans have been reviewed and approved.

Kevin Wilmot discussed with the Board the Elm Drive Grinder Pump and Pressure Sewer project. He stated the plan is designed with consideration being given to the property at 323 Elm Drive and using a small diameter pneumatic bore. Walter O'Shinski stated three of the four property owners responded favorably to the sanitary project. The Board agreed for the solicitor to begin preparing an agreement the individual property owners. Donald Gennuso suggested a meeting with the property owners to discuss the plans and present the agreement for signature.

Eva Graziano, 323 Elm Drive addressed the Board on her concerns for the Elm Drive Grinder Pump and Pressure Sewer project as her property will be impacted by the project. Donald Gennuso acknowledged her concerns and inquired if preconstruction

photographs would be taken prior to the start of the work and Kevin Wilmot stated they would be taken.

UPDATE ON MILLERS RUN PROJECT

Michael Sherrieb presented his report to the board. He stated two punch-list items have been completed by Kranick Environmental at the treatment plant. The belt filter press start-up and performance testing was conducted during the month. Test evaluation produced dry cake solids consistently between 15% and 17% dry solids, while capturing 98% of the feed solids. Mack Industries replaced the grit classifier motor with a new motor which is performing well with no over currents and the motor is operating cooler.

Michael Sherrieb requested pay estimate # 24 to Kranick Environmental in the amount of \$9,600.00.

Michael Sherrieb stated that on the main pump station mechanical contract, Lone Pine Construction is working on the one remaining item under their punch-list, the emergency overflow location at the site.

Michael Sherrieb discussed the report on the issue of odor control at the main pump station. Walter O'Shinski stated additional sampling was completed for a one week period as requested. The problem has been isolated to the force main between the pump station and the treatment plant. KLH recommended the use of bioxide to be added at the pump station to eliminate the source of hydrogen sulfide.

The Board on unanimous vote on motion by Blane Volovich and second by Kenneth Heirendt authorized paying the amount of \$9,600.00 to Kranick Environment on pay estimate number 24.

The Board on unanimous vote on motion by Kenneth Heirendt and second by Stephanie Lucchino to proceed with the installation of a bioxide system at the main pump station to control odors at a cost not to exceed \$10,000.00.

GERALD GODFREY TAP-IN ISSUE

Eric Tissue stated a letter was addressed to Gerald Godfrey requesting a geotechnical report for his property on Belgium Hill Road. He stated the letter specifically requested the report be made available for the Board consideration at the March 17, 2009 meeting. He further stated that no report was received from Mr. Godfrey or his engineer. The Board on unanimous vote on motion by Kenneth Heirendt and second by Blane Volovich authorized a letter be mailed to Mr. Godfrey giving him a thirty-day notice to pay the tap-in fee or have the property liened for the tap-in fee.

SOLICITOR'S REPORT

Romel Nicholas presented his monthly report to the Board. He stated the Merante contract has been closed and the final payment made to Merante Contracting.

Romel Nicholas stated that Gateway Engineers requested to work directly with the Barnhart's on their property issues. He stated that he advised Gateway that the Barnhart's have legal counsel and he requested Gateway Engineers keep his office advised on the progress.

Romel Nicholas commented on the Red Flag Policy for the Board review. He stated his office would work with Dennis Bell to finish the proposed document for adoption by May 2009. The policy is established to protect against identity theft.

BUSINESS MANAGERS REPORT

AUTHORIZE RELEASE FROM DEVELOPER ESCROW FOR FEE, VERES AND WOZNICHAK

Dennis Bell stated that three property owners on Mc Ewan Avenue deposited funds into the developer escrow account for a sewer project. The project was not built and the property owners requested the funds be refunded.

The Board on unanimous vote on motion by Stephanie Lucchino and second by Kenneth Heirendt authorized release of \$1,500.00 from the account for payment of \$750.00 to Fee, \$375.00 to Veres and \$375 to Woznichak.

DISCUSS LETTER TO MILLERS RUN PROPERTY OWNERS

Dennis Bell discussed the proposed reminder letter to approximately 80 property owners in the Millers Run project who paid their tap-in fee but have not made the connection to the sanitary system. He stated the letter reiterates the deadline of July 11, 2009 to make the connection.

The Board on unanimous vote on motion by Stephanie Lucchino and second by Kenneth Heirendt authorized the letter be mailed to the residents.

UPDATE ON WEBSITE

Dennis Bell advised the Board that he is working with Ron Deceder on the website. He indicated that ninety percent of the site was retrieved and that Ron Deceder is looking for a new host for the site. Dennis Bell stated the minutes cannot be posted onto the site and probably will not be posted until May 2009 at the earliest.

DISCUSS WATER SHUT OFF POLICY DURING WINTER MONTHS

Dennis Bell discussed with the Board a policy established by American Water Company on their water shut off during the winter months. He stated American Water Company requested a form be signed either authorizing American Water to discontinue water service or not to discontinue water service during the period from December 1 to March 31 even for those customers with hot water heating. The Board decided to table the issue into additional information is obtained.

DISCUSS JANUARY 2009 FINANCIAL REPORT

Dennis Bell discussed the financials for January 2009.

CORRESPONDENCE

The correspondence was reviewed for filing.

PAYING OF EXPENSES/TRANSFER OF FUNDS ETC.

A unanimous vote on motion by Blane Volovich and second by Kenneth Heirendt the Board authorized payment of expenses and transfers as follows.

Brush Run Expense/Transfer MM to Checking
Teodori Expenses/Transfer MM to Checking
Southpointe Expenses/Transfer MM to Checking
CherryBrook Expenses/Transfer MM to Checking
Millers Run Expenses/Transfer MM to Checking
Gilmore Expenses/ACH Debit and PNC Requisition
Employee Time Reports/Payroll; 941 Employee Tax Deposit
Payment of Invoices
Discharge Monitoring Reports were approved for submission to the PA DEP

COMMENTS FROM THE FLOOR

No comments from the floor.

Dennis Bell advised the Board of an April 3, 2009 deadline for property owners in the Millers Run project area whose property was liened and the property owner had no contact with the Authority staff to discuss the issue of tapping into the system.

The Board on unanimous vote on motion by Blane Volovich and second by Stephanie Lucchino authorized a letter be mailed after April 3, 2009 to the property owners outlining the next steps the Authority will consider for getting the property

connected to the sanitary system.

Gerald Godfrey discussed with the Board the issue of his tapping into the system. Eric Tissue stated a letter was mailed to Mr. Godfrey dated February 21, 2009 requesting a geotechnical report be provided for Board. Mr. Godfrey stated he never received the letter and was handed a copy. Donald Gennuso commented that his engineer was copied on the letter and Mr. Godfrey stated he no longer works for him.

The Board on unanimous vote on motion by Blane Volovich and second by Kenneth Heirendt authorized rescinding the previous motion giving Mr. Godfrey thirty-day notice to pay the tap-in fee or the property would be liened. The Board requested Mr. Godfrey provide a geotechnical report with the information requested prior to the April 21, 2009 meeting.

EXECUTIVE SESSION

The Board on motion by Kenneth Heirendt and second by Blane Volovich entered into executive session at 7:25 PM to discuss possible litigation with Sitarik; possible litigation on a property drainage issue; Fleeher acquisition and a personnel matter.

The Board ended the executive session at 8:17 PM and returned to the general session taking the following actions:

The Board on unanimous vote on motion by Kenneth Heirendt and second by Blane Volovich authorized the solicitor to write a letter to PA DEP withdrawing the previous offer for the Fleeher system in light of additional information obtained from the PA DEP files regarding the abandoning of the system when public sewage becomes available.

The Board on unanimous vote on motion by Stephanie Lucchino and second by Blane Volovich authorized televising sections of the sanitary lines. Walter O'Shinski and Eric Tissue will determine what sections of line need to be televised.

ADJOURNMENT

There being no other business by unanimous vote on motion by Stephanie Lucchino and second by Kenneth Heirendt the meeting was adjourned at 8:30 PM. The next regular meeting is scheduled for Tuesday, April 21, 2009 at 6:00 PM.

Secretary