

Cecil Township Municipal Authority  
Reorganization and Monthly Meeting  
January 8, 2009

The Cecil Township Municipal Authority held its' reorganization and regular monthly meeting on Thursday, January 8, 2009 at the Cecil Township Municipal Building. Chairman Donald Gennuso called the meeting to order at 7:30 PM with Stephanie Lucchino, Kenneth Heirendt, Blane Volovich and Brian Altland present. Also present was Romel Nicholas, Gaitens, Tucceri and Nicholas; Eric Tissue, KLH Engineers; Walter O'Shinski P.E. and Dennis Bell, Administrator.

REORGANIZATION

Chairman Donald Gennuso opened the meeting accepting nomination of officers for 2009.

The Board on a four to one vote on motion by Stephanie Lucchino and second by Kenneth Heirendt appointed Donald Gennuso as Chairman. Donald Gennuso abstained.

The Board on a four to one vote on motion by Stephanie Lucchino and second by Kenneth Heirendt appointed Brian Altland as Vice Chairman. Brian Altland abstained.

The Board on a four to one vote on motion by Stephanie Lucchino and second by Blane Volovich appointed Kenneth Heirendt as Secretary/Treasurer. Kenneth Heirendt abstained.

The Board on a unanimous vote on motion by Stephanie Lucchino and second by Kenneth Heirendt appointed Blane Volovich as Assistant. Secretary/Treasurer.

The Board by unanimous vote on motion by Blane Volovich and second by Brian Altland appointed Gaitens, Tucceri and Nicholas as Solicitor.

The Board by unanimous vote on motion by Brian Altland and second by Blane Volovich appointed KLH Engineers, Inc. as Consulting Engineer.

The Board by unanimous vote on motion by Stephanie Lucchino and second by Kenneth Heirendt appointed Cypher & Cypher CPA for a three-year term to conduct the 2008, 2009 and 2010 audits.

The Board by unanimous vote on motion by Kenneth Heirendt and second by Blane Volovich appointed National City Bank as Trustee/Paying Agent.

APPROVAL OF THE 2009 BUDGET

The Board on unanimous vote on motion by Stephanie Lucchino and second by Blane Volovich approved the 2009 budget.

## MINUTES OF DECEMBER 4, 2008

The Board on a unanimous vote on motion by Blane Volovich and second by Brian Altland approved the minutes of the regular meeting of December 4, 2008.

### ENGINEER REPORT

#### UPDATE ON MILLERS RUN PROJECT

Michael Sherrieb presented his report to the board. He stated three pay estimates are being requested for approval. He stated an emergency repair was made to the pressure main requiring the replacement of a 4-foot section of pipe. Kranick Environmental was called to the site and made the necessary repairs. The asphalt roadway needs to be repaired once the weather improves.

The pump station mechanical contract regarding the overflow emergency pipe needs to be discussed in executive session. An analysis of the odor control at the pump station is eighty percent completed and the report would be forthcoming. The manufacturers representative has been contacted regarding the UV System at the treatment plant. He stated a small leak in the concrete channel early on caused the bulbs to come out of the water. The leak needs to be repaired and new bulbs installed. He further stated there was no violation in the fecal coli form levels.

Eric Tissue addressed the issue of the Casciola pump station and the possibility of providing a gravity flow line and eliminating the pump station. The Board by unanimous vote on motion by Kenneth Heirendt and second by Brian Altland authorized KLH Engineers to prepare a cost proposal for evaluating the elimination of the Casciola pump station.

Eric Tissue addressed the H2O Funding program and the possible eligibility for obtaining funding on the Millers Run project. He stated the program provides funds for projects started after January 1, 2007.

The Board by unanimous vote on motion by Stephanie Lucchino and second by Blane Volovich authorized KLH Engineers to review and complete the application for H2O Funding at a cost not to exceed \$1,000.

#### AUTHORIZE RESOLUTION 1 OF 2009 FOR H2O PA GRANT FUNDS – MILLERS RUN PROJECT

The Board by unanimous vote on motion by Blane Volovich and second by Kenneth Heirendt authorized signing Resolution 1 of 2009 for H2O PA grant funds.

## LAWRENCE 537 PLAN SELECTION OF ENGINEERING FIRM – SENATE ENGINEERING

Walter O'Shinski advised the Board that Washington County Redevelopment Authority appointed Senate Engineering for updating and completing the Lawrence 537 study. He stated a preliminary meeting with held with Senate Engineering and a copy of the prior study was provided to them. He stated the study would be completed within a 60 to 90 day period. The funds to pay for the Lawrence 537 Plan are being paid for by the Washington County Local Share Funds.

### COMMENTS FROM THE FLOOR

Steve Hines, property owner on Creedmore Road addressed the Board regarding water problems on his property. He presented photographs of the property and stated since the project was completed he is getting water in his front yard. He referred to an April 5, 2007 letter from the Authority addressed his concerns about drainage and the well water. He stated fill was placed on the Kosky property including trees and he is still waiting for his trees. Kenneth Heirendt suggested investigating the feasibility of installing a rock drain. Donald Gennuso requested KLH Engineers to review the issue and make a recommendation to the Board including potential costs.

### SOLICITOR'S REPORT

Romel Nicholas presented his monthly report to the Board. He stated contract issues regarding Merante, Sitarik, Kranick, Fleeher be discussed in Executive Session.

Romel Nicholas recommended the Board approve the Right To Know Policy as updated to meet the 2008 law.

### AUTHORIZE RESOLUTION 2 OF 2009 RIGHT TO KNOW POLICY

The Board on unanimous vote on motion by Blane Volovich and second by Stephanie Lucchino authorized Resolution 2 of 2009 regarding the Right To Know policy.

### BUSINESS MANAGERS REPORT

#### DISCUSS 2009 MEETING DATES

The Board on unanimous vote on motion by Blane Volovich and second by Stephanie Lucchino authorized changing the month meeting date to the 3<sup>rd</sup> Tuesday at 6:00 PM.

## DISCUSS FINANCIAL WORKSHOP WITH CECIL TOWNSHIP FOR MILLERS RUN

Dennis Bell discussed with the Board the township plan on providing the residents with a financial workshop for funding assistance in the Millers Run project. He further stated that since 2003 he has assisted residents with RUS applications. The Board suggested writing a letter to the township offering assistance with a financial workshop that may be conducted by the township.

## TAP-IN ISSUE – GERALD GODFREY

Dennis Bell stated that Gerald Godfrey provided an email stated his engineering report would be available by January 16, 2009 and the tap-in issue should be tabled until the report is received and reviewed.

## AUTHORIZE RELEASE MAINTENANCE BOND DEVELOPER ESCROW – WILLIAM SIMPSON

The Board by unanimous vote on motion by Kenneth Heirendt and second by Brian Altland authorized release of \$1,319.50 from the developer escrow account in the name of William Simpson for a sewer line extension at 85 Muse Bishop Road, Canonsburg PA. He stated the eighteen-month maintenance period expired and there are no maintenance issues to be addressed.

## DISCUSS VERNA LETTER REQUESTING WATER CREDIT

Dennis Bell discussed a letter received from Mary Kay and Joe Verna, 1023 Mayfair Drive Canonsburg PA regarding request for credit on wastewater charges due to outside watering. He stated their issue relates to the watering of a new lawn.

The Board on a four to one vote on motion by Kenneth Heirendt and second by Brian Altland authorized payment of \$121.80 to the property owners. Stephanie Lucchino voted no.

## DISCUSS LAKEVIEW CHRISTIAN LIFE CHURCH LETTER REQUESTING WATER CREDIT

Dennis Bell discussed a letter received from Lakeview Christian Life Church regarding a water leak on their property and requesting a credit on wastewater charges due to the leak. He stated two letters were provided from a leak detection company and a plumbing company on the repair.

The Board by unanimous vote on motion by Blane Volovich and second by Kenneth Heirendt authorized payment of \$948.60 to Lakeview Christian Life Church.

## DISCUSS NOVEMBER 2008 FINANCIAL REPORT

Dennis Bell discussed the financials for November 2008.

### CORRESPONDENCE

The correspondence was reviewed for filing.

### PAYING OF EXPENSES/TRANSFER OF FUNDS ETC.

A unanimous vote on motion by Blane Volovich and second by Kenneth Heirendt the Board authorized payment of expenses and transfers as follows.

Brush Run Expense/Transfer MM to Checking  
Teodori Expenses/Transfer MM to Checking  
Southpointe Expenses/Transfer MM to Checking  
CherryBrook Expenses/Transfer MM to Checking  
Gilmore Expenses/ACH Debit and PNC Requisition  
Employee Time Reports/Payroll  
941 E Tax Deposit  
Payment of Invoices  
Discharge Monitoring Reports were approved for submission to the PA DEP

### EXECUTIVE SESSION

The Board on motion by Blane Volovich and second by Brian Altland entered into executive session at 8:45 PM to discuss contract issues for Merante, Sitarik and Kranick and litigation with Powell and Retzloff.

The Board came out of executive session at 9:17 PM taking the following actions:

The Board on unanimous vote on motion by Blane Volovich and second by Stephanie Lucchino authorized paying Kranick Environmental \$81,484.70 on the WWTP mechanical contract. A change order of \$8,000 will be prepared for retainage to cover liquidated damages. Work remaining to be completed total \$13,100 and the funds are being held. The maintenance bond previously posted must reflect a start date the day equipment was placed into service.

The Board on unanimous vote on motion by Brian Altland and second by Kenneth Heirendt authorized paying Wagner Electric \$13,935.82 on the WWTP electrical contract. Two Hundred dollars in retainage will be used for liquidated damages. Contractor will provide a 24-month maintenance bond.

The Board on unanimous vote on motion by Blane Volovich and second by Stephanie Lucchino authorized paying Lone Pine Construction \$2,937.84. Twenty Thousand dollars will be held for retainage pending remaining work including issues related to the overflow line pipe.

The Board returned to the executive session at 9:25 PM on motion by Kenneth Heirendt and second by Brian Altland. The Board ended the executive session at 10:45 PM and returned to the general session.

The Board on unanimous vote on motion by Blane Volovich and second by Brian Altland authorized payment to John and Delores Retzloff in the amount of \$700.25 upon their signing a Release and Agreement document.

The Board on unanimous vote on motion by Kenneth Heirendt and second by Stephanie Lucchino authorized a letter to residents in the Millers Run Project who have not complied with the paying of the tap-in fee and tapped into the system giving the property owner sixty day notice.

The Board on unanimous vote on motion by Stephanie Lucchino and second by Kenneth Heirendt authorized Donald Gennuso to represent the Board at the Merante hearing to negotiate for the Board up the agreed upon amount.

The Board on unanimous vote on motion by Blane Volovich and second by Kenneth Heirendt approved the solicitor retainer of \$750 per month with the hourly rate to remain the same as in 2008.

#### ADJOURNMENT

There being no other business by unanimous vote on motion by Brian Altland and second by Kenneth Heirendt the meeting was adjourned at 10:50 PM. The next regular meeting is scheduled for Tuesday, February 17, 2009 at 6:00 PM.

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Secretary