

Cecil Township Municipal Authority
Monthly Meeting
May 1, 2008

The Cecil Township Municipal Authority held its' regular monthly meeting on Thursday, May 1, 2008 at the Cecil Township Municipal Building. Chairman Donald Gennuso called the meeting to order at 7:30 PM with Stephanie Lucchino, Kenneth Heirendt, Blane Volovich and Brian Altland present. Also present was Romel Nicholas, Gaitens, Tucceri and Nicholas; Eric Tissue, KLH Engineers; Walter O'Shinski P.E. and Dennis Bell, Administrator.

MINUTES OF APRIL 3, 2008

The Board on unanimous vote on motion by Brian Altland and second by Blane Volovich approved the minutes of the regular meeting of April 3, 2008.

ENGINEER REPORT

UPDATE ON CONTRACTS FOR CASCIOLA & WINDSOR WOOD SEWER EXTENSIONS

Scott Rusmisl advised the Board that the contract to connect the Casciola and Windsor Wood subdivision is on hold until the treatment plant is completed. He stated that the low bidder - Independent Enterprises agreed to honor the contract. The notice to proceed will be issued upon completion of work at the plant. Gateway Engineers is reviewing the shop drawings.

UPDATE ON MILLERS RUN PROJECT

Scott Rusmisl stated that all punch list items have been forwarded to Sitarik Contracting. He stated that a meeting with Ed Sitarik was held attended by Romel Nicholas, Ed Kuenzig, Walter O'Shinski and Dennis Bell regarding issues related to completing the project. Following the meeting, Sitarik started to make repairs on the lines. He stated that the sags in the main line have not been repaired. He stated that Sitarik indicated all work would be completed within eight (8) weeks from April 22, 2008. He stated that the contractor is on schedule to complete with work by June 21.

Scott Rusmisl stated that Merante Contracting has completed their work and that a request has been made to obtain the two-year maintenance bond. He stated five property restoration issues need to be completed on the North contract.

Michael Sherrieb updated the board on the status of the pumping stations and the treatment plant. He stated that the treatment plant mechanical is ninety-eight percent completed and the electrical is ninety-four percent completed. He stated that testing has been ongoing and that all systems tested have passed with no problems. He stated the aeration tanks and defuzers would be tested during the week of May 5, 2008. He stated the fence posts have been set and the fencing will be completed by May 15, 2008. The plant startup will be the week of May 12, 2008.

Michael Sherrieb stated that the punch list for the Klinger Road has been completed with one item on the punch list. He stated the repair to the grit basket would be completed by May 2, 2008.

Michael Sherrieb stated the structural engineer report for the WWTP tanks was completed and circulated. He stated questions were presented to Mack Industries and a response should be received by May 5, 2008.

The Board on unanimous vote on motion by Stephanie Lucchino and second by Kenneth Heirendt authorized the following payments:

Pay Request # 19 to Kranick Environment totaling \$69,065.38 for work completed on the WWTP contract.

Pay Request # 13 to Wagner Electric totaling \$58,436.05 for work completed on the WWTP electrical contract.

The Board on unanimous vote on motion by Stephanie Lucchino and second by Brian Altland authorized signing the storage tank permit for caustic soda as requested by PA DEP.

The Board on unanimous vote on motion by Blane Volovich and second by Kenneth Heirendt authorized signing an emergency highway occupancy permit card for work completed in the state road.

MILLERS RUN LATERAL INSPECTION SERVICES

Walter O'Shinski discussed with the Board four proposals received to complete the lateral inspections in the Millers Run project. He recommended two firms be used for the inspections – HMT and Associates Inc. and KLH Engineers. The hourly rate was \$40 and \$44 per hour respectively.

The Board on unanimous vote on motion by Kenneth Heirendt and second by Stephanie Lucchino authorized the hiring of HMT and Associates Inc. and KLH Engineers at the hourly rate quoted or on a per inspection basis; whichever is the most cost effective.

APPROVE TRANSFER OF EASEMENT FOR WINDSOR WOODS

Walter O'Shinski discussed with the board the need to have easements for the Windsor Woods subdivision transferred to the Authority. He stated the developer Joseph Perri signed the easement and the board authorized recording the document after the system is operational.

COMMENTS FROM THE FLOOR

Dave Losko, Redwood Drive commented on the restoration work in the alley behind his home. He stated a rut exists in the alley causing water to flow into his yard and that stones and rocks from the alley are now in his yard. He stated that Sitarik Contracting never cleaned up the area from work completed last fall. He stated the manhole is approximately six inches low. He stated the contractor built a swale in the alley and he is experiencing water in his basement. He stated the contractor completed work on his driveway but failed to place dirt to fill in along the driveway and a section of the driveway is now cracked. Donald Gennuso requested Gateway Engineers to visit the site. Scott Rusmisl stated he would look into the issue.

Bill Korey, Mawhinney Road addressed the board on the punch list items.

Gary Mills, Redwood Drive ask if the lines have been cleaned and the manholes pass inspection. He questioned if the system is functional. Walter O'Shinski stated that work continues on the lines and manholes but that the system will be functional to begin accepting sewage. Gary Mills inquired if the discount date would be extended. Donald Gennuso stated the discount period was from the February 15, 2008 letter and that no extension would be approved.

SOLICITOR'S REPORT

Romel Nicholas presented his monthly report to the Board. He stated the lawyer representing the Wagner family agreed to settle the condemnation for \$5,000. He stated the personnel handbook is completed and it will be circulated to the board members. The handbook would be adopted at the June 2008 meeting. He stated that North Strabane Township Municipal Authority has signed the sewer service agreement with Canonsburg-Houston Joint Authority. He stated he would arrange a meeting with CHJA to discuss outstanding issues.

BUSINESS MANAGERS REPORT

AUTHORIZE SIGNING SEWAGE SERVICE CONSTRUCTION AGREEMENT

The Board on unanimous vote on motion by Blane Volovich and second by Kenneth Hirendt authorized signing the sewer service construction agreement for Heartwood Farms Phase 3.

DISCUSS MARCH 2008 FINANCIAL REPORT

Dennis Bell discussed the financials for March 2008. The total customers billed were 1916. The user fees billed were \$85,788.78 on usage consumption of 9,884,700 gallons. Collections totaled \$99,162.29. The expenses paid for March were \$35,179.03. The extraordinary income on the March 2008 financial statement included interest income of \$37,081.73. Expenses were under budget through March 2008. The income accounts with variances in March 2008 were user fees over budget by \$15,043; interest income under budget by \$7,245; tap-in fees over budget by \$387,489; planning module fees over budget by \$900; and misc. income over budget by \$2,410.

CORRESPONDENCE

The correspondence was reviewed for filing.

PAYING OF EXPENSES/TRANSFER OF FUNDS ETC.

A unanimous vote on motion by Kenneth Heirendt and second by Brian Altland the Board authorized payment of expenses and transfers as follows.

Brush Run Expense/Transfer MM to Checking
Teodori Expenses/Transfer MM to Checking
Southpointe Expenses/Transfer MM to Checking
CherryBrook Expenses/Transfer MM to Checking
Gilmore Expenses/ACH Debit and PNC Requisition
Employee Time Reports/Payroll
941 E Tax Deposit
Payment of Invoices
Discharge Monitoring Reports were approved for submission to the PA DEP

EXECUTIVE SESSION

The Board entered into executive session at 8:08 PM on motion by Stephanie Lucchino and second by Kenneth Heirendt to discuss construction contract issues and the Casciola abandonment agreement. The Board returned to the general session at 9:38 PM.

ABANDONMENT AGREEMENT – CASCIOLA TREATMENT FACILITY

The Board on a four to one vote on motion by Blane Volovich and second by Kenneth Heirendt agreed to sign the abandonment agreement with Thomas Casciola with terms discussed between the parties. Stephanie Lucchino voted no.

AUTHORIZE RANDOM INSPECTION – MILLERS RUN PROJECT

The Board on unanimous vote on motion by Stephanie Lucchino and second by Brian Altland authorized a letter to KLH Engineers, consulting engineer for the Authority to begin random sewer line inspections in the Millers Run project area.

ADJOURNMENT

There being no other business by unanimous vote on motion by Stephanie Lucchino and second by Brian Altland the meeting was adjourned at 9:43 PM. The next regular meeting is scheduled for Thursday, June 5, 2008 at 7:30 PM.

Secretary